

# Cyngor Tref Llanandras a Norton PRESTEIGNE AND NORTON TOWN COUNCIL

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## MINUTES OF THE SITES AND BUILDINGS COMMITTEE MEETING HELD 1<sup>ST</sup> APRIL 2019 AT THE EAST RADNORSHIRE DAY CENTRE, PRESTEIGNE

**Present:** Cllrs. R. Bennett (Committee Chairman), R. Bamford (Committee Vice Chairman), P. Linnett, C. Kirkby MBE

Outside Representatives: Mr. R. Rimington, Mr. G. Graham.

**Apologies:** Mr. D. Harvey

**In Attendance:** Mrs T. Price, Town Clerk

**Absent:** Cllr. N. Rogers.

**Declarations of Interest:** Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

*Personal: None.*

*Personal and Prejudicial: None*

Prior to the formal meeting members of the Committee walked Went's Meadow and the Withy Beds and examined work needed in the near future and long term maintenance needs. Items raised are included within the relevant section of the Minutes.

### MIN SB17/18 ALLOTMENTS

(1) Report by the PNAA Representative: Mr. Harvey had contacted Cllr. Linnett indicating there was nothing to report.

(2) Maintenance: The following matters were discussed -

- Cllr. Bennett had partially cleared lot 16 and the new tenants had also begun tending the plot.
- The water pipe leading to the pond seemed to be blocked/silted up and the pond level was lower than normal for the time of year. Cllr. Kirkby reminded those present that funding had several times been sought for the clearing of the pond and leat and that the clearing of the pond in particular was something that would need doing in the future.
- Weeds had been dumped by the bridge/ pond and were contributing towards the blocking of the water pipe leading to the pond. Clerk to contact PNAA.

(3) Rent: The next rent review would take place in November to commence from March 2020. The Clerk reported that just four tenants had yet to pay for the current year. Three plots had been re-let for 2019-20 and two people remained on the current waiting list.

### MIN SB18/18 WENT'S AND EDDIE'S MEADOWS ETC.

(1) Community Building Update: Work was proceeding well and the expected completion date was the end of June.

(2) Maintenance Matters: Items identified during the site walk were –

- Stoning of path leading past skateboard area to Lower Went's Meadow. Due to be completed soon.
- Carnival Kart Race: Noted that the Carnival would need its own insurance cover for this event.
- Trees near to Barn: Trimmed by Cllr. Bennett and Mr. Graham. Walnut tree to possibly be removed and replaced in 2020 as in a poor state.
- Orchard Prunings: Left in rough grass to the edge of the field. Clerk to ask Mr. Close to burn these.
- Totem Base: To be removed and ground left level using equipment on site for the new building.
- Totem Table Top: Clerk to ask Cllr. Wilding if he would store this.
- Gaps in hedge between Lower Went's Meadow and car parking field: Cllr. Bennett and Mr. Graham reported that there were two gaps of approx 3 and 5 metres that needed filling. Clerk to ask Cllr. Wilding.

- Stone Plinth near to Allotment Car Park: Cllr. Bamford to ask for a sign to be painted 'Withy Beds and Went's Meadow'.
  - Further Stone Plinth: Cllr. Bennett still to convert into a seat when time permitted.
  - Tyres at Scout Hut: Clerk to ask if these had a purpose and if not could they be removed as they were a fire hazard. Clerk also to ask if the torn and frayed flag could be removed.
- (3) Contractors: Contractors for 2019-20 confirmed as –
- Grass Cutting: High Ground.
  - Tree Survey: J. Hughes Services.
- (4) Skateboard Park: Matters to be addressed before the next ROSPA inspection were –
- Painting of pyramid. (NC)
  - Repair of broken fence rail. (NC)
  - Insertion of tarmac file under pyramid edge to reduce gap. (RR)
- Richard Rimington to attend the formal Rospa inspection if possible, together with Cllrs. Bennett and Kirkby and the Clerk.
- (5) Grant Funded Projects: The possible grant projects were considered and allocated the following priority:
- |                 |   |
|-----------------|---|
| Awards for All: | 1 - zip wire  |
|                 | 2 - dog agility.  |
| Tesco etc.:     | 1 – Grind Rail for Skateboard Park (subject to sufficient room being available) |
|                 | 2 – Star Buddies  |
|                 | 3 – Park Sculpture  |

### **MIN SB19/18 TOILET BLOCKS**

- (1) Year to date: The Clerk reported that the Wilson Terrace toilets had now been re-opened for the year.
- (2) Cleaning Contract: Allocated to Ms Lloyd John.
- (3) Legionella Responsible Officer Training: Clerk would attend the annual training required in June/July.

### **MIN SB20/18 OTHER MATTERS**

- (1) Sites for Additional Dog Bag Dispensers:
- Norton (exact location to be confirmed)
  - Entrance to Went's Meadow from Scottleton Street
  - Hereford Street Car Park entrance.
- (2) Withy Beds: Following the site walk it was noted that the main items of maintenance were the trees and the boardwalk. The possibility of eventual removal of the boardwalk when it reached the end of its life was considered and Mr. Rimington pointed out that this would make disabled access more difficult. The Wildlife Trust lease was due to expire in June 2024 and at this point the land could be returned to the County Council, a new lease issued to the Wildlife Trust or it could be leased to the Town Council. At present the Wildlife Trust was reviewing the land it managed and it may not be in a position to renew its lease in 2024.

### **MIN SB21/18 URGENT MATTERS**

- (1) Information Boards for Former Reservoir Ground: Cllr. Kirkby circulated the draft copies for information.
- (2) Footpath alongside former Kayes Factory Site: Mr. Rimington reported that this was in need of cleaning and stoning. The Clerk would report.

### **Summary of Full Council Decisions Required –**

*Allotments – None.*

*Went's Meadow etc – Confirmation of listed maintenance items.  
Confirmation of grant application priorities.*

*Toilet Blocks – None.*

*Other – To confirm recommended sites for new dog bag dispensers and agree exact location for Norton unit.*

The meeting closed at 7.25 pm.