

**Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON 16TH JULY 2014
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

Present: Cllrs. C. Kirkby MBE (Mayor), Ms. N. Humphreys, J. Matthews, H. Owens, Ms. F. Preece, P. Smith, J. Wilding.

Apologies: Cllrs. J. Tennant-Eyles (Deputy Mayor), G. Banks, Ms B. Baynham, Ms. H. Marchant, B. Price, P. Robinson

In Attendance: Mrs T. Price, Town Clerk; Members of the Public

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

There were no declarations of interest.

MIN 2850 MINUTES

The Minutes of the meeting of 18th June, 2014 were approved without amendment. The Mayor then duly signed the Minutes.

MIN 2851 CLERK'S REPORT/UPDATE

(1) Defibrillators: Cllr. Kirkby explained that he had finally managed to contact Welsh Hearts the charity that had promised the donation of two units to the Town Council. The charity was now requesting £850 per unit (value £1200 including training). An outdoor box to store a unit would be an additional £350 and there would also be installation costs. He also confirmed that the Fire Service were now able to purchase the unit for use by the co-responders. Given the availability of a unit in Presteigne (although not available for use by the public) it was agreed not to pursue grant application for the additional units any further.

(2) New Name Sign, The Scallions: Cllr. Kirkby confirmed that this sign was in place.

(3) Home Presteigne: The launch took place on 9th July. Cllr. Tennant-Eyles had been part of the panel taking questions from residents.

(4) Planting of Roundabouts: Cllr. Ms. Preece confirmed that she had approached Countrywide about sponsorship and was waiting for a reply. If this request was successful the Clerk would approach the County Council to ask for permission to plant the area.

(5) Statement by Cllr. Price: Cllr. Kirkby drew Member's attention to the statement supplied by Cllr. Price who was unfortunately unable to attend the meeting. The statement concerned the works at Norton Church as raised by Cllr. Price at the June meeting and was as follows: *There was never any intention to question the personal integrity of Mr Patrick Smith - neither do I consider him to be a 'trouble-maker'. My argument was solely with the communication from the Norton Civic Society. Whilst I was happy for information regarding the 'Application for a Faculty' to be brought to the attention of NCS members, had this communication been for information only then I would have expected it to supply detail as per the Faculty notice, not to include a paragraph which was*

inaccurate and in my opinion, by its presence, effectively expressing an opinion. This statement is sent 'Without Prejudice'. Members noted the statement.

(6) Welsh Government Consultation on Access to Information Town and Community

Councils: Cllr. Kirkby reported that following the June meeting Cllr. Tennant-Eyles had raised a query regarding the future need to publish a register of interests online. The Clerk had obtained further clarification from One Voice Wales, the County Council and the Welsh Government.

(7) World War One Commemorative Service: Cllr. Kirkby confirmed that a parade followed by a Church service would take place on 3rd August. All Members were invited.

(8) Land at Mill Lane: The Clerk had raised the omission of this site from the list of sites currently listed by the County Council as having planning permission but not yet developed. The County Council had not been able to confirm that work had actually commenced on the site. Cllr. Kirkby agreed to contact the site owners so they could ensure evidence was supplied.

(9) Speeding on By Pass: Cllr Kirby confirmed that the police would be carrying out speed checks in the area.

MIN 2852 FINANCE

(1) Donations: . The following donation was agreed as precepted:-

BISYOC	£100.00
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The letter of thanks from the Samaritans was noted.

(2) Payments: The following payments were approved -

Mrs T. Price	£651.40
HMRC	£214.11
(income tax/employees and employers NI due on above)	
Clearview Cleaning Services Ltd	£401.75
Lewers Firth (hire of cherry picker xmas lights)	£115.00
N. Close	£98.99 MEADOW ACCOUNT
V. Lort (hire of cherry picker xmas lights)	£120.00
Charles Ransford and Son	£284.64 MEADOW ACCOUNT
Post Dated Cheques for August Payment	
Mrs T.A. Price	£651.40
HMRC (tax and Ni due on above)	£214.11

(3) Receipts: The receipt from the Warden Appeal Fund of **£844.60** to the Meadow Account was noted.

(4) Opening of New Bank Account: Cllr Kirkby explained the problems that had been encountered with the opening of an additional account as agreed at the June meeting. He had submitted a complaint to HSBC but no reply had been received. He had been informed that the bank had eight weeks in which to do so. The Clerk was asked to visit the Newtown Branch to see if an account could be opened via the Business Section at that Branch.

