

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

Tel: 01547 528575
Email: presteigneandnortontc@outlook.com

Mrs Tracey Price (Clerk)
Garn Farm
Chapel Lawn
Bucknell
Shropshire.
SY7 0BT

11th April, 2022

Dear Councillor

There will be a meeting of Presteigne and Norton Town Council on **WEDNESDAY 20th APRIL, 2022** **at 7.30 p.m.** at the Assembly Rooms, Broad Street, Presteigne and also via video conferencing and you are hereby summoned to attend.

NB Covid 19 – this meeting may be held entirely by video conferencing. A note will be put on the town website if this is the case and Members will be notified by email.

The public and press are cordially invited to attend.

Join Zoom Meeting –

https://us06web.zoom.us/j/72377051881?pwd=4Crm-Yc4K2c-i-BkYGqmuhWuU1IPK_.1

Meeting ID: 723 7705 1881 Passcode: bQb6yj

Or Dial by your location - 0330 088 5830 United Kingdom

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda SUBJECT TO PRIOR NOTIFICATION TO THE CLERK AND THE CONSENT OF THE CHAIRMAN.

Yours sincerely

Tracey Price
TOWN CLERK

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. APPROVAL OF MINUTES

To approve that the Minutes of the meeting held on 16th March, 2022 are a true and accurate record and authorise the Chairman to sign the Minutes as such.

4. UPDATE ON OUTSTANDING ITEMS AND CLERKS REPORT

From the Meeting of 16th March. Also to receive the Clerk's Report.

5. FINANCE

a) Donations: To approve the following donations –

Mid Border Arts	£1250.00
(precepted, inc £500 twds building maintenance)	
The Judge's Lodging Trust Ltd	£2000.00 (precepted)
Presteigne & Norton Community Support	£250.00 (precepted)
Presteigne Area Community Development Group	£250.00 (precepted)
East Radnorshire Care	£2000.00 (precepted)
Warden Guardian Foundation	£250.00 (precepted)
Wales Air Ambulance	£300.00 (precepted)
Presteigne Memorial Hall	£1250.00 (precepted)
Powys CAB	£200.00 (precepted)
Brecon & Radnor Samaritans	£250.00 (precepted)
Presteigne Youth Project	£1000.00 (precepted)
Presteigne Festival	£1250.00 (precepted)
Presteigne & Norton Floral Arts Society	£200.00 (precepted)

b) Payments: to approve the following payments –

Highground Maintenance Ltd	£ 319.57	MEADOW ACC
Mrs T.A. Price	£1393.42	
HM Revenue & Customs	£591.35	
NEST (Pension contributions)	£132.30	
Mrs. T. Lloyd-john	£390.49	
Mrs T.A. Price (expenses inc stamps)	£115.61	
One Voice Wales (annual membership)	£498.00	
Mrs F. Preece (refund paint – finger posts)	£47.23	
Audit Wales (external audit fee)	£255.00	
SLCC (annual membership)	£234.00	
Border Janitorial (toilet rolls)	£74.40	
The School Sign Shop (BSL signage)	£64.68	
Cleanmy (toilet cleaning supplies)	£36.86	
Naturescape (refund K. Van Den Ende)	£112.99	
Presteigne Building Supplies	£82.23	
L. Stephens (internal audit fee)	£99.00	
T. Price (refund annual zoom subscription)	£100.72	
EDF Energy (Barn)(Direct Debit)	£25.07	MEADOW ACC
EDF Energy (Hereford Street toilets)(Direct Debit)	£154.06	
Mr. N. Close	£ to come	MEADOW ACC
Mr. N. Close	£ to come	
HSBC (bank charges)	£8.00.	

c) Receipts: To note the following receipts –

Welsh Water (compensation)(inc in 21-22 Accounts)	£8500.00	MEADOW ACC
Allotment Rent (21-22 Accounts)	£224.00	MEADOW ACC
Allotment Rent (22-23 Accounts)	£56.00	MEADOW ACC
H. Roberts (donation – use of barn)	£30.00	MEADOW ACC

