

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

Tel: 01547 528575
Email: pntc@hotmail.com

Mrs Tracey Price (Clerk)
Garn Farm
Chapel Lawn
Bucknell
Shropshire.
SY7 0BT

6th January, 2021

Dear Councillor

There will be a meeting of Presteigne and Norton Town Council on **WEDNESDAY 13th January 2021 at 7.30 p.m.** via video conferencing, and you are hereby summoned to attend.

Topic: Presteigne and Norton Town Council Budget Setting Meeting

Time: Jan 13, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88300726203?pwd=eDV2WWtIMzJmaXEzMW1MemJUeEoxUT09>

Meeting ID: 883 0072 6203 Passcode: 265910

0203 481 5237 United Kingdom, 0203 481 5240 United Kingdom, 0203 901 7895 United Kingdom
0131 460 1196 United Kingdom, 0203 051 2874 United Kingdom

PLANNING APPLICATIONS WILL BE AVAILABLE FROM 7.15 P.M. FOR INSPECTION.

The public and press are cordially invited to attend.

Yours sincerely

Tracey Price
TOWN CLERK

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. PLANNING

To consider applications received – None at issue of agenda.

PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.

4. FINANCE

- (a) Payments: to approve the following payments –
Mrs T.A. Price (refund online data storage Microsoft) £19.90
(£1.99 per month x 10).
Highground Maintenance Ltd (grass cutting) £319.57 MEADOW ACCOUNT
- (b) Review of Allocated and Free Reserves and Budget Monitoring to end December.
- (c) Receipts: To note the following receipts -
Powys County Council Third Precept Payment £23,617.00
- (d) To set the Budget and Precept for 2021/22 including consideration of the following:
New Projects 2021/22 (Repair and Reuse, Accounting Software, Footpath Maintenance).

Recommendations of Staffing Committee for Clerk's Salary/training costs.

Recommendations of Sites and Buildings Committee for Budget for Meadows and Public Conveniences.

5. ANY URGENT BUSINESS INFORMATION (at discretion of Chair)

PRECEPT 2020-21 FINAL		
Expenditures	Final 2020-21	SPENDING TO END DEC
Council Administration Costs		
Mayor's Allowance	1200.00	276.48
Clerk's Salary PAYE inclusive	24911.00	18,622.16
Audit Fee	300.00	121.00
Insurance (agreement to 2/9/22)	1100.00	1,088.11
Membership of SLCC	227.00	227.00
Stationery & Computer Sundries/Petty Cash	650.00	588.07
Computer Service Agreement	160.00	0.00
One Voice Wales Annual fee	445.00	461.00
Training/Conference Fees for Clerk	200.00	60.00
Travelling Expenses	200.00	58.05
Election Expenses	300.00	0.00
Remuneration of Councillors/Cllr Expenses	0.00	0.00
Councillor Training	300.00	0.00
Information Commissioner Data Registration	35.00	35.00
Website Annual Costs	0.00	192.00
	30,028	21,728.87
Donations & S137s		
Air Ambulance	250.00	250.00
British Legion (Remembrance Wreaths)	60.00	60.00
East Radnorshire Day Centre	1750.00	1,750.00
Knighton & District Leg Club	100.00	0.00
Memorial Hall	750.00	750.00
Mid Border Arts	1250.00	1,250.00
Norton Community Trust	2000.00	2,000.00
Norton Sports Committee (Fireworks)	200.00	0.00
PACDG	250.00	250.00
1st Presteigne Guides	75.00	75.00
2nd Presteigne Brownies	100.00	100.00
Presteigne Rainbows	100.00	100.00
Presteigne Festival	1250.00	1,250.00
Presteigne Fireworks Display (Sheep Music)	500.00	0.00
Presteigne Little Peoples Playgroup	500.00	500.00
Presteigne & Norton Community Support	250.00	250.00
The Judge's Lodging Trust Ltd	1750.00	1,750.00
Powys CAB	100.00	100.00
Radnorshire Wildlife Trust	250.00	250.00
St. Andrews FC Colts	250.00	250.00
The Samaritans	100.00	100.00
Wardens Guardian Foundation	250.00	250.00
Youth Project	1200.00	0.00
Miscellaneous	300.00	400.00
	13,585	11,685
Ongoing Projects:		
Allotments (funded via rents)	0.00	35.00
Anchorage Test for Xmas Lights	100.00	0.00
Toilet Blocks (2) (£1000 to use from reserves)	9000.00	6,797.40

