

**Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON 18th OCTOBER 2017
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

Present: Cllrs. J. Wilding (Mayor), C. Kirkby MBE, (Deputy Mayor), Ms B. Baynham, T. Owens, D. Edwards, S. Dixon, P. Linnett, L. Veary, R. Bennett, F. Preece. R. Bamford.

Apologies: Cllr. C. Ruby.

Absent: Cllr. N. Rogers.

In Attendance: Mrs T. Price, Town Clerk; members of the public.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal:

Cllr. Bennett, Director of Sheep Music re Sheep Music Proposal for Went's Meadow and precepted donation for Presteigne Fireworks.

Cllr. Bamford, personal connection to a Sheep Music Trustee re Sheep Music Proposal for Went's Meadow and precepted donation for Presteigne Fireworks.

Cllr. Kirkby, Trustee of Sheep Music re Sheep Music Proposal for Went's Meadow and precepted donation for Presteigne Fireworks.

NB Dispensation in force for members of societies/charities.

Cllr. Wilding, Member of Norton Sports Committee, re precepted donation for Norton Fireworks.

Personal and Prejudicial: None.

MIN 3369 APPROVAL OF MINUTES

The Minutes of the meeting on 20th September 2017 were approved without amendment. The Chairman then duly signed the Minutes.

The Minutes from August were amended to remove the address details included in the Town Council Surgery items.

MIN 3370 UPDATE ON OUTSTANDING ITEMS

(1) Cherry Tree, St. David's Street: The Clerk agreed to chase for details of any services that run beneath the site for the new tree.

(2) Rubbish at the Paddocks: There had been no reply to the letter. Given the receipt of further complaints the Clerk was asked to send a further letter.

(3) Council Plan: It was agreed that this be postponed until new Members had settled into their roles.

(4) Cemetery Bins: Cllr. Kirkby reported that whilst the larger bins were being emptied the smaller ones in the central aisle were not. The Clerk was asked to contact the County Council again to ask that this be done on a regular basis.

(5) Norton War Memorial: The renovations had been commissioned and would be completed as soon as possible.

(6) Former Reservoir Ground: Cllr. Kirkby was to meet Stephen Gealy from the County Council to obtain permission to create a path from the Warden into the Reservoir Land.

(7) Small Business Rate Relief: A response had been sent adding support for additional relief for childcare premises and also asking that Town and Community Councils be eligible to claim relief on premises such as public toilets.

(8) Information Plinth, Presteigne War Memorial: The Clerk and the War Memorial Project Officer had met with the Head and Deputy at the secondary school to discuss permission to site the plinth near to

the Memorial. The School had been very supportive and had agreed not only to allow the siting of the plinth but also to host the training for pupils and to produce the information for inclusion on the plinth. No further action therefore required from the Town Council at this stage.

(9) Moroccan Delicatessons: Closed for the time being due to family illness.

(10) Prestmede Resident: Members were sorry to learn that Mrs Gurney had passed away shortly after her 103 birthday.

(11) Red Kite Healthcare: A very informative meeting had been held. In summary the following points were of note –

- Three from Red Kite Healthcare, Sian Jones, Dr. Douglas Paton and Dr Sean O'Reilly.
- Other practices - Hay/Talgarth, Ystrad and Brecon - independently run, not directly run by Red Kite. Presteigne will at least for an initial period be directly run by Red Kite. Red Kite is a not for profit community interest company. Assets go to PAVO should it dissolve. Formed in 2015. It has independent contractor status with the Health Board.
- Take over from 2nd October.
- Existing staff able to remain.
- New staff appointed - advance nurse practitioner (duties to include prescribing and telephone triage). Full Time
- Pharmacist one day per week
- Pharmacy Technician part time.
- New Practice Manager, Steve Hawker
- Treatment of minor injuries will be carried out but not at this point minor surgery
- No plans to dispense medication.
- Will be Monday to Friday practice with Out of Hours the responsibility of the Health Board.
- Telephone System to be modernised.
- It will be a new model of delivering Primary Care with the support of the Health Board in ensuring the professionals are doing the right thing in a multi-disciplinary team. This will mean changes to the appointments system with patients being triaged if requesting same day appointments and including the modernisation of the telephone system
- Letters sent to patients had been done by Health Board and one per household.

(12) Dementia Awareness Training: Cllrs. Bamford, Owens, Dixon and Kirkby had attended and all praised the quality of training.

(13) Council Newsletter: It was agreed that the Clerk would send an additional copy of the Minutes/Agenda for display in the noticeboard at the library. The monthly article for the parish magazine would be adapted by the Clerk for general display on notice boards.

MIN 3371 FINANCE

(1) Donations: The following donations were approved –

Norton Sports Committee (fireworks)	£200 (precepted)
Royal British Legion (wreaths)	£60 (precepted)
Presteigne Rainbows	£50 (precepted)
Presteigne Brownies	£50 (precepted)
Presteigne Guides	£50 (precepted)
Presteigne & Norton Community Trust	£750

(precepted £250, £500 from project reserve previously agreed)

The payment for Presteigne Fireworks was reviewed following less than expected support in the community consultation at the beginning of 2017. Members felt the event was important for the community and agreed that the donation should be made.

