

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 20th MARCH 2019
AT THE ASSEMBLY ROOMS, PRESTEIGNE

Present: Cllrs. C. Kirkby MBE (Mayor), T. Owens (Deputy Mayor), D. Edwards, F. Preece, R. Bamford, S. Dixon, P. Linnett, L. Veary, R. Bennett, C. Ruby, N. Rogers, J. Wilding.

Apologies: Cllr. B. Baynham.

In Attendance: Mrs T. Price, Town Clerk.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: Cllr. R. Bennett, Trustee Sheep Music re. arrangements for paying of invoices for new community barn/community barn update.

Personal and Prejudicial: None.

MIN 3580 APPROVAL OF MINUTES

The Minutes of the meeting on 20th February, 2019 were approved with one amendment. Min 3574 (2) should read 'Side by Side' The Chairman then duly signed the Minutes.

MIN 3581 CLERK'S REPORT/UPDATE

- (1) Transition Presteigne: Members were reminded that the Minutes of the recent meeting had been circulated. Cllr. Kirkby pointed out that that a Dark Skies proposal had been submitted to the relevant Association but had been rejected and would need to be re-submitted.
- (2) Potholes By Pass Car Park: Cllr. Baynham was working to try to get improvements made.
- (3) Through School: A meeting with the Portfolio Holder was awaited. Clerk would ask for some possible dates.
- (4) Parking by Lloyds Bank Cashpoint: Cllr. Kirkby reported that he had checked with the Station Officer and this was causing a problem for the fire engine. The Officer would write formally to the Town Council.
- (5) Plastic Free Presteigne: Cllr. Bamford to attend her first meeting on 22nd March.
- (6) Sites and Buildings Committee: Reminder to Members of the Committee – Meeting 1st April 6pm.
- (7) Tri Town Meeting: Cllr. Kirkby reported that the scheduled meeting had been cancelled and a new date would be confirmed in due course.
- (8) Idling Buses at Secondary School: Cllr. Kirkby was pleased to report that the Clerk had now spoken to the company and bus engines should now be turned off when waiting to collect students. He would inform the resident who had raised the issue.
- (9) Practitioner's Conference: Members noted that the Clerk had attended this two day event and the various presentations as included in the Clerk's report.
- (10) External Audit: Members noted the Clerk's attendance at a presentation by a senior officer in the Wales Audit Office on local Council audits organised by the Powys Branch of Council Clerks.

MIN 3582 FINANCE

- (1) Donations: The request for a donation from the URDD National Eisteddfod was refused.
- (2) Payments: The following payments were approved –

NEST (pension payment)	£73.72
Mrs T.A. Price (salary)	£1276.29

HM Revenue & Customs (Tax/NI)	£493.11
Wales Audit Office (External Audit fee)	£182.75
Border Janitorial Supplies Ltd	£84.00
JRB Enterprises Ltd (dog poo bags)	£117.72 MEADOW ACCOUNT
Artisan Print (re. community building)	£9.83 MEADOW ACCOUNT
Powys County Council (building regulations)	£875.00 MEADOW ACCOUNT
Daylight Delivery Systems (re. community building)	£228.00 MEADOW ACCOUNT
Highground Maintenance Ltd	£278.92 MEADOW ACCOUNT
Leominster Engineering Ltd (re. community building)	£642.48 MEADOW ACCOUNT
Presteigne Building Supplies (re. community building)	£417.66 MEADOW ACCOUNT
Hornsey Steels Ltd (re. community building)	£2942.28
N. Close	£53.12
N. Close	£87.50 MEADOW ACCOUNT
T. Lloyd John	£381.20
EDF (Hereford Street Toilets)	£148.52
EDF (Meadow Barn)	£22.55 MEADOW ACCOUNT
Purrfect Cat Hire	£7132.00 MEADOW ACCOUNT

Cheque 300412 (£22.16) to be cancelled and an amended cheque for £20.88 to be issued.

(3) Receipt: Receipt of the following amounts were noted -

Sheep Music (grant twds community building)	£23,000.00
Sheep Music (contribution twds community building) (£4000 less insurance costs)	£2565.00
Allotment Rent for 2019-20 (£672 less one cheque returned for £28.00)	£644.00

Due in before 31st March - Powys County Council (grant community barn) £15,000.00

(4) Approval of Invoices for Community Barn Project: Resolved that the Clerk be authorised to make any payments necessary (within the allocated budget) and report any such payments to the April meeting.

