

**Cyngor Tref Llanandras a Norton**  
**PRESTEIGNE AND NORTON TOWN COUNCIL**

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Mrs Tracey Price (Clerk)  
Garn Farm  
Chapel Lawn  
Bucknell  
Shropshire.  
SY7 0BT

6th January, 2022

Dear Councillor,

There will be a meeting of Presteigne and Norton Town Council on **WEDNESDAY 12th January 2022 at 7.30 p.m.** via video conferencing, and you are hereby summoned to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/88320930788?pwd=SHhDU096UkcZUxIOER5TFRIWIRKZz09>

Meeting ID: 883 2093 0788 Passcode: 252081  
Or Dial by your location - 0203 481 5237 United Kingdom

NB – this meeting will be held entirely by video conferencing due to current covid 19 levels and restrictions in Wales. The public and press are cordially invited to attend.

Yours sincerely

Tracey Price  
**TOWN CLERK**

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**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

**3. PLANNING**

To consider applications received –.

21/2146/FUL Grid Reference: E:331343 N: 264049 Proposal: Erection of a side extension to existing industrial building Site Address: Unit 2, Presteigne Industrial Estate, Presteigne, Powys LD8 2UF.

21/2205/FUL Grid Reference: E:328743 N: 265752 Proposal: Change of use and conversation of Barn to two storey dwelling Site Address: Ackhill Barn, Presteigne, Powys, LD8 2ED.

21/2227/FUL Grid Reference: E:331509 N: 264437 Proposal: Proposed conversion of the first floor into two holiday lets, the provision of a cafe on the ground floor with improved disabled access into the garden at rear, disabled parking spaces and additional outdoor space ancillary to the cafe. Site Address: The Judges Lodgings, Broad Street, Presteigne.

21/2228/LBC Grid Reference: E:331509 N: 264437 Proposal: Proposed conversion of the first floor into two holiday lets, the provision of a cafe on the ground floor with improved disabled access into the garden at rear, disabled parking spaces and additional outdoor space ancillary to the cafe. Site Address: The Judges Lodgings, Broad Street, Presteigne.

PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.  
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.

#### 4. **FINANCE**

- (a) Payments: to approve the following payments –  
Highground Maintenance Ltd £319.57 MEADOW ACCOUNT
- (b) Donations: To consider the donation requests from national/larger organisations as per list supplied.
- (c) Receipts: To note the following receipts -  
Powys County Council Third Precept Payment £23,171.00  
Website Advertising £65.00  
Donation (Radnorshire Wildlife Trust - use of Barn) £30.00 MEADOW ACCOUNT  
Welsh Water Community Fund Grant £500.00
- (d) Review of Allocated and Free Reserves and Budget Monitoring to end December and noting of the following bank balances –  
Treasurer Account £63,583.01 Meadow Account £31,234.98  
Capital Reserve Account £30,652.14 Warden Reserve £1,017.16  
General Reserve Account £31,234.98
- (e) To set the Budget and Precept for 2022/23 including consideration of the following:  
New Projects 2022/23 –  
Replacement Chain, Display Board etc, Mayor.  
Platinum Jubilee Celebrations.  
IT Equipment (hybrid meetings)  
Production of Annual Report.  
Painting of Town Fingerposts.  
Alteration of Knighton Road Entrance, Went's Meadow.  
Works to Boulthibrooke Weir.

Recommendations of Staffing Committee for Clerk's Salary/training costs.

Recommendations of Sites and Buildings Committee for Budget for Allotments, Meadows and Public Conveniences.

#### 5. **ANY URGENT BUSINESS INFORMATION** (at discretion of Chair)

- a) To agree letter of support for Presteigne Youth Project to submit an expression of interest in the Old School Building and for the proposals for improvements.