(5) Approval of Annual Return: Members were informed of the external audit report which raised no issues with the accounts for 2013/14. Members approved the 2013/14 final return and authorised the signing of section 3 of that document.

MIN 2853 PLANNING

(1) Planning Applications

P2012/0573 full, new site access road from A4113 to the Llanshay Lane and the creation of passing places to enable access to the consented Reeves Hill wind farm at **agricultural land south of A4113, Knighton: Deferred as further information was expected.**

P/2014/0508, full, erection of a holiday chalet with new vehicular access at **Harp Meadow, Warden Road, Presteigne:** It was resolved that the following comments be submitted:

The Town Council would wish to ensure that the chalet is retained for holiday use only as permanent residential use would constitute development in the open countryside. To this end it would wish to see the following conditions as part of the planning permission -

the chalet shall be occupied for no longer than 50 weeks per year

the chalet shall be used for holiday purposes only and should not be used as a sole residence

the period of each let shall be no longer than six weeks with no return by the same holiday maker within six weeks

a record of all lets should be maintained and be kept available for inspection by the local authority.

(2) Tree Protection Orders: Members noted the information obtained by the Clerk from the County Council. Only four trees in Presteigne were currently protected by TPO's and one in Norton. The Clerk was asked to arrange for a notice to go in the Parish Magazine asking residents to submit details of trees they felt should be protected.

(3) Local Development Plan Consultation on Draft: It was agreed that a meeting of the Local Development Plan Working Group would be arranged to consider the draft plan. The comments of the Working Group would be put to a meeting of the full Council for agreement of a final response.

(4) P/2014/0202, erection of two poultry buildings to include a control room, feed bins, new access and hard standing (resubmission of P/2013/0671) at **Upper Heath Farm, Presteigne:** Cllr. Kirkby reported that following the request of the applicant, Mr. Rogers, he and Cllr. Tennant-Eyles had met with Mr. Rogers to discuss the Town Council's position on the application. He reminded Members that the agent for the applicant had made a request to meet with the Council but this had been received after the Council's initial consideration of the application and it had therefore been agreed not to accept the offer at that time. Had a further offer been made before a meeting at which one of the subsequent consultations had been discussed it would have been considered. In response to a query raised by Mr. Rogers at that meeting he confirmed that Council standing orders stated that decisions would not be revisited for six months.

MIN 2854 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) Tennis Courts Progress Report: No start date had yet been received for the work.

(2) Regeneration: Members noted the reply from the County Council containing information on various regeneration matters including the previous grant application for the cycle route and affordable housing. The new Regeneration Manager at the County Council would be Jenni Thomas.

(3) Noise from Framewise Factory: Both the Clerk and Cllr. Wilding had spoken to the factory. As a result it had been agreed that the doors/windows of the building would be kept closed after 10pm. Members reported that initially the noise had ceased but that recently it had begun again. Cllr. Wilding agreed to speak to the Manager again.

(4) Resurfacing of Station Road: This would be carried out at the end of August.

(5) Grounds Maintenance Service 2014 PCC: Noted.

(6) Manure Trailers, Broad Street: Cllr. Kirkby stated that the police had indicated that trailers only needed to be covered if there was a danger of items falling from them. Cllr. Wilding had however spoken to

Sun Valley (now Cargill Meats) and it had confirmed that their policy required trailers to be sheeted. Contact details had been provided and the Clerk and Cllr. Wilding would report any further incidences of un-sheeted trailers travelling along Broad Street.

(7) Former Kayes Factory Site: Cllr. Kirkby reported that following a question raised at Welsh Government by Kirsty Williams AM, Minister Carl Sargeant had agreed that his officers would meet with the Town Council to discuss the future of the site if a formal request was made. The Clerk had made this request and was awaiting a reply.

(8) Presteigne Cemetery: The Clerk had contacted the County Council to check the remaining capacity at the Cemetery. Members were extremely concerned to hear that residents would be expected to bury their loved ones away from the town when the present Cemetery was full in approximately 5-6 years. They were particularly concerned at relatives having to travel to visit graves and at a local person' having to be buried outside their home area. The Clerk was asked to reply to the County Council stating that the Town Council felt that this was not an acceptable solution and to request that action be taken immediately to source additional ground, if possible adjoining the present cemetery. She was also asked to contact Cllr. Banks and ask that he take this matter up with the relevant department at the County Council.

(9) Recycling Centre: Cllr. Kirkby stated that the centre was present in a terrible state with green waste and cardboard overflowing and stacked around the skips. The Clerk was asked to telephone the County Council to request that the area be immediately tidied. Cllr. Kirkby added that he felt the centre should be completely removed with the green waste skips being sited at the Council depot so that access could be kept for residents only and where it would be easier to keep tidy. It was agreed that the Clerk write to the County Council to ask that this be done.