- d) To agree the transfer of £154.89 from the Meadow Account to the Treasurer Account to cover the additional hours paid to the Clerk in March for allotment work.
- e) To note completion of annual VAT return and year end payroll information to HMRC.
- f) Review of Project and General Reserve Balances and budget information to 31st March.
- g) Approval of Annual Accounts for 2021/22.
- h) To consider the request for the payment of £200 from the Platinum Jubilee Celebrations Budget to be paid to Norton Sports Committee for the Norton celebrations.
- i) Request from Climate Crisis Working Group for £44.95 from Climate Crisis Fund for Woodland Trust Tree leaf ID swatches.
- j) To receive the report of the internal auditor on the 2021-22 accounts.
- k) Update re. grant application for IT equipment and next steps.

6. **PLANNING**

- a) To consider applications received: None at issue of agenda.

PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.

- b) Planning Decisions: To note the following decisions –
22/0045/HH 22 Orchard Close, Presteigne: Approval 8th March.
21/1442/FUL Rockbridge Park, Discoed: Consent 9th March.
21/2146/FUL Unit 2, Presteigne Industrial Estate, Presteigne: Approval 16th March.
- c) Email of Concern re. building work at Radnorshire Arms.

7. **HIGHWAYS, HOUSING AND ENVIRONMENT**

- a) Dark Skies/Lighting Application Update, including potential filming by BCC One Wales
- b) Climate Crisis Update. To include
 - Nature Reserve Grant Update and agreement of next steps.
 - Trees and Cakes at the Warden - event on May 8th, 2 - 4 pm
 - 150 Yellow Rattle plugs planted on verges in Presteigne and Norton.
- c) Welsh Water Sewage System Upgrade Update.
- d) Update re. No Entry Sign Lighting, Hereford Street. (Clerk's Report 3a).
- e) Fold Farm Footpath Update on progress with Complaint to Ombudsman and to consider requesting advice/assistance from the Ramblers Association.
- f) Reply re. Parking Spaces opposite Farmer's Arms, Hereford Street. (Clerk's Report 3b)
- g) Presteigne Roundabouts, reply re planting costs/work plan. (Clerk's Report 3c).

8. **NORTON**

- a) Norton Community Trust Update.
- b) Defibrillator at Norton Manor Park: Update.
- c) Community Speedwatch: Update on training etc.

9. **SITES AND BUILDINGS MATTERS**

- a) Public Conveniences:
- b) Allotments:
 - To consider request for extended compost bin on one plot.

- To receive an update on rent collection.
- c) Meadows: To include –
 - Further consideration of quote to mow car park field.
 - Update re. rat problem.
 - Insurance requirements for users of the new barn for classes. (Clerk's Report 5b).
 - To note next Sites & Buildings Committee to be arranged for late May/June.
- d) Adopt a Bench: Update.
- e) Boultibrooke Weir: Update on planned works.

10. CORRESPONDENCE/GENERAL ITEMS

- a) Town Wifi Update.
- b) Community Broadband Scheme Update.
- c) Storage Arrangements – Town Council Documents.
- d) Possible Storage at Youth Centre (Cllr. Kirkby).
- e) Platinum Jubilee Celebrations Update.
- f) Update re. removal of business rates for Town & Community Councils and public buildings (e.g. library).
- g) To receive the letter from Green Lane Association (as emailed 24th March).
- h) To consider request from PACDG for their local services register to be added to the website.
- i) Email of concern re. Lugg Bridge. (Also raised by Cllr. Preece).
- j) Email re. safety concerns re conifer tree (as previously emailed).

12. TOWN COUNCIL SURGERY

No April or May Surgeries due to Purdah. To recommence in June.

13. COUNTY COUNCILLOR'S REPORT

14. ANY URGENT BUSINESS INFORMATION (at discretion of Chair)

15. CODE OF CONDUCT COMPLAINT TO OMBUDSMAN

To note that a code of complaint has been submitted against one Member of the Council and that the Ombudsman has decided not to investigate.
(Ombudsman advises that no further details may be released)

Enc. Clerk's Report April. Minutes of March Meeting. Internal Audit Report. Various Background papers.