<b>PRECEPT 2021-22</b>	<b>BUDGET UPDATE</b>	
<b>Expenditures</b>		<b>To 31st December 2021</b>
<b>Council Administration Costs</b>		
Mayor's Allowance - NOW 1500 INC 500 EXP	1500	£1,137.25
Clerk's Salary PAYE inclusive	25500	£18,747.02
Audit Fee (Internal and External)	750	£110.00
Insurance (agreement to 2/9/22)	1200	£1,119.25
Membership of SLCC	240	£234.00
Stationery & Computer Sundries/Petty Cash	650	£583.68
Computer Service/Repairs	150	£0.00
One Voice Wales Annual fee	475	£476.00
Training/Conference Fees for Clerk	200	£0.00
Travelling Expenses	200	£82.38
Election Expenses	300	
Remuneration of Councillors/Cllr Expenses	0	£0.00
Councillor Training	150	£0.00
Information Commissioner Data Registration	35	£35.00
	<b>31,350.00</b>	<b>22,524.58</b>
<b>Donations &amp; S137s</b>		
Air Ambulance	300	£300.00
British Legion (Remembrance Wreaths)	60	£60.00
East Radnorshire Day Centre	2000	£2,000.00
Knighton & District Leg Club	100	£0.00
Memorial Hall	750	£750.00
Mid Border Arts	1250	£1,250.00
Norton Community Trust	2000	£2,000.00
Norton Sports Committee (Fireworks)	250	£250.00
PACDG	250	£250.00
1st Presteigne Guides	100	£100.00
Presteigne Festival	1250	£1,250.00
Presteigne Fireworks Display (Sheep Music)	500	£500.00
Presteigne Little Peoples Playgroup	500	£500.00
Presteigne & Norton Community Support	250	£250.00
The Judge's Lodging Trust Ltd	2000	£2,000.00
Powys CAB	200	£200.00
Radnorshire Wildlife Trust	250	£250.00
The Samaritans	200	£200.00
Wardens Guardian Foundation	250	£250.00
Youth Project - see below	0	-
Miscellaneous (MBA & Macmillan)	1500	£287.50
	<b>13,960.00</b>	<b>12,647.50</b>
<b>Ongoing Projects:</b>		
Anchorage Test for Xmas Lights	100	£100.00
Toilet Blocks (2)	9000	£8,228.19
PACDG (street cleaning)	250	£250.00
Funding twds Town Library Service (reserve held)	0	£0.00
Presteigne Christmas Lights	1300	£437.70
Wildflowers/ Bulbs/Verges/Roundabouts	500	£0.00
Street Lighting/Dark Skies Project	750	£0.00
Climate Crisis Project Grants	1000	£377.45
	<b>12,900.00</b>	<b>9,393.34</b>



<b>PRECEPT 2021-22</b>	<b>BUDGET UPDATE</b>	
<b>Projects 2021-22</b>		
Reuse and Repair	1000	£0.00
Footpath Maintenance	100	£0.00
	<b>1,100.00</b>	<b>0.00</b>
<b>Went's Meadow Site inc MUGA etc, Eddie's Meadow</b>		
Weekly Inspections (inc defib checks)	1300	£721.00
General Maintenance inc dog bags	3000	£2,661.75
Grass Cutting/weed killing	3500	£2,512.14
Tree works (to use reserves)	0	£0.00
MUGA / New Barn Reserve	2000	
Allotments - funded from income	0	£0.00
Utilities/Annual Rospa Inspections	400	£258.74
Misc. (Bank charges)	300	£8.00
	<b>10,500.00</b>	£6,161.63
<b>TOTAL EXPENDITURE</b>	<b>69,810.00</b>	<b>50,727.05</b>
Monies allocated to specific reserves		£2,300.00
Monies re-allocated to free reserves		£0.00
	plus spend from budget is	
		<b>£53,027.05</b>
<b>Spending not within Original Allocated Budget Spend</b>		
Youth Project (from allocated reserve)		£1,200.00
Sign - cashpoint (34.95 and 3.50)		£38.45
Sandwich Boards		£150.00
Town Benches (funded via donations)		£1,722.00
Xmas Lights Anchorage Works (from allocated reserve) £100 inc above		£467.00
Tree Survey (from Meadow Reserve)		£725.00
New Barn works from reserve		£3,641.53
High Street Grant - Awning - grant funded		£3,599.20
New Nature Reserve Project		£506.63
Advertising for website (funded via income)		£40.00
Additional Water Information Boards (from Warden Reserve)		£225.00
Website Hosting (funded via income)		£192.00
Allotments (funded from income)		£318.60
Bank Charges Treasurer Acc (from Nov. 2021)		£8.00
		<b>£12,833.41</b>
<b>VAT Treasurer</b>		£935.17
<b>VAT Meadow</b>		£1,824.78
<b>Total VAT</b>		<b>£2,759.95</b>
<b>GRAND TOTAL ACTUAL SPEND (AS PER ACCOUNTS)</b>		<b>£66,320.41</b>
Check Totals -		
(Treasurer)	53648.87	
(Meadow)	12671.54	
Check Figure	66320.41	



