

**Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON 16TH OCTOBER 2013
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

Present: Cllrs. Ms B. Baynham (Mayor), G. Banks, Ms. N. Humphreys, J. Matthews, H. Owens, Ms. F. Preece, B. Price, P. Robinson, P. Smith, J. Tennant-Eyles, J. Wilding

Apologies: Cllrs. C. Kirkby MBE (Deputy Mayor), J. Williams.

In Attendance: Mrs T. Price, Town Clerk; Members of the Public.

Declarations of Interest. Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this annual meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal

<i>Cllr. G. Banks Governor</i>	<i>John Beddoes School(BLANKET DISPENSATION) JBS Schooling Matters Governor, Presteigne Primary School (BLANKET DISPENSATION) Primary School Matters Trustee Shirehall Museum Trust Grant Payment County Council Cabinet Member County Council Issues (including Local Development Plan, Regeneration) Personal connection to applicant, Planning Application, Westering</i>	
<i>Cllr. Owens</i>	<i>Trustee, Presteigne and Norton Community Support</i>	<i>Payment of Grant (already precepted)</i>
<i>Cllr. Price</i>	<i>Member of Norton Sports Committee</i>	<i>Payment of Grant (part already precepted)</i>
<i>Cllr. Tennant-Eyles</i>	<i>President, Chamber of Trade (DISPENSATION TO SPEAK NOT VOTE)</i>	<i>Payment of Grant (already precepted)</i>
<i>Cllr. Wilding</i>	<i>Member of Norton Sports Committee</i>	<i>Payment of Grant (part already precepted)</i>

Personal and Prejudicial *None*

Guest speakers at the meeting were Mr. Henk Kuipers, Rural Housing Enabler; Ms. Jude Boutle, Mid Wales Housing Association and Mr. Barrie Davies, Asbri Planning. The guests attended to provide the Council with information on the proposed affordable housing development off Knighton Road, Presteigne. Mr. Davies gave a brief outline of the project, the reasons behind the choosing of the site and the recent public consultation. Ms Boutle explained the Housing Associations current agreements on housing allocation, their tenancy agreements and typical section 106 conditions. She agreed to work with the Town Council on drawing up a section 106 agreement that the Town Council would be happy with. She also confirmed that the monies were in place to go ahead with the development should planning permission be granted.

Members asked a number of detailed questions concerning the layout of the site, the allocation of properties, the choice of site, the possibility of having houses for sale on the site and the possibility of providing a footway along the edge of the site towards Rockbridge. They also raised concerns over the choice of site and the impact on the presently unspoilt end of the town.

Cllr. Ms. Baynham thanked the guests for attending.

Members agreed that on receipt of the formal planning application a special meeting would be held given the size and significance of the development. They were informed that Roger Williams MP had offered to meet Councillors to discuss the issue. It was agreed that he be invited to attend the special meeting.

MIN 2733 RESIGNATION OF CLLR. J. WILLIAMS

Members received and accepted the resignation of Cllr. Williams who had now moved out of the area. The Clerk was asked to write thanking him for his work on the Council, congratulating him on his recent engagement and wishing him all the best for the future.

The Clerk would post the necessary notice of vacancy.

MIN 2734 MINUTES

The Minutes of the meeting on 18th September 2013 were approved without amendment. The Mayor then duly signed the Minutes.

MIN 2735 CLERK'S REPORT/UPDATE

(1) **Additional Bollard, Hereford Street** - Members reported that this was still not in place.

(2) **Awards for All Grant, Skateboard Park** - A decision is expected towards the end of October.

(3) **Interim Internal Audit** - The Clerk hoped that this would be completed by the November meeting.

MIN 2736 FINANCE

(1) **Donations:**

The following donations were approved:

Norton Sports Committee (Fireworks)	£200 (precepted)
--	-------------------------

Members learned that Sheep Music had been unable to organise the event this year but that it would possibly be able to do so in 2014. Under the circumstances it was agreed that an additional £300 be provided for the Norton event (this year only) to allow for the additional Presteigne residents that would attend. Cllr. Ms. Baynham agreed to include the event in the monthly press release and to remind Presteigne residents that they were welcome to attend.

