

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

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Mrs Tracey Price (Clerk)
Garn Farm
Chapel Lawn
Bucknell
Shropshire.
SY7 0BT

19th July, 2022

Dear Councillor

There will be a meeting of Presteigne and Norton Town Council on **TUESDAY 26th July, 2022 at 7.30 p.m.** at the Assembly Rooms, Broad Street, Presteigne and also via video conferencing and you are hereby summoned to attend.

NOTE AMENDED DATE FOR MEETING

This meeting may be held entirely by video conferencing. A note will be put on the town website if this is the case and Members will be notified by email.

The public and press are cordially invited to attend.

Join Zoom Meeting –

<https://us06web.zoom.us/j/88038813931?pwd=SFJUZDVhQjlzQUZKQ0o4OEpPQjdGZz09>

Meeting ID: 880 3881 3931 Passcode: 934767

Dial by your location 0203 481 5240 United Kingdom

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda SUBJECT TO PRIOR NOTIFICATION TO THE CLERK AND THE CONSENT OF THE CHAIRMAN.

Yours sincerely

Tracey Price
TOWN CLERK

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. APPROVAL OF MINUTES

To approve that the Minutes of the meeting held on 15th June, 2022 are a true and accurate record and authorise the Chairman to sign the Minutes as such.

4. UPDATE ON OUTSTANDING ITEMS AND CLERKS REPORT

From the Meeting of 15th June. Also to receive the Clerk's Report.

5. FINANCE

a) Donations: To approve the following donations – None this month.
To note the letter of thanks from Wales Air Ambulance.

b) Payments: to approve the following payments –

Mrs T.A. Price	£1423.24
HM Revenue & Customs	£561.53
NEST (Pension contributions)	£132.30
Presteigne Co-Responders (Cllr. Preece – Mayor's Expenses)	£125.00
East Radnorshire Care (Cllr. Preece – Mayor's Expenses)	£125.00
Mrs. T. Lloyd-John (inc £65 for deep clean at W/Terrace)	£706.23
Highground Maintenance Ltd (grass cutting)	£345.89 MEADOW ACC
Presteigne Building Supplies	£19.94
Presteigne Building Supplies	£11.54
Mrs T. Price (refund expenses/travel etc)	£40.51
EDF Energy (direct debit)(Wilson Terrace)	£25.27
EDF Energy (direct debit)(Hereford Street)	£88.80
EDF Energy (direct debit)	£74.27 MEADOW ACC
HSBC (bank charges)	£8.00
HSBC (bank charges)	£8.00 MEADOW ACC
N. Close	£70.00
N. Close	£164.50 MEADOW ACC

c) Budget Update to the end of June, 2022. (Clerk's Report 2a)

d) Receipts: To note the following receipt –

Norton Manor Park Defib Group £61.16 MEADOW ACCOUNT

6. PLANNING

a) To consider applications received:

22/0936/HH Grid Reference: E:331556 N: 264410 Proposal: Demolition of outside toilet & shower and construction of rear extension to accommodate disabled shower and toilet, cloakroom, utility room and kitchen extension Site Address: 9 Harper's Lane, Presteigne, LD8 2AN.

22/0943/HH Grid Reference: E: 331479 N: 264300 Proposal: Replacement of four plastic first floor windows with new wooden sash windows and the widening of one window over the front door to the original width; addition of stone steps on existing concrete steps & masonry painting Site Address: The Oxford, Hereford Street, Presteigne, LD8 2AT (amended particulars).

22/1063/HH Grid Reference: E:331469 N: 264169 Proposal: First floor extension to bungalow, and the installation of new pvc windows within the north eastern and south-western elevations. Site Address: 6 Appletree Meadow, Presteigne.

22/1104/HH Grid Reference: E:331350 N: 264342 Proposal: Two storey extension to side of existing dwelling Site Address: 2 Woodyard , Green End, Presteigne, LD8 2DT.

*PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.*

b) Planning Decisions: To note the following decisions –

22/0663/HH Porthleven House, Presteigne: Approval 6th June.

22/2068/FUL Broadheath Farm, Presteigne: Approval 10th June.

22/0901/TRE, Garrison Cottage, Church Street, Presteigne: Consent 29th June.

22/0685/HH, Castle Barn, High Street, Presteigne: Approval 4th July.

c) Powys LDP Settlement Audit: To note information supplied and confirm any changes or comments.

d) Renewal of Local Development Plan Information and to note forthcoming process for the call for candidate sites (as emailed 18th July).

e) Latest NRW Planning Advice to planning authorities for planning applications affecting phosphorus sensitive river Special Areas of Conservation (as emailed 19th July).