<b>2021-22- Project Balances</b>					
Allotments	3,217.98	Balance now held in Meadow Account			
Meadows	18,640.91	Own Account, as bank balance, inc new barn.			
Warden/Eddie's Meadow Reserve Fund	1017.16	Own Account, as bank balance			
Remuneration of Councillors	1800.00				
Councillor Training	265.00				
Wildflower Mix / Bulbs	556.16	NB £360 spend to come in current year			
Website	459.00				
Christmas Lights Anchorage Testing	525.50	Inv to come for anchorage repairs			
Renewal of Christmas lights	1177.95				
Toilets (both blocks)	13879.65				
Norton community general fund	354.07				
Election Fund	2406.06	To be used in 2022-23			
Norton Lights	350.00				
Clerk's Training	435.50				
Library and Devolved Services	6854.00				
Xmas Lights Annual Costs	803.30	Inv to come for £600			
Norton Community Trust Project	0.00				
Capital Receipt (can only be spent on capital items)	30,652.14	From cemetery land As bank balance			
Dark Skies/Street Lighting NEW	2,000.00	Inc Welsh Water grant			
Climate Crisis Grants	1622.55	Inv to come for rattle plugs & possible allocation for tree talks			
PACDG Street Cleaning	250.00				
Mic Donations 2021-22	1212.50	Misc applications to be reviewed at January meeting			
	88,479.43				
(Including 2021-22 precept amount)					
<i>Governance and accountability for local Councils in Wales - A Practitioners recommends that free reserves of 3 to 12 months expenditure are held by local Councils</i>					
<b>Bank Balances at 31st December 2021</b>					
18,640.91	Meadow				
63,853.01	Treasurer				
31,234.98	General Reserve				
1017.16	Warden Reserve				
30,652.14	Capital Account	NB balance includes interest paid on account			
0.00	less cheques to clear				
-11000.00	est. spend to year end				
<b>134398.20</b>	<b>projected year end balance</b>				
<b>Ear marked Reserves</b>	<b>88479.43</b>				
Total Minimum Level Free Reserves	17,378	2021/22 precept	£69,510		
Total Maximum Level Free Reserves	69,510				
<b>105857.43</b>	<i>Minimum Total Balance rec'd Practitioners Guide (min. free reserve + allocated reserves)</i>				
<b>157989.43</b>	<i>Maximum Total Balance recommended - max free reserve plus allocated reserves</i>				

## ESTIMATED SPENDING TO YEAR END

Toilets 1885  
(Cleaning £1200, elec £275, water 310, repairs 100)