PRECEPT 2020-21 FINAL		
PACDG (street cleaning)	250.00	0.00
Funding twds Town Library Service (reserve held)	0.00	0.00
Presteigne Christmas Lights	1300.00	314.00
Contingency/Further Devolved Services	2000	0.00
	12,650.00	7,146.40
New Projects 2020-21		
Website Improvements	500	516.00
Replacment Laptop	500	492.35
Climate Crisis Project Grants	1000	0.00
VE Day Anniversary Celebrations	500	0.00
Sheep Music Event	500	500.00
Tables for Meetings	375	0.00
Wildflowers/ Bulbs/Verges/Roundabouts	500	0.00
Street Lighting/Dark Skies Project	750	0.00
	4,625.00	1,508.35
Went's Meadow Site inc MUGA etc, Eddie's Meadow		
Weekly Inspections	800	546.75
General Maintenance inc dog bags	3000	1,819.19
Grass Cutting/weed killing	3500	2,488.31
Tree works	0	0.00
MUGA / New Barn Reserve	2000	0.00
Utilities/Annual Inspection	400	251.72
Misc.	300	414.00
	10,000	5,519.97
TOTAL BUDGET EXPENDITURE	70,888.00	47,588.59
Spending not within Original Allocated Budget Spend		
Covid-19 spending from Tesco Grant	£500 Tesco Grant	464.37
Covid-19 Spending not from Tesco Grant	From Reserves	191.65
Defibs (to be allocated to Meadow Maintenance -July on)		126.10
Purchase of cemetery land contribution	From Allocated Reserves	5,000.00
Presteigne & Norton Community Trust	From reserves	1,000.00
VAT Treasurer		600.24
VAT Meadow		830.18
VAT Allotments		0
GRAND TOTAL		55,801.13
NB £1000 allocated for RWT Tree Work not yet paid.		
	49415.98	
	35.00	
	6350.15	
	55801.13	
Norton Sports Committee (Fireworks) £200 to free reserves (agreed Oct 2020)		
Sheep Music (Fireworks) £500 to free reserves (agreed Oct 2020)		
Youth Project £1200 under consideration.		