(5) Final report of the Independent Remuneration Panel: Members considered the optional determinations for adoption from May 2019. Resolved to make no change to the present allowances and expenses payable these being –

- £150 available annually to each Member (mandatory)
- Reimbursement of Care Costs (mandatory)
- Payment of Travel Expenses outside the Community Council area.

(6) Asset Register: The updated Asset Register was considered and the Clerk was asked to amend the Register to include the gazebos and tables recently purchased and to amend the insurance value for the Wilson Terrace Toilets. In addition, she was asked to ascertain the current ownership of the Christmas Lights for possible addition to the list of Council assets in the future.

(7) Risk Assessment: The annual risk assessment was considered. Members approved the assessment as circulated subject to the addition of the outdoor gym.

(8) Bank Balances: The following bank balances as at 10th March were noted –

Warden Reserve	£2966.88	Capital Account	£40049.55
Money Manager	£28758.89	Allotment Account	£1460.37
Meadow Account	£16969.42	Treasurer Account	£23882.99

(9) Purchase of Replacement Canopy, Norton Show: Cllr. Ruby indicated that she no longer wished to ask for an increased amount and submitted a quote showing the items required which fell within the precepted budget. It was agreed that Cllr. Ruby would place the order for the Council and request a final invoice for the Clerk to arrange payment.

MIN 3583 PLANNING

(1) Planning applications:

Cllr. Dixon left the room during the consideration of the following item being predetermined on the matter.

The following application was considered –

19/0235/FUL Grid Reference: E:331284 N: 264453 Proposal: Change of use of part of commercial building from B1 to C3 to form a dwelling, to include cladding the building and all other associated works. Site Address: Warren Villa Garage, Wherby Lane, Presteigne, LD8 2DP: Resolved that the following comments be made - insufficient information to consider the application, with particular concerns over the lack of clear

height measurements and generally not enough detail on the plans provided. To request updated plans containing the necessary detail. Concerns over the appropriateness of the design, materials and appearance given the location of the development but more detail is needed. To see the comments of the Built Heritage Officer on the proposals and for more detail be provided on the effect of the development on both neighbours - Trincomallee and 37 High Street.

(2) Planning Application Decisions: No decisions this month.

MIN 3584 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) Reporting of Highway Items for repair: The Clerk and Cllr. Baynham had recently met with the new officer for the Presteigne and Norton area and discussed the various outstanding items. The Clerk would circulate a list to all Members for information.

(2) PACDG Update: Cllr. Kirkby and Cllr. Owens the Clerk had a very positive meeting with two representatives of PACDG and as a result Members were asked to consider the formation of a Working Group to meet with PACDG to review the Community Plan. It was agreed that a Working Group be formed and Members to be Cllrs. Veary, Ruby and Kirkby.

The second Working Together Meeting was to take place soon and Cllrs. Veary and Ruby would give a short presentation on the work of the Town Council.

(3) Active Travel Route: Members noted the possibility that a one way system for Hereford Street was to be re-considered. The Clerk was asked to respond indicating that the Town Council, as previously, did not support this proposal. Members also noted the comment received on possible parking in Station Road – given the removal of the cashpoint this was in any event no longer likely.

(4) Noise Nuisance Complaint: The complainant had indicated that they would be submitting a formal complaint to Environmental Health.

(5) Lighting, Seconds & Co: Cllr. Kirkby reported that the company had looked into the possibilities and was arranging for the lighting to be lowered. This would be done as soon as possible.

MIN 3585 NORTON

(1) Community Speedwatch: One further session had been carried out.

MIN 3586 SITES AND BUILDINGS

(1) Public Conveniences:

- Members noted the replies from Rebecca Evans AM re business rates and copy letter from One Voice Wales to Julie James AM. The Clerk and Cllr. Kirkby would be meeting with Kirsty Williams AM on 29th March to discuss this issue.

(2) Allotments.

- Rent Receipts Progress: The Clerk reported that rent was coming in well. A reminder would be sent at the end of the current week.
- The Clerk confirmed that two plots had been re-let. One further plot was in the process of re-letting at the present time.
- Noted that the new tenant of Plot 16 did not originally wish the Council to clear the plot however they had since reflected and would like part of the plot strimmed. Cllr. Bennett confirmed he was still able to do this.

(3) Meadows:

- Community Building Update: Cllr. Kirkby reported that work was progressing well and that the staddle stones were now in place. Work should be completed by the end of June. The County Council grant monies had been claimed. The Quarterly return required by the end of March for the Welsh Government grant would be sent.
- Outdoor Gym Risk Assessment: Members approved the details of the risk assessment.
- Withy Beds: Cllr. Kirkby reported that a meeting would be held with the County Council and Radnorshire Wildlife Trust to discuss future maintenance etc.
- Orchard Pruning: Cllr. Kirkby reported that a very successful session had been held. The Clerk was asked to write and thank all those involved in organising and advising on the event.
- Zip Wire: Cllr. Kirkby reported that some quotes had now been received but that the cost was around £9000 and this was therefore too much for a Mayor's fundraising event. The item was

therefore to be considered as a possible grant funded project at the forthcoming Sits & Buildings Committee meeting.