Clerk's Pay 5815

Pension Payments 360

Grass Cutting 960

External Audit 350

Caring for God's Acre 360

Christmas Lights 600

Anchorage Repairs 500

Office 20

Misc 150

**11000**

## ANNUAL INCOME FIGURES

Allotment Rental

35 x 28 980

funds allotments

Website Advertising 230

funds website costs

**1210**

## VAT REFUND DUE TO END OF YEAR

Treasurer to date 935

Meadow to date 1878

(est to year end) 300

**3113**

<b>PRECEPT 2022-23 DRAFT</b>			
<b>Expenditures</b>	<b>Final 2021-22</b>	<b>Draft 2022-23</b>	<b>Final 2022-23</b>
<b>Council Administration Costs</b>			
Mayor's Allowance (amended after 21/22 budget set)	1000	1000	
Mayor's Expenses (amended after 21/22 budget set)	500	500	
Clerk's Salary PAYE inclusive. <b>See note 1</b>	25500	25760	
Audit Fee (Internal and External)	750	750	
Insurance (3 year agreement exp. 2/9/22)	1200	1400	
Membership of SLCC	240	245	
Stationery & Computer Sundries/Petty Cash	650	650	
Video Conferencing Licence (zoom)	0	120	
Computer Service/Repairs	150	150	
One Voice Wales Annual fee	475	490	
Training/Conference Fees for Clerk	200	280	
Travelling Expenses	200	200	
Election Expenses	300	5500	
Remuneration of Councillors/Cllr Expenses. <b>See note 2</b>	0	0	
Councillor Training. <b>See note 3</b>	150	350	
Information Commissioner Data Registration	35	35	
Website (funded largely via advertising income)	0	0	
Bank Charges Treasurer Account	0	100	
	<b>31,350</b>	<b>37,530</b>	<b>0.00</b>
<b>Donations &amp; S137s - LISTED AS REQUESTED IN 22-23 COLUMN</b>			
Air Ambulance	300	300	
British Legion (Remembrance Wreaths)	60	60	
East Radnorshire Day Centre	2000	2000	
Knighton & District Leg Club	100	0	
Memorial Hall	750	750	
Mid Border Arts	1250	1250	
Norton Community Trust	2000	5000	
Norton Sports Committee (Fireworks)	250	200	
PACDG	250	250	
1st Presteigne Guides	100	0	
Presteigne Festival	1250	1250	
Presteigne Fireworks Display (Sheep Music)	500	500	
Presteigne Little Peoples Playgroup	500	0	
Presteigne & Norton Community Support	250	250	
The Judge's Lodging Trust Ltd	2000	2000	
Powys CAB (up to this amount)	200	250	
Radnorshire Wildlife Trust	250	250	
The Samaritans	200	250	
Wardens Guardian Foundation	250	250	
Youth Project (£1200 from reserve)	0	1200	
Presteigne & Norton Floral Art Society - NEW	0	200	
Miscellaneous	1500	500	
	<b>13,960</b>	<b>16,710</b>	<b>0.00</b>
<b>Ongoing Projects:</b>			
Anchorage Test for Xmas Lights	100	125	
Toilet Blocks (2)	9000	10500	
PACDG (street cleaning)	250	250	
Funding twds Town Library Service (reserve held)	0	1073	
Presteigne Christmas Lights. See note 4	1300	1200	
Wildflowers/ Bulbs/Verges/Roundabouts (390 for roundabouts)	500	450	
Street Lighting/Dark Skies Project	750	0	



<b>PRECEPT 2022-23 DRAFT</b>			
Climate Crisis Project Grants	1000	500	
	<b>12,900.00</b>	<b>14,098.00</b>	<b>0.00</b>
<b>Projects 2021-22</b>			
Reuse and Repair	1000	0.00	To free reserve?
Footpath Maintenance	100	0.00	To allocated reserve?
	<b>1,100.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Went's Meadow Site inc MUGA etc, Eddie's Meadow</b>			
Weekly Inspections (inc defib checks)	1300	1300	
General Maintenance	3000	2500	
Dog Bags	0	1000	
Grass Cutting/weed killing See note 5.	3500	3600	
Professional Inspections	0	500	
MUGA / New Barn Reserve	2000	2000	
Allotments (funded via rental income)	0	0	
Utilities	400	250	
Misc.(to include bank charges)	300	300	
(as recommended by S & B Committee apart from bank charges now included under misc)			
	<b>10,500</b>	<b>11,450</b>	<b>0.00</b>
<b>New Projects 2022-23</b>			
Replacement Mayor's Chain etc	0	4,000	
Platinum Jubilee Celebrations (Norton & Presteigne)	0	800	
IT Equipment (hybrid meetings)	0	300	
Annual Report Costs (printing costs)	0	200	
Painting of Town Fingerposts/Tourist Map posts	0	750	
Alterations to Knighton Road Entrance, Meadow	0	2,000	
Works to Boulthbrooke Weir	0	2,638	
Mowing/mulching of car park field - 1 cut	0	318	
	<b>0</b>	<b>11,006</b>	
<b>TOTAL EXPENDITURE</b>	<b>69,810.00</b>	<b>90,794.00</b>	<b>0.00</b>
Less £1000 to be used from toilet reserve		-1,000.00	
Less £2406 to be used from elections reserve		-2,406.00	
Less £1073 to be used from library reserve		-1,073.00	
Less £150 c/f as allocated reserve computer service/repair		-150.00	
Less £15,000 to be used from general free reserves		-15,000.00	
		-19,629.00	
<b>Precept therefore will be</b>		<b>71,165.00</b>	
Note 1: Any additional sum needed to be met from free reserves (pay awards for current and next year not yet known)			
Note 2: Just one allowance previously taken so no budget included but reserve held of £1800			
Note 3: Training plans to be mandatory from 2022-23 plus elections in May with possible new Members.			
Note 4: Based on use of current provider.			
Note 5: Weed killing cost £206.88 per treatment in 2022-23			
2020/21 £1 raised £1288.20 (Band D precept of £55.00)(£70,851)			
2021/22 £1 raised £1287.30 (Band D precept of £54.00)(£69,514.20)			
2022/23 £1 raises £1308.28			