Norton Sports Committee (Fireworks additional amount)	£300
Bobath Children's Therapy Centre	£100 (precepted)
Royal British Legion (Remembrance Wreaths)	£60 (precepted)
Presteigne and Norton Community Support	£500 (precepted)
Powys Citizens Advice Bureau	£200 (precepted)

Cllr. Tennant-Eyles reported that unfortunately there would be no Christmas lights this year and as a result he suggested that the amount to be paid to the Chamber of Trade be reduced as only the Fair would be running. It was agreed to donate £500 towards running costs with a further £250 to be held in reserve as a guarantee against loss, payable on receipt of the accounts for the event. It was also noted that the cost of the 'balloon man' was quite high and the Clerk was asked to include in her letter the suggestion that the possibility of reducing this be looked into.

Presteigne Chamber of Trade

£500 (precepted)

Members considered the request for a donation from the National Eisteddfod but agreed to make no donation at this time.

The letters of thanks from Presteigne Memorial Hall and East Radnorshire Day Centre were noted.

(2) Payments:

The following payments were approved -

T.A. Price	£649.36
HMRC (tax and Ni due on above)	£219.18
Clearview Cleaning Services Ltd	£393.67
Viking	£49.74
Lyreco	£31.24
N. Close	£43.00 MEADOW ACCOUNT

(3) Annual Inspection of Accounts: Members noted that the accounts had been inspected by Cllr. Ms. Baynham in accordance with the Council's risk assessment.

(4) Receipts: The following receipt was noted. **Welsh Water** **£3500** (reservoir land)

MIN 2737 PLANNING

(1) Planning Applications

P2013 0875 for householder, erection of extension of existing garage to provide domestic workshop at **Westering, Stonewall Hill, Presteigne**. No objections providing the workshop is kept for domestic use only and that it is not in the future converted into a domestic dwelling.

P2013 0955 for advert, erection of one internally illuminated fascia sign at **48 High Street, Presteigne**. No objections raised.

P2013 0961 LBC, erection of 1 replacement internally illuminated sign at **48 High Street, Presteigne**. No objections raised.

P2013 0639 for householder, erection of two single storey porches at the front and rear of the property at **5 Wilson Terrace, Presteigne**. No objections raised.

P2013 0898 for householder, replace pvc double glazing windows with wood framed double glazed. Replace front door with a proportioned door in original door frame. Replace metal roller door with wooden double door and pedestrian entry, **The Oxford, Hereford Street, Presteigne**. No objections raised.

P2013 0023, tree, felling of conifer tree in garden to rear of property at **The Oxford, Hereford Street, Presteigne**. No objections raised.

P2013 0974, LBC, installation of gas supply meter box and pipework in passageway adjacent to 6 High Street, installation of 100mm flue from gas boiler and 100mm vent from kitchen extractor to outside wall at **The Flat, 6 High Street, Presteigne**. No objections raised.

P2013 0842, full, change of use from A1 (shop) to A3 (shop for sale of hot food) at **Post Office, 1 High Street, Presteigne**. Councillors were aware of a petition in support of the application which had been circulated in the town. The Council itself had received no letters of objection and therefore it was agreed to present no objections to the proposed change of use.

P2013 0981 Full: Change of use from B1 and B8 use to B1, B8 and Veterinary Surgery and external alterations (retrospective), **Unit 7, The Enterprise Park, Presteigne**. No objections raised.

(2) **Consultation request TAN23**: Cllr. Smith had not responded to this consultation.

(3) **Further letters of Objection re poultry unit, Upper Heath**: Noted.

MIN 2738 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) **Tennis Courts**: No progress to report.

(2) **Cycle Route**: Cllr. Tennant-Eyles reported that he had visited the landowner in question but that this landowner was not keen on proceeding with a land sale to allow the route to go ahead and had suggested an alternative route. Cllr. Tennant-Eyles added that it had been agreed that he could re-visit the landowner if this alternative was not viable.

(3) **Replacement Sign, Scallions**: In the absence of Cllr. Kirkby this item was deferred to the November meeting.

(4) **Defibrillators**: The Clerk reported that the processing and delivery of the two defibrillators had been delayed. In the meantime progress had been made regarding locations. In Presteigne the County Council had been approached about siting the unit on the Assembly Rooms and the response had been encouraging although further information would need to be given before the Built Heritage Officer could give final approval. This information could not be supplied until more information about the unit could be given. In Norton the Clerk had investigated the possibility of using the telephone kiosk. BT had confirmed that it would not be possible to site the defibrillator unit and a phone in the box together. This meant that the only option if the kiosk was to be used was for the Council to adopt the kiosk at a cost of £1. This would however mean that the phone would be removed. Norton Members confirmed that they felt this was in order and it was agreed that once the delivery of the units was imminent the Clerk should proceed to arrange the adoption of the kiosk.