7. HIGHWAYS, HOUSING AND ENVIRONMENT

a) Dark Skies/Lighting Application Update. To include lights, Milbank, Norton.

b) Climate Crisis Update. To include

- Nature Reserve Grant Update on land purchase etc.
- Tree Hub Update.

c) Fold Farm Footpath Update.

d) Lugg Bridge: Reply re. General works and also on damage to flood defences. (Clerk's Report 3a/b).

e) Update re. Street Cleaning Project.

f) Expiry of Permissive Footpath Agreement – Rockbridge: Update.

g) Works to Stepping Stones, Clatterbrook Footpath: Update. (Clerk's Report 3c)

h) Update on One Way Trial, Hereford Street and to advise County Council of current Town Council view. (Clerk's Report 3d).

i) Welsh Government Information on Introduction of 20mph Limits (as circulated 13th July)

8. NORTON

a) Norton Community Trust Update.

9. SITES AND BUILDINGS MATTERS

a) Public Conveniences: Deep clean of Wilson Terrace Building Complete.

b) Allotments: To consider a longer term solution to the rabbit problem (letter received from one tenant expressing concerns)

- c) Meadows: To include –
- Small repairs to skateboard bowl.
 - Vandalism incidents at Skateboard Bowl/Old Barn.
 - Use by RWT (volunteer event – change of date) 1st September.
 - Use by Milicia de Santa Maria 30th July.
 - Use by Play Radnor for drop-in sessions over Summer.
 - Information only - Used by RWT Friends of River Lugg on 4th July.
 - To consider quote for various work (strimming) on Went's and Eddie's Meadow.
 - To note the letter of thanks from Presteigne Carnival.
 - Storage Container for Community Use: To consider any next steps.
- d) Boultonbrook Weir: Update on planned works.

10. CORRESPONDENCE/GENERAL ITEMS

- a) Town Wifi Update.
- b) Community Broadband Scheme Update. (Clerk's Report 5b)
- c) Powys Investment Plans Initiative – Presteigne: Report on most recent meetings and next steps.
- d) Letter re. Community Councillor position on PCC Standards Community Sub Committee and to agree Council vote (as circulated 11th June).
- e) Memorial Hall Possible Solar Panel Project: To consider general support for this as a project.
- f) To further consider option to digitally scan historic Council Accounts/Documents.
- g) Reminder: Free Planning Training – 28th July (online).

11. TOWN COUNCIL SURGERY

No July Surgery.
Members to attend the September Surgery (No Surgery in August)

12. COUNTY COUNCILLOR REPORTS

13. TO CONSIDER APPLICANTS FOR CO-OPTION

14. ANY URGENT BUSINESS INFORMATION (at discretion of Chair)

(Information only items)

15. ITEMS FOR THE NEXT AGENDA

Also to consider date for town walk and short August meeting (suggested via zoom only)

Enc. Clerk's Report July. Minutes of June Meeting. Budget Update. Background papers.

PRESTEIGNE AND NORTON TOWN COUNCIL

CLERK'S REPORT - JULY 2022

1. INFORMATION –

a) End of Grant Report – Lugg View Playground: I have now completed this and the grant has been signed off by the Lottery.

b) Storage Containers – I have now heard from the Welsh Water contractor and they hire in all their containers so there is no possibility of any being left behind that we could utilise. I understand several units were recently for sale in Leominster for around £2000 so they do become available locally periodically.

2. FINANCE –

a) Budget Update: A copy of the budget update for the year to date is included in your meeting papers. I am conscious that a number of you are new to the Council – please do contact me if anything is unclear or if you have any questions. It is much easier for me to look up details prior to the meeting (and saves time on the night).

3. HIGHWAYS ETC –

a) General Repair Works to Lugg Bridge: I have chased this up and received the following reply. *I am hoping to get the coping reset during the summer along with a plug for the protruding branch. We have just started our planned maintenance programme and when we have works in the area I will get this done. That will be the extent of the works this year, as we have numerous structures in the county that are in greater need of repair than anything at Lugg Bridge.*

b) Latest reply from NRW - *By way of an update, NRW is carrying out enquiries and an investigation to establish whether it is feasible to stabilise the wall and property. A site visit was arranged for yesterday with a potential contractor to assess the situation and provide views to NRW. The cause of the collapse is complex in nature and requires extensive enquiry and investigation. Thank you for letting NRW know of young people accessing the river. NRW has placed signs in the vicinity informing the public to keep out. In addition, NRW is seeking to work collaboratively with the Local Authority on means to prevent access to the river.*