NATIONAL ORGANISATION GRANT REQUESTS		2021-22							
Marie Curie	No amount specified								
	No amount specified								
Hope House	No amount specified								
Tenovus Cancer Care	No amount specified								
Victim Support	No amount specified								
Ronald McDonald House Charities UK	£450								
A reminder that grants provided such as those above have no specific legal power to provide and so come under S.137 - this section needs to show a benefit to the local area. In general national organisations are avoided unless they have local branches to donate to.									

Precept Raising Powers		2019/20	2020/21	2021/22	2022/23
	£	£1 raises £1286.19	£1 raises 1288.20	£1 raises £1287.30	£1 raises £1308.28
53	68168.07	68274.60	68226.90	69338.84	
54	69454.26	69562.80	69514.20	70647.12	
55	70740.45	70851.00	70801.50	71955.40	
56	72026.64	72139.20	72088.80	73263.68	
57	73312.83	73427.40	73376.10	74571.96	
58	74599.02	74715.60	74663.40	75880.24	
59	75885.21	76003.80	75950.70	77188.52	
60	77171.4	77292.00	77238.00	78496.80	
61	78457.59	78580.20	78525.30	79805.08	
62	79743.78	79868.40	79812.60	81113.36	
63	81029.97	81156.60	81099.90	82421.64	
64	82316.16	82444.80	82387.20	83729.92	
65	83602.35	83733.00	83674.50	85038.20	
66	84888.54	85021.20	84961.80	86346.48	
67	86174.73	86309.40	86249.10	87654.76	
68	87460.92	87597.60	87536.40	88963.04	
69	88747.11	88885.80	88823.70	90271.32	
70	90033.3	90174.00	90111.00	91579.60	
Other Town Council Precepts		2019/20	2020/21	2021/22	% Increase
Brecon	125.27	128.70	132.16	2.69	
Crickhowell	41.21	40.51	45.83	13.13	
Hay	49.76	57.65	66.98	16.18	
Knighton	52.92	54.05	53.8	-0.39	
Llanidloes	135.48	134.37	99.34	-26.07	
Llandrindod	71.87	75.77	66.54	-12.18	
Machynlleth	196.08	216.98	216.98	0.00	
Montgomery	50.98	63.06	100.19	58.88	
Newtown	172.31	178.43	177.55	-0.49	
Rhayader	46.98	47.22	47.30	0.17	
Talgarth	72.83	72.83	73.23	0.55	
Ystradgynlais	89.61	99.21	103.50	4.32	
Recent PNTC Precepts		Average Band D total £1746.56			
2021-22 - £54.00		Average Band D total for T&CCs portion £66.74			
2020-21 - £55.00					
2019-20 - £54.14					
2018-19 - £44.00					