(6) **Memorial Hall**: Cllr. Smith advised that this item should be included with (7) below.

(7) **Town Regeneration**: (to include email re revive and thrive challenge): Cllr. Smith presented an outline of his vision for the future regeneration of the town. He stated that the revive and thrive challenge was not suitable for Presteigne. He agreed to produce a written report for the Clerk to circulate to Members. Following discussion it was agreed that Cllr. Smith's suggestion of a 20mph limit throughout the town be raised with the County Council by the Clerk

(8) **Former Play Area Memorial Hall/Hall Committee AGM**: Cllr. Tennant-Eyles reported that he had attended the recent AGM and that at the meeting it had been confirmed that Powys County Council were in the process of formally acquiring ownership of the former play area site with a view to transferring this land to the Hall Trust. He was also pleased to confirm that Jenni Thomas, from Powys County Council had identified a possible grant fund which might be available for refurbishment and that he had been asked to assist with the initial grant application. Members were pleased to hear of this progress. Cllr. Tennant-Eyles stated that as in previous years the Hall continued to be run and looked after to a very high standard by the Memorial Hall Committee.

(9) Closure of Public Conveniences: Members noted that the Working Group had met for an initial discussion but that despite several requests information was still awaited from the County Council. Cllr. Banks informed Members that he had discussed with the portfolio holder the possibility of the grant allocations being increased but he had been told that this was not possible.

(10) Email from Llandrindod Town Council re closure of toilets: Cllr. Ms Baynham read the email to the meeting and explained that she had not given her agreement for her name to be included at the foot of the email or indeed seen or approved the email prior to sending. Cllr. Banks informed Members that the contents of the email had been raised at the recent meeting of the Radnorshire Committee. Members agreed that no reply should be made to the email and that the Clerk should inform the County Council of the circumstances under which it had been sent.

(11) Car Park Information PCC: Members noted the additional information supplied by the County Council. Cllr. Banks was asked to press the County Council for more information on emptying frequencies for the machines and on the method of allocation of season ticket income to the income figures.

(12) Dog Fouling, John Beddoes School: Cllr. Ms. Baynham reported on the meeting recently held at the Secondary School and attended by herself and the Clerk. She stated that the School had indicated a desire to re-route the path around the edge of the field and Members agreed that they would support this solution. Cllr. Ms Baynham stated that in the meantime a publicity campaign was to take place to encourage dog owners to pick up dog mess. The County Council had agreed to look into the legality of rerouting the path or banning dogs from the field completely.

(13) Broken Gate, entrance to Went's Meadow: The Clerk confirmed that the County Council had now repaired this.

(14) Traffic Speed Signs: Cllr. Ms Baynham explained the reason for the change in location of the signs on the by pass. She also explained that the Norton sign had been battery operated and that it had only been intended for Norton for a period of one week.

(15) Recycling Site Container: Members agreed that as requested by Cllr. Kirkby a letter be sent to the County Council asking if the container could remain on site.

(16) Street Cleaning, Broad Street: Members had received the emailed report from Cllr. Kirkby concerning the need for the street to be cleaned behind parked vehicles. The Clerk was asked to contact the County Council asking for this to happen.

MIN 2739 NORTON

Nothing to report.

MIN 2740 WENT'S MEADOW/EDDIE'S MEADOW

Nothing to report.

MIN 2741 YOUTH MATTERS

Cllr. Tennant-Eyles reported that the computer/IT systems were now all up and working and expressed his sincere thanks to Mr Robin Ellams for his hard work in completing this. The Clerk was asked to write a letter of thanks to Mr. Ellams from the Town Council.

Cllr. Tennant-Eyles also reported that the recent Arts Project run with funding from Sheep Music had been very successful.

MIN 2742 CORRESPONDENCE/GENERAL ITEMS

(1) Town Emblem Update: Cllr. Ms Baynham reported that she had spoken to John Beddoes School and the matter was to be discussed at a future meeting of the School Council.

(2) Mid and West Wales Fire and Rescue Service Consultation: Noted. No response.

MIN 2743 TOWN COUNCIL SURGERIES

There had been no October surgery due to the illness of Cllr. Ms. Baynham.

Cllrs. Ms. Baynham, together with Cllr. Owens or Cllr. Ms. Humphreys to attend the November surgery.

MIN 2744 INFORMATION ITEMS

None.

MIN 2745 URGENT ITEMS

Cllr. Ms. Baynham confirmed that a total of £3735 profit had been raised at the recent Mayor's charity Auction/Dinner.

The Meeting closed at 10.00 pm.