Precept Raising Powers		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	£1 raises £1265.63		£1 raises £1293.35	£1 raises £1281.93	£1 raises £1286.19	£1 raises 1288.20	£1 raises £1287.30
	£						
53	67078.39	68547.55	67942.29	68168.07	68274.60	68274.60	68226.90
54	68344.02	69840.90	69224.22	69454.26	69562.80	69562.80	69514.20
55	69609.65	71134.25	70506.15	70740.45	70851.00	70851.00	70801.50
56	70875.28	72427.60	71788.08	72026.64	72139.20	72139.20	72088.80
57	72140.91	73720.95	73070.01	73312.83	73427.40	73427.40	73376.10
58	73406.54	75014.30	74351.94	74599.02	74715.60	74715.60	74663.40
59	74672.17	76307.65	75633.87	75885.21	76003.80	76003.80	75950.70
60	75937.80	77601.00	76915.8	77171.4	77292.00	77292.00	77238.00
61	77203.43	78894.35	78197.73	78457.59	78580.20	78580.20	78525.30
62	78469.06	80187.70	79479.66	79743.78	79868.40	79868.40	79812.60
63	79734.69	81481.05	80761.59	81029.97	81156.60	81156.60	81099.90
64	81000.32	82774.40	82043.52	82316.16	82444.80	82444.80	82387.20
65	82265.95	84067.75	83325.45	83602.35	83733.00	83733.00	83674.50
66	83531.58	85361.10	84607.38	84888.54	85021.20	85021.20	84961.80
67	84797.21	86654.45	85889.31	86174.73	86309.40	86309.40	86249.10
68	86062.84	87947.80	87171.24	87460.92	87597.60	87597.60	87536.40
69	87328.47	89241.15	88453.17	88747.11	88885.80	88885.80	88823.70
70	88594.10	90534.50	89735.1	90033.3	90174.00	90174.00	90111.00
Other Town Council Precepts		2016/17	2017/18	2018/19	2019/20	2020/21	% Increase
Brecon	83.35	82.95	107.35	125.27	128.70	128.70	2.74
Crickhowell	42.84	42.48	42.19	41.21	40.51	40.51	-1.70
Hay	47.68	47.53	47.53	49.76	57.65	57.65	15.86
Knighton	43.02	43.25	53.29	52.92	54.05	54.05	2.14
Llanidloes	108.97	112.00	111.46	135.48	134.37	134.37	-0.82
Llandrindod	63.31	62.35	67.28	71.87	75.77	75.77	5.43
Machynlleth	107.95	139.42	169.81	196.08	216.98	216.98	10.66
Montgomery	35.61	37.11	40.20	50.98	63.06	63.06	23.70
Newtown	78.29	126.68	149.62	172.31	178.43	178.43	3.55
Rhayader	37.09	36.44	42.46	46.98	47.22	47.22	0.51
Talgarth	73.70	72.34	73.83	72.83	72.83	72.83	0.00
Ystradgynlais	83.83	85.14	88.53	89.61	99.21	99.21	10.71
Recent PNTC Precepts							
2020-21 (1.6%)	£55.00						
2019-20	£54.14	2015/16	£44	2013/14	£38		
2018-19	£44.00	2014/15	£40	2012/13	£35		

Project	Balances held in Reserve	Jan-21
Allotments	2,957.41	Own Account, figure as bank balance,
Meadows	22,003.74	Own Account, figure as bank balance, includes £4787 new barn monies
Warden/Eddie's Meadow Reserve Fund	1242.04	Own Account, figure as bank balance
Remuneration of Councillors	1950.00	
Councillor Training	115.00	
Wildflower Mix / Bulbs	500.00	
Website	665.00	
Christmas Lights Anchorage Testing	992.50	
Renewal of Christmas lights	1177.95	
Toilets (both blocks)	15397.41	
Norton community general fund	354.07	
Election Fund	2106.06	
Norton Lights	350.00	
Clerk's Training	273.00	
Library Service	2854.00	
Xmas Lights Annual Costs	1038.00	
Norton Community Trust Project	0.00	
Capital Receipt (can only be spent on capital items)	30,649.08	From original cemetery land sale
Zip Wire Grant	4,883.00	
External Works - New Barn	0.00	In Meadow Account

Total **89508.26**

Governance and accountability for local Councils in Wales - A Practitioners Guide recommends that free reserves of 3 to 12 months expenditure are held by local Councils

Bank Balances at 31st December 2020	
22,003.74	Meadow
52,623.84	Treasurer
2,957.41	Allotments
31,231.81	General Reserve
1242.04	Warden Reserve
30,649.08	Capital Account
0.00	less cheques to clear
140707.92	

NB balance includes interest paid on account

PNTC Project Balances Summary

Ear marked Reserves	89508.26	
Total Rec Minimum Level Free Reserves	17,722	2020/21 precept
Total Rec Maximum Level Free Reserves	70,888	2020/21 precept
	107230.26	<i>Minimum Total Balance recommended by Practitioners Guide(minimum free reserve plus allocated reserves)</i>
	160396.26	<i>Maximum Total Balance recommended (maximum free reserve plus allocated reserves)</i>
Approx Spending to Year End		
Toilet Cleaning	1600	
Staff - Clerk	6250	
General Maintenance Work/Inspections	800	
Grass Cutting	750	
Dog Bags	120	
Xmas Lights	1000	
Councillor/Mayor's Allowances	2250	
Office/Loo Rolls/utilities/sundries	500	
Misc	500	
	13770	