(10) Road to Harley Farm, Warden Road: Cllr. Kirkby had received a report that the surface of this road was pitted and the drains blocked. The Clerk was asked to report this to the County Council.

(11) Highway Items: These included a number of items from the Surgery and were -

- the surface of the Presteigne to Walton road
- a need to resurface Canon's Lane
- request for additional bollard at 14 Hereford Street - the County Council did not feel this was necessary. Cllr. Smith would let the resident know.
- illegal parking just above Canon's Lane
- the need to ensure the hedge was replanted along the boundary of the new electricity sub-station
- request to cut the grass on the area of land between the Kington and Walton junctions on the Kington roundabout.

The Clerk was asked to report these items. In addition she had received updates on a number of outstanding matters and these were -

- flooding at 3 Warden View - County Council had visited and works were being programmed;
- visibility at allotment car park - the County Council did not wish to lower or remove the fence. It was agreed that the exit would be strimmed to improve the visibility and Cllr. Wilding agreed to arrange for this to be done;
- Cherry Tree, Pound Lane - Members agreed with the County Council's suggestion that it should be pollarded although it was felt that the tree was in a very poor condition;
- bent lamppost - street lighting should be attending to this;
- damaged bollard outside the Dukes - County Council reply that although bent this was still fit for purpose;
- pavings, Broad Street - should be complete;
- cracked road surface Slough Road - County Council inspected but not a priority for repair;
- potholes Stocking Lane/Newton Lane - should now be filled;
- raised manhole cover at 47 Lugg View - the resident should now have been visited by the County Council;
- capital works, Warden Road - this was included on the capital works schedule but not expected to be done in the near future.

MIN 2855 NORTON

(1) Highway Safety, Norton (Horse Riders): Members noted that Cllr. Banks was arranging for the installation of additional signs to warn drivers that horses may be on the road.

MIN 2856 WENT'S MEADOW / EDDIE'S MEADOW

(1) ROSPA Inspection of Play Area: Cllr. Kirkby reported that many of the matters raised were minor and would be dealt with by Mr. Close. He asked the Clerk to obtain further clarification on the works required to the skateboard bowl area.

(2) Use of Went's Meadow for Private Party: Members noted that a private party would be held on 23rd August. A donation of £40 had been offered.

(3) Vandalism: Cllr. Kirkby reported that there had been more incidences of vandalism and that the police were continuing to watch the area.

MIN 2857 YOUTH MATTERS

Nothing to report.

MIN 2858 CORRESPONDENCE/GENERAL ITEMS

(1) Town Emblem Update: No progress.

(2) Presteigne Memorial Hall Progress Report : Nothing to report.

(3) Email re refusal of donation (fair): The Clerk's reply was noted.

(4) Home Care Services in Powys: The reply of the County Council was noted.

(5) Llewellyn's Monument, Cilmeri: It was agreed not to sign the petition.

(6) One Voice Wales meeting 18th July: Cllr. Kirkby reported that he was unable to attend. He had informed One Voice Wales that attending meetings on a Friday evening was difficult for many people and the possibility of changing the day for meetings was being considered.

(7) PCC Local Action Group Workshops: Noted. No one was able to attend.

(8) Closure of Whitton School: Cllr. Kirkby reported that the Cabinet had made their final decision on 15th July. The Clerk agreed to obtain the decision and circulate to Members.

(9) Advice Documents from Information Commissioner: Members had all received the documentation and noted the advice given.

(10) PAVO Annual Conference: This was to be held in November. Cllr. Ms. Preece indicated an interest in attending.

MIN 2859 TOWN COUNCIL SURGERIES

June Surgery: Cllr. Smith had conducted the June Surgery. Matters raised had been included under highway items and would be reported.

There would be no August surgery

Cllrs. Kirkby and Smith agreed to man the September Surgery.

MIN 2860 INFORMATION ITEMS

The following items for information were noted:

- One Powys Plan
- Ombudsman's Annual Report
- St. Michael's Hospice Wheelie Big Cycle 20th July
- Clerks and Councils Magazine

MIN 2861 URGENT ITEMS

Firework Display: It was suggested that an appeal for a community group to take on the organisation of the display be carried out in the near future to allow time for arrangements to be made. Cllr. Smith believed that Sheep Music was hoping to organise the event and the Clerk was asked to write to the Group to ask if it was definitely intending to do so.

The Meeting closed at 8.30 pm.