Sheep Music (fireworks)	£500 (precepted)
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The request for a donation from Royal Agricultural Benevolent Institution (Brecon and Radnor) was refused.

The letters of thanks from Powys Citizens Advice Bureau and the Samaritans (Powys) were noted.

(2) Payments: The following payments were approved –

Mrs T. Price	£1254.60
HM Revenue and Customs	£459.56

NEST (direct debit, pension)	£28.80	
Mrs T. Price (expenses)	£89.72	
Clearview Cleaning Services Ltd	£856.80	
Presteigne Building Supplies	£20.65	
Presteigne Building Supplies	£9.82	MEADOW ACCOUNT
Highground Maintenance Ltd (grass cutting)	£268.55	MEADOW ACCOUNT
Mr. N. Close	£12.00	MEADOW ACCOUNT
Mr. N. Close	£56.25	MEADOW ACCOUNT
Mr. N. Close	£37.50	
Wales Audit Office (external audit fee)	£163.50	
Powys County Council (bunting licence for lights)	£102.00	
Came & Company (insurance for Xmas Lights)	£25.00	
Bucknell Nurseries (daffodil bulbs)	£152.00	
JHA Price & Son (cemetery land fence)	£3185.60	
JHA Price & Son (allotment fence)	£136.80	ALLOTMENT ACCOUNT

(3) Interim Internal Audit: Completed with no issues raised.

(4) Mid Year Inspection of Invoices: Cllr. Wilding had completed the inspection with no queries raised.

(5) Quarterly Budget Update: Members noted the budget update as supplied. It was noted that the projected year end figure for the library was now zero as the County Council had indicated that it would not be requesting a Town Council contribution until 2018/19. The Clerk reported that allocated reserves were being used as expected and that general reserves were presently lower than anticipated due to the purchase of the cemetery land without recourse to the arranged borrowing given the expected onward sale to the County Council.

(6) Receipt: The following receipt was noted –

Powys County Council (War Memorial Project) £333.00

Re. Norton War Memorial

(7) CONNECT Request for support Food & Flower Festival: Deferred for a full written request to be made.

MIN 3372 PLANNING

(1) Planning Applications:

P/2017/1064 Grid Ref: 331512.41/264492.94 for Householder: Alterations to dwelling including installation of new windows together with erection of extension to rear garage/workshop to form new studio/guest room, construction of new living room to replace sunroom and associated works at Well Cottage Canon's Lane Broad Street Presteigne. Resolved no objections be raised.

P2017 1063 Grid Ref: 331512.41/264492.94 for Listed Building Consent for internal and external alterations to include erection of extension to rear garage/workshop to form new studio/guest room, construction of new living room to replace sunroom, demolition works and installation of new windows at Well Cottage Canon's Lane Broad Street Presteigne. Resolved no objections be raised.

(2) Planning Decisions: None this month.

(3) Powys Local Development Plan, Consultation on Matters Arising Changes: Deferred until after the talk from Richard Pitt taking place later in the meeting.

MIN 3373 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) PACDG Update: Community Group Fair, 28th October. A table had been allocated should Members be able to attend. The late request for two Council representatives to be part of the Green Presteigne Consultancy and Planning Group was deferred until November.

(2) Cycle Route Grant Works: Works were continuing.

(3) Speeding Presteigne Reply PCSO Anna Bowen: PCSO Bowen had agreed to liaise with the resident interested in establishing a scheme locally. In addition a detailed reply had been received on the issue of obstruction.

(4) Daffodil Bulb Planting/Purchase: Four bags had been purchased and planting was ongoing.

(5) Reporting of Highway Items:

Pothole at the top of Warden Road: Clerk to report.

Praise for new dropped kerb by the British Legion: Noted.

Yellow Lines Request Opposite Fold Farm entrance: The views of the County Council to be sought.

Parking on Hatched Lines by Church: Cllr. Baynham to investigate.

Overgrown Trees, Station Road: Clerk to follow up with County Council.

Untidy Grass Cutting: Cllr. Baynham to discuss with County Officers.

Request for Speed Limit, Rockbridge: The Clerk to make enquiries on the possibility of a 40mph speed limit.

MIN 3374 NORTON

(1) Annual Bonfire and Fireworks: 29th October.

(2) Area around Bus Stop/Notice Board: A lot of clearing work had been done.

MIN 3375 SITES AND BUILDINGS MATTERS

(1) Public Conveniences: Issues with the refurbishment still ongoing.

(2) Allotments: Cllr. Linnett and the Clerk had met the PNAA on site. Notes had been produced and the points raised would be discussed at the Sites and Buildings Committee initially as would the rent review.