PRESTEIGNE AND NORTON TOWN COUNCIL

CLERK'S REPORT

APRIL 2022

1. INFORMATION –

Community Group Fair: Postponed. May take place in the Autumn.

2. FINANCE – Internal Audit report issued separately.

3. HIGHWAYS ETC –

a) Hereford Street One Way: Issue with No Entry Signs: Signs were not lit at the start of the trial. Safe Routes Officer chasing up street lighting re. electric connection. However the officers have checked and made the following reply - *Street Lighting have advised further work to try to solve the electrical problem on the no entry signs is currently scheduled for next month. I have also asked them to look at the no entry signs on Broadaxe Lane, as the lights have stopped working (or are intermittent) on both.*

b) Parking Spaces opposite Farmer's Arms, Hereford Street: As requested the removal of the spaces was again submitted to PCC. The reply was as follows - *there is unlikely to be a parking review in Presteigne in the near future, so they will have to remain as they are. I am aware of the Town Councils views, but these weren't supported by the Local Member at the time, and significant objections to their removal from the consultation were also received. This was the democratic reason that they remained.*

c) Presteigne Roundabouts: As requested I have asked about plant costs over the coming year and have received the following reply – *'We are not planning on purchasing more plants/seeds - if we do they will be included in the quoted cost.'*

The full work plan is attached to this report.

4. NORTON – Community Speedwatch training took place at the end of March.

5. SITES AND BUILDINGS -

a) Wilson Terrace Play Area: PCC have agreed that when they replace the swing seat (removed during covid) they will do so with a toddler seat.

b) Insurance Requirements, Use of Barn/Meadow: As things have now settled down re the use of the new barn for classes of various types the question of insurance has arisen now users are filling in the full use form. For many the cost of having a public liability policy means that running classes is out of the question and I am seeking the Council's views on having a separate form for users of this type and recommending insurance rather than insisting (as with larger events). I have sought the views of our insurer on this (they asked for the insurance condition originally) but it would help to have the Council's views. I hope to have a reply from the insurers before our meeting.

6. TOWN COUNCIL SURGERY –

a) Area outside Primary School: Has been swept and oak tree attended to. Resident informed. Thanks to PCC for doing this.



Transforming Presteigne Roundabouts into perennial Wildflower Areas

During 2022 between April and November we will:

1. *Continue to remove any re-emerging unwanted plants e.g. docks, thistles, nettles (that will out-compete the finer wildflowers). Due to removing grass clippings over the past two years, the spring grass growth on both roundabouts is low so no early cut will take place.*
2. *Supplement the wildflowers with a further 10 plants in each roundabout (all of local provenance). These will be watered if rainfall is low.*
3. *Deadhead daffodils then cut back and remove this foliage ready for the spring/summer growing season (May, June and July).*
4. *After the flowers have bloomed we will cut and remove the long grass. We will need somewhere locally to put these clippings – are we able to liaise with the council contractors so they can pick the roundabout clippings up when they pick up the verge clippings?*
5. *Collect seeds in July/August from St Andrew's churchyard. These will be sown on the roundabouts.*
6. *Carry out one further cut in October so the grass is short and neat all through the winter.*

As in previous years this proposal is based on the current contractors continuing to cut the 3m edge around each roundabout at their normal frequency. Last year they didn't do this and it led to the roundabouts looking quite neglected. We have not sown wildflowers along the 3m edge as we were told the council would be keeping it short. If this edge is left to grow long, as the roundabouts are flat, the inner area with wildflowers will be obscured. For the flowers to be noticeable in 2022 the 3m edge will need to be kept short.

Thank you for inviting us to be involved in this initiative.

Caring for God's Acre
11 Drovers House, The Auction Yard, Craven Arms, Shropshire, SY7 9BZ
www.caringforgodsacre.org.uk
info@cfga.org.uk
01588 673041