

**Cyngor Tref Llanandras a Norton**  
**PRESTEIGNE AND NORTON TOWN COUNCIL**

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**MINUTES OF THE ANNUAL MEETING HELD ON 19TH JULY 2017**  
**AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

**Present:** Cllrs. J. Wilding (Mayor), Ms B. Baynham, ( Deputy Mayor), C. Kirkby MBE, R. Bennett, R. Bamford, T. Owens, D. Edwards, C. Ruby.

**Apologies:** Cllrs. P. Linnett, N. Rogers.

**In Attendance:** Mrs T. Price, Town Clerk; members of the public.

**Declarations of Interest:** Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

*Personal: None.*

*Personal and Prejudicial: None.*

**MIN 3329 APPROVAL OF MINUTES**

The Minutes of the annual and ordinary meetings on 21st June 2017 were approved without amendment. The Chairman then duly signed the Minutes.

**MIN 3330 CLERK'S REPORT/UPDATE**

(1) Damage to Lugg Bridge; Repairs done.

(2) Future Speakers: Richard Pitt, County Council to speak on Local Development Plan at the October meeting.

(3) Mini Roundabout, St. David's Street: County Council work now complete and hole left for the planting of a cherry tree in the late Autumn. The Clerk was asked to thank the County Council for the work done and to get details of the precise type of cherry tree to be planted.

(4) War Memorial Maintenance Plan: This had now been completed by the Clerk and would be sent to the War Memorial Project Officer. This would complete the grant condition for this to be produced. Annual visual checks would be carried out by the Council in future.

(5) Live/Work Unit, Artisan Row: No reply as yet.

(6) Training: The Clerk confirmed that a short informal training session would be held during August. In addition the Council had been offered up to ten places at a cost of £20 each for a formal Councillor Induction Session organised by Llandrindod Wells Town Council and taken by One Voice Wales. New Members would confirm with the Clerk if they were able to attend.

(7) Town Walk: Members to notify the Clerk of any particular matters to be looked at. The August meeting would be held at the earlier time of 6.30pm with the walk to follow. Retired Members would be invited to the buffet afterwards at 8.30pm.

**MIN 3331 FINANCE**

(1) Donations: No donations this month.

The letters of thanks from PACDG, BISYOC, Presteigne Memorial Hall, Wales Air Ambulance and East Radnorshire Day Centre were noted.

(2) Payments: The following payments were approved –

Mrs T. Price	£1254.60
HM Revenue and Customs	£459.56
NEST (direct debit)	£28.80
Clearview Cleaning Services Ltd	£856.80
Welsh Water (Wilson Terrace toilets)	£31.02
Border Janitorial Supplies Ltd	£84.00
Welsh Water (Meadow Barn)	£15.06 MEADOW ACCOUNT

The Play Inspection Company Ltd  
Highground Maintenance Ltd (grass cutting)  
Mr. N. Close  
Mr. N. Close

£198.00 MEADOW ACCOUNT  
£268.55 MEADOW ACCOUNT  
£6.25  
£59.37 MEADOW ACCOUNT

(3) Quarterly Budget Update: Members noted the budget update provided. All spending was broadly in line with that expected for the first quarter.

### **MIN 3332 PLANNING**

- (1) Planning Applications: None this month.
- (2) Planning Decisions: The following decisions were noted -
  - P/2017/0422 Upper Dolley House: Referred to CADW.
  - P/2017/0518 Land at Old Impton (telecommunications mast): Conditional Consent.
  - TREE/2017/0020, Ambers, Norton Manor Park, Norton: Conditional Consent.