(3) Meadows:

- Hedge Trimming: To be arranged by Cllr. Wilding.
- Sheep Music Proposal: Cllr. Kirkby outlined the proposal and Members discussed the suggestion. Concern was raised over the possibility of business rates being charged and Sheep Music would investigate this. The proposal would be discussed in more detail at the Sites and Buildings Committee and the proposals would also be consulted on in the community, in particular at the forthcoming Community Group Fair. Members agreed in principle support for the plans subject to appropriate consultation and feedback and the receipt of more detailed information. A decision on funding 10% of the project and on adoption of the building on completion was deferred and would be considered further under new projects at the December meeting.
- Vandalism: The Clerk reported a number of incidences of spray painting which were being investigated by the police.
- Outdoor Gym: Several Companies had visited to look at the site and would submit proposals in due course.
- Low Branches, Access Track: Mr. Close and Gareth Graham had removed the lower branches. The Clerk would write to thank Mr. Graham for his help.
- Tesco Grant for Picnic Benches: The grant amount had been confirmed at £1000. The Clerk would order the benches later in the year for installation in early Spring.
- Meadow Use: The Clerk reported receipt of the form from Sheep Music for the annual fireworks event.

(4) Wilson Terrace Play Area: Swing still not replaced.

MIN 3375 LOCAL DEVELOPMENT PLAN MATTERS ARISING CHANGES

The formal meeting was then adjourned and Members listened to a talk from Richard Pitt of Powys County Council on the Powys Local Development Plan. Cllr. Wilding thanked Mr. Pitt for attending.

The following comment was agreed - MAC 73, The Town Council would like the present Countrywide Site to be included under the list of protected employment sites (candidate site reference 871).

MIN 3376 CORRESPONDENCE/GENERAL ITEMS

(1) One Voice Wales Conference Motions and Agenda/Previous Minutes Brecon & Radnor Area Committee Meeting: Noted.

(2) Boundary Commission Draft Guidance for Community Reviews (Town & Community Council Areas): Noted. No comment to be made.

(3) Local Government Review: Survey from Welsh Government Review Panel: Deferred to November meeting.

(4) Mid and West Wales Fire & Rescue Service Draft Corporate Plan Consultation: Noted.

(5) Independent Remuneration Panel for Wales Review and Annual Report Consultation: Noted.

(6) Presteigne Primary School email re school council: The Clerk reported that Council matters would be included as part of School Council meetings and suggestions fed back to the Town Council periodically.

(7) Arrangements for Christmas Lights 2017: It was agreed that the Clerk proceed to arrange the installation of the lights, insurance cover, bunting licence etc. In order to secure a discount the lights would be installed at the end of October this year. This would be the final year that CONNECT

would contribute the majority of the costs of the lights and the cost would need to be precepted for in 2018/19 if the lights were to continue.

(8) Note of Thanks for Daffodil Bulbs: Noted.

MIN 3377 TOWN COUNCIL SURGERY

(1) Report on October Surgery: Cllrs. Wilding and Linnett had attended and a number of items had been raised:

- Grass cutting around the Dragon, Kington Roundabout: Cllr. Baynham to discuss.
- Several comments on the new safe cycle/walking route and the need for information on usage/changes/parking arrangements for parents.
- High Street Gutters needing cleaning: Cllr. Baynham to try to arrange.
- Rubbish behind the Paddocks: Further letter to be sent to landowner.
- Overgrown Hedge, The Slough: Clerk/Cllr. Baynham to investigate and letter to be sent.
- Parking by Lloyds Bank Cashpoint: Meeting to be arranged with Powys Portfolio Holder, Fire Service and Town Council to look at the problem and discuss solutions.
- Condition of verge etc Station Road: Cllr. Baynham to investigate.
- Pavement near Harford House: Cllr. Baynham to investigate.
- Slippery Paving Slabs, Broad Street: Cllr. Baynham to arrange cleaning.

(2) November Surgery: Cllrs. Baynham and Veary to attend.

MIN 3378 DEVOLVEMENT OF SERVICES

(1) Old School Building/Drill Hall: Cllr, Baynham to be meeting the Portfolio Holder for property on 19th October. It was agreed to defer a decision until after this meeting.

(2) Presteigne Cemetery Land: Members were very disappointed to learn that the County Council had refused to agree to the majority of the conditions requested and had also queried the administration charge for the work on the cemetery land purchase to date. It was agreed that to proceed with the sale but that a strongly worded letter be sent expressing the disappointment of Members in the County Council response.

(3) Presteigne Library/Mid Border Arts: Cllr. Kirkby reminded Members that no payment was going to be requested towards the library service in 2017/18. It was agreed that the Town Council would commit towards part funding the library service for five years commencing in 2018/19 with a starting cost of £1073 (2017/18 figure) with rpi index linked increases each year subject to the County Council maintaining the service in Presteigne for that period.

Mid Border Arts lease in place until 2021.

MIN 3379 COUNTY COUNCILLOR'S REPORT

- Parking in Presteigne: Discussions still in progress.
- Meeting with Portfolio Holder for Property 19th October.
- URDD Eisteddfod at Builth Wells in 2018.
- Attendance at Citizenship Ceremony.
- Update on Social Services Issues.

MIN 3380 URGENT BUSINESS INFORMATION

- Meeting of Judge's Lodgings Trustees w/b 23rd October.
- Remembrance Sunday Arrangements: 10am at Cenotaph.

The Meeting closed at 10.02 pm.