- Application to use Went's Meadow for a regular Park Run: Members felt this was an excellent idea and were pleased to agree.

(4) Defibrillators: The Clerk reported that CARIAD were no longer carrying out the regular checks although they would continue to supply replacement pads and batteries. Regular inspection check sheets would be produced and weekly inspections carried out by Mr. Close alongside the existing inspections.

(5) Silia Wood: A formal letter had been written to the John Beddoes Charity but no response had yet been received. Cllr. Kirkby had telephoned the Woodland Trust to discuss funding for a small car parking area but had not yet been contacted by the Officer responsible. Estimated costs were thought to be up to £5000.

(6) Community Storage: A response was awaited from the Secondary School.

MIN 3587 CORRESPONDENCE/GENERAL ITEMS

(1) Clerks and Councils Direct Magazine: Noted.

(2) Letter from CND Cymru re 'No Underground Nuclear Waste Dump': Resolved to pass the following motion – Presteigne and Norton Town Council will not volunteer to host an underground nuclear waste dump. The Clerk would notify CND Cymru.

(3) 80th anniversary of the vintage cars, October 2019: Cllr. Preece reported on plans for the event and asked that the Town Council fund a reception on the Friday evening. Members agreed this in principle subject to the submission of a draft budget.

(4) UK Government Firework Enquiry/Consultation: Members were concerned to learn of the possibility that use of fireworks may be restricted to licenced venues. The Clerk was instructed to respond to the Petitions Committee of UK Government stating the Council's preference for legislation to remain unchanged.

(5) Operation London Bridge: Cllr Owens reported on the draft document compiled by the Clerk, Cllr. Baynham and himself. Several details were confirmed – the Clerk would purchase a condolence book for the town to use and arrange for black ribbon to be available for female Members. She would also liaise with the Town Trust over the necessary changes to the TC website. Cllr. Owens would liaise with Rev. Hollinghurst as necessary.

(6) Schools Update: Cllr. Veary reported that she hoped to visit both schools before the Easter break and would report to the Easter meeting.

MIN 3588 TOWN COUNCIL SURGERY

March Surgery: Cllr. Bamford had attended. The following matters were discussed –

- Request for Bollard, Hereford street: The Active Travel Officer had visited the resident involved and had agreed a bollard could be placed as part of the route improvements.
- Request for a sign marking the border on Lugg Bridge: Request to be passed to Cllr. Baynham.
- Request for the street light on the corner of the old police station to be made lower or shaded as it is very bright and dazzling: Street Lighting had been contacted by the Clerk and could not lower wattage or shade light. They had suggested changing the light to part night or switching it off completely. It was agreed to ask for the light to be changed to part night. The resident raising this issue was happy with this course of action.
- Lights at Seconds and Co. Informed that the owner was now aware and looking at possible solutions.
- Use of Former Kaye's Factory Site: Informed that it was being used by the cycle path contractors.
- Concern about Hereford street being narrower after travel route in place.
- Comment that proposed green waste bins were too small and only running until November.

Arrangements for April Surgery: Cllrs. Baynham and Ruby to attend.

MIN 3589 COUNTY COUNCILLOR'S REPORT

None this month.

MIN 3590 URGENT BUSINESS INFORMATION

(1) Warden Guardian Foundation AGM: To be held on 11th April.

MIN 3591 EXCLUSION OF PUBLIC AND PRESS

Resolved under the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting during the consideration of the following business because of the confidential nature of the item.

MIN 3592 FUTURE OF LIBRARY SERVICE/ASSEMBLY ROOMS BUILDING IN PRESTEIGNE

Members noted the letter from Cllr. Powell indicating that funding had been secured for a further twelve months but that she wished to meet to discuss future arrangements. It was agreed that in the first instance a working group be set up to consider the possibilities. Cllrs. Kirkby, Wilding, Owens, Bennett and Ruby were confirmed as Members for the Group. There was considerable feeling that the expected savings should be met from the larger libraries given the smaller branches had already made considerable reductions. Cllr. Kirkby reported that the Friends of the Library were also to meet to discuss fund raising etc and it was noted that liaison with the Group would be important.

The meeting closed at 9.01 pm