### **MIN n3333 HIGHWAYS, HOUSING AND ENVIRONMENT**

- (1) PACDG Update: The monthly update had been circulated. Members were reminded of the AGM on 20th July. The Clerk reported that there had been a number of appreciative comments on the street clean and sign washing carried out recently.
- (2) Cycle Route Grant Works: Several Members, together with the Clerk, had met officers from the County Council to walk the route. A number of issues had been identified, in particular the siting for the new crossing near to the Primary School. Cllr. Baynham reported that these had now all been resolved and work was expected to commence very shortly. Completion was not expected until towards the end of the year.
- (3) Street Cleaning: Cllr. Bamford reported that the volunteer was going to continue on an informal basis. The Clerk had contacted Knighton Town Council and it presently paid their employee for 26 hours per week, providing the necessary equipment and clothing. Training provided was minimal health and safety via the Clerk.
- (4) Review of Household Waste and Recycling Centre Opening Hours etc: Members were pleased to note that opening hours were due to increase from 1st September and that vehicle permits were being introduced to allow commercial vehicles to deliver domestic items.
- (5) Dropped Kerb, British Legion: This was now complete. The Clerk would inform the two residents who had raised the need for a proper dropped kerb in that area.
- (6) Overhanging Trees, Bypass/former Sixth Form Block: To be done in the coming weeks.
- (7) Complaint re condition of wall and overhanging trees Station Road: Members would look at this on the town walk. In the meantime the Clerk was instructed to check to see if the County Council had any concerns.
- (8) Reply from Kirsty Williams AM re Welsh Water: Noted. Cllr. Kirkby outlined the background to the meetings with Welsh Water. The Clerk was asked to check to see if the officers at the meeting with the Town Council were still in post in order to ensure that continuity was maintained given that the draft plan for 2020-25 was soon to be produced. She was also asked to check if there had been any decision on the possible piping of waste to the proposed upgraded treatment works at Presteigne.
- (9) Reporting of Highway Items for repair: None this month

### **MIN 3334 NORTON**

- (1) Safe Cycle Route: It was agreed that first steps would be to obtain agreement from the landowners that would need to be involved should the route go ahead. Cllr. Wilding agreed to make initial approaches to see if they would be willing to provide land for the route.
- (2) War Memorial, Norton: The Clerk agreed to investigate the possibility of a grant towards cleaning etc of the Norton Memorial.
- (3) Clearance of Area by New Notice Board/Seat: The Clerk confirmed that around £500 remained in the project balance for general works in Norton. Cllrs. Wilding and Ruby would look at the work needed and were authorised to arrange for help if required.

### **MIN 3335 SITES AND BUILDINGS COMMITTEE**

- (1) Public Conveniences: Hereford Street refurbishment started 17th July.
- (2) Allotments: Nothing to report.
- (3) Meadows:

Confirmation of Richard Rimington as member of Sites & Buildings Committee: Noted.

Booking 20th July: PACDG AGM & Social Evening: Noted.

Booking 21st July; (private) Funeral Tea: Cancelled.

Old Picnic Benches, Warden: These had been offered to the Town Council. Cllr. Wilding would repair and move to the beach area below the allotments.

Annual Play Inspection Report: Cllr. Kirkby and the Clerk had met the inspector on site. Both felt that the transfer to a new company had been successful and paying for an accompanied visit had been worthwhile. Various minor works were required which could be dealt with. The main concern was the failure of the pyramid as the depth from the kicker plate to the tarmac was over the maximum recommended 5mm. The Clerk had contacted the company and informed it that further works were required to ensure it complied with this standard.

Date for Committee Meeting: To be considered at the September meeting.

Presteigne Edibles: This group was working to use surplus fruit and food into preserves. It would use surplus fruit from the orchard and assist with work needed in this area. It would also look to assist with returning the Ligne Garden to a physic area.

(4) Wilson Terrace Play Area:

The Car springer was to be installed on Thursday. The remaining works promised were due to be carried out in two weeks.

The recent fund raiser held by the Playground Mums and former Mayor James Tennant-Eyles had raised £800.

The Clerk reported that Cllr. Owens had received a comment that the Town Council should not apply to grants from Tesco as this encouraged people to shop away from the Presteigne High Street. Following an explanation the complainant had seemed to be mollified but the Clerk wished to obtain confirmation that she continue with such applications. Members confirmed that she should do so.

#### **MIN 3336 CORRESPONDENCE/GENERAL ITEMS**

(1) Consultation: help make PCC become an innovative, agile commissioning organisation: No comment.