PRECEPT 2020-21 FINAL			
Expenditures	Final 2020-21	Draft 2021-22	Final 2021-22
Council Administration Costs			
Mayor's Allowance	1200.00	1200.00	
Clerk's Salary PAYE inclusive	24911.00	25000.00	
Audit Fee (Internal and External)	300.00	650.00	
Insurance (agreement to 2/9/22)	1100.00	1300.00	
Membership of SLCC	227.00	240.00	
Stationery & Computer Sundries/Petty Cash	650.00	650.00	
Computer Service/Repairs	160.00	150.00	
One Voice Wales Annual fee	445.00	475.00	
Training/Conference Fees for Clerk	200.00	200.00	
Travelling Expenses	200.00	200.00	
Election Expenses	300.00	300.00	
Remuneration of Councillors/Cllr Expenses	0.00	0.00	
Councillor Training	300.00	150.00	
Information Commissioner Data Registration	35.00	35.00	
	30,028	30,550	0.00
Donations & S137s			
Air Ambulance	250.00	500.00	
British Legion (Remembrance Wreaths)	60.00	60.00	
East Radnorshire Day Centre	1750.00	1750.00	
Knighton & District Leg Club	100.00	0.00	
Memorial Hall	750.00	750.00	
Mid Border Arts	1250.00	1250.00	
Norton Community Trust	2000.00	2000.00	
Norton Sports Committee (Fireworks)	200.00	200.00	
PACDG	250.00	250.00	
1st Presteigne Guides	75.00	100.00	
2nd Presteigne Brownies	100.00	0.00	
Presteigne Rainbows	100.00	0.00	
Presteigne Festival	1250.00	1250.00	
Presteigne Fireworks Display (Sheep Music)	500.00	500.00	
Presteigne Little Peoples Playgroup	500.00	0.00	
Presteigne & Norton Community Support	250.00	250.00	
The Judge's Lodging Trust Ltd	1750.00	1750.00	
Powys CAB	100.00	250.00	
Radnorshire Wildlife Trust	250.00	250.00	
St. Andrews FC Colts	250.00	0.00	
The Samaritans	100.00	250.00	
Wardens Guardian Foundation	250.00	250.00	
Youth Project	1200.00	1200.00	
Miscellaneous	300.00	300.00	
	13,585	13,110	0.00
Ongoing Projects:			
Allotments	0.00	0	
Anchorage Test for Xmas Lights	100.00	100	
Toilet Blocks (2)	9000.00	9000	
PACDG (street cleaning)	250.00	250	

[illegible]

SECTION 137 PAYMENTS 2021-22 DRAFT			
Expenditures			
Electors 2020 = 2210 £8.41 per elector	£18,586.10		
	Notes	Applied For	
Air Ambulance		500	
British Legion (Remembrance Wreaths)		60	
East Radnorshire Day Centre	? S137	2000	
Knighton & District Leg Club	Not required	0	
Presteigne Memorial Hall		750	
Norton Community Trust		2000	
Norton Sports Committee (Fireworks)		200	
PACDG		250	
1st Presteigne Guides	80-100	100	
2nd Presteigne Brownies	No application	0	
Presteigne Rainbows	No application	0	
Presteigne Fireworks Display (Sheep Music)	No application	0	
Presteigne Little Peoples Playgroup	No application	0	
Radnorshire Wildlife Trust		250	
St. Andrews FC Colts	No application	0	
The Samaritans		250	
Wardens Guardian Foundation		250	
Youth Project		1200	
Miscellaneous Donations		500	
Library Service		1073	
Climate Crisis Grants		1000	
		10383	
Non S137 Grants/Donations			
Mid Border Arts	Local Government Act 1972, s.145	1250	
Presteigne & Norton Community Support	Local Government and Rating Act 1997, s.26-29	250	
Presteigne Festival	Local Government Act 1972, s.145	1250	
Judges' Lodging Trust	Local Government Act 1972, s.144	1750	
Citizens advice Bureau	LGA 1972 S.142	250	(up to)
		4750	