(2) County Council Reception at Royal Welsh Show: Cllr. Wilding to attend.

(3) Clerks and Councils Direct Magazine: Noted.

(4) One Voice Wales Annual and Ordinary Meetings of Brecon and Radnor Committee Agenda: Noted. No one had been able to attend.

(5) Launch of Health and Care Strategy for Powys to 2027: Noted.

#### **MIN 3337 TOWN COUNCIL SURGERY**

(1) Report on July Surgery: Only one matter raised and this had been for the County Council which Cllr. Baynham had dealt with.

(2) Arrangements for Future Surgeries:

August: Cllrs. Baynham and Ruby to attend.

September: Cllrs. Baynham and Bamford to attend.

#### **MIN 3338 DEVOLVEMENT OF SERVICES**

(1) Old School Building/Drill Hall EOI: It was agreed that this would be discussed in September. The Clerk would circulate copies of the EOIs submitted to provide the necessary background. The Town Walk would include visits to the buildings.

(2) Assembly Rooms and 'ART': Cllr. Kirkby reported that the group had met and was requesting that PCC provide an extended lease to Mid Border Arts avoiding the need for a formally constituted group to be set up and meaning that an additional building survey would not be necessary. The MBA, library volunteers and members of ART would work with the County Council to obtain grants not available to the County Council. A response from the County Council was awaited.

(3) Library Service:

- Letter from Hay HOWLS: Note. It had been passed to the library volunteer group.
- Town Council Contribution towards Library Service: The Service had checked the figures and £1073 would be due as a Town Council contribution in 2017/18.

(4) Presteigne Cemetery Land Purchase and Presteigne Burial Board: Cllr. Baynham confirmed that County Officers were in the process of compiling a business plan for purchasing the land from the Town Council. Members had all received the report prepared by the Clerk and the options were carefully considered. It was proposed by Cllr. Kirkby, seconded by Cllr. Bennett and unanimously agreed that the cemetery land be

sold to the County Council subject to future approval of the conditions of sale and that the Town Council would not proceed to apply for an EOI on the existing cemetery or take steps to commence operating as a Burial Board. The fencing of the land would be carried out by the Town Council as required by the conditions of the land transfer.

**MIN 3339 COUNTY COUNCILLOR'S REPORT**

Cllr. Baynham reported as follows -

- opening the Carnival as County Councillor
- first full Council meeting held discussing issues such as charges for County run Day Centres and the car purchased for the Chairman
- attendance at the Civic Service held by Cllr. Dai Davies
- World War One Event at the Memorial Hall
- the meeting with Portfolio Holder Liam Fitzpatrick and the Chamber of Trade to discuss car parks in Presteigne
- the by pass car park was likely to remain free.

**MIN 3340 CO-OPTIONS**

The Clerk explained the process for co-option. Cllr. Wilding proposed that voting be carried out using secret ballot in accordance with Standing Order 8. This was seconded by Cllr. Owens and agreed unanimously.

Norton Ward Vacancy: Three candidates. Following a vote Simon Dixon who was duly elected.

Presteigne Ward Vacancy One: Four candidates. Following a vote Fiona Preece was duly elected.

Presteigne Ward Vacancy Two: Three remaining candidates. Two votes were required in order to obtain a majority. Lisa Veary was duly elected.

**MIN 3341 COMMITTEE AND WORKING GROUP MEMBERSHIP**

Deferred to September meeting.

**MIN 3342 MEETING START TIMES**

Deferred to September Meeting.

**MIN 3342 URGENT BUSINESS INFORMATION**

Cllr. Baynham explained that due to her County Council duties and in particular to her position next year as Vice-Chair of the County Council she felt that it would not be possible to act as Town Mayor in 2018/19. As a result she felt it appropriate to resign as Deputy Mayor in order to allow a new appointment to be made in preparation for 2018/19. Members accepted the resignation with regret. Election for a new Deputy Mayor would take place at the August meeting.

Presteigne Trust AGM: Cllr. Owens had attended as Town Council representative.

The meeting closed at 9.45 pm