The approach NRW is taking is intended to be pragmatic in these difficult circumstances and is not an admission of liability or an acceptance of responsibility for the collapse of any rectification work. NRW is in contact with the owner of the affected property and we will continue to assess our position as enquiries and investigations continue.

c) Stepping Stones, Clatterbrook Footpath: This is a historic matter following improvement works along the bank. Work to the stepping stones had been hoped for this Summer but on contacting the Officer I am told - *The funding schemes from Welsh Government have changed this year, so we have had to do things a bit differently. As such I have submitted a bid for funding for additional works along the Clatterbrook, but if this is successful then it will be for the period April 2023 to March 2024. I appreciate that this is longer than would have been desirable, but it does give time for me to design a scheme of works, and get the appropriate consents whilst balancing this against the rest of my workload.*

d) One Way System, Hereford Street: This trial is now half way through its 18 month term. PCC inform me that there have been very few comments and that they intend to continue the remaining period of the trial with no changes. At the end of that period the trial will be reviewed and the Town Council consulted for a final opinion. The only issue they have is that a small but persistent number of motorists continue to use the road the wrong way – the police are aware of the issue and discussions on how to deal with this are ongoing.

4. SITES AND BUILDINGS –

a) Rabbit Problem: I have now had a letter from two of the tenants and separate support from the PNAA about the severity of the rabbit problem. A possible solution would be to do our best with ferrets this time and consider fully re-fencing the site in the Winter months (assuming a contractor can be found). A reduced or nil rent could be charged for 2023 as compensation. I hope to have met Rory on site to look at options before the meeting.

5. CORRESPONDENCE –

a) Archiving of Council Documents: During the last month I met with a representative of the digital scanning company to discuss possibly scanning older Town Council documents and holding in secure data storage online. It is very difficult to assess the final cost of this as much will depend on the number of years stored, what type of documents etc. There would then be an ongoing online storage charge to maintain access.

If this is to be done then it would need to be an ongoing commitment to continue or it is pretty pointless. I hope to have a better idea of costs by the time of the meeting. I have now had the formal quote through and to be honest it is way more than I consider justifiable but I will report more at the meeting.

The company also offer a storage solution for the paper copies but given the nearest store is Wolverhampton this is not a perfect solution either.

The alternative is that we continue to look for somewhere for secure paper storage locally or accept that the bare minimum number of old documents will be kept.

b) Broadband Project: Members will be aware that we have reached a 20% registration level and Broadway have agreed to progress the project. We still need more registrations though so please do continue to spread the word as much as possible.

I emailed all those that registered with me direct (132 people) to update them and also put posts on our social media. A few people have replied thanking the TC for its work on the project.

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PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 15TH JUNE 2022
HELD AT THE ASSEMBLY ROOMS, BROAD STREET, PRESTEIGNE AND ALSO VIA
VIDEO CONFERENCING

Present: Cllrs. D. Edwards (Mayor), B. Baynham (Deputy Mayor), F. Preece, T. Owens, R. Bamford, L. Abecasis, M. Williams.

Apologies: None.

In Attendance: Mrs T. Price, Town Clerk, member of the public (via video conferencing).

Prior to the start of the meeting Cllr. Edwards asked permission for the meeting to be recorded so that the performance of the new equipment could be assessed afterwards. The recording would then be deleted. There were no objections.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: None.

Personal and Prejudicial: None.

MIN 4067 APPROVAL OF MINUTES

The Minutes of the meetings held on 18th May, 2022 were approved without amendment. The Chairman duly signed the Minutes.

MIN 4068 UPDATE ON OUTSTANDING ITEMS

- (1) Co-options: The Clerk reminded Members that the closing date was the end of June.
- (2) Debit Cards: These had now arrived.
- (3) Maes Corton Occupancy Information: In response to a question from Cllr. Williams the Clerk confirmed that the information provided in May had been received via email.
- (4) Tree Officer/TPO Information: The Clerk had not received anything further regarding improvements to the website etc. Cllr. Baynham reported that the legal department was currently dealing with recent TPOs and that planning had concluded any work needed at its end.
- (5) Cemetery Gate: No quotes obtained as yet.
- (6) External Audit: The Clerk confirmed that the papers had been submitted and that she awaited details of what would be required for the extended audit due for the year.
- (7) Car Sharing: Cllr. Bamford reported that she had looked into this and that the idea was best suited to a small group of people to take forward, perhaps using an existing vehicle owned by one of any such group. She did not feel it was something that the Town Council could operate although it could possibly provide limited financial support for a project via the Climate Crisis grant fund.
- (8) Pryor and Rickett, Silviculture: The Clerk confirmed that she had requested written information but that the company had said this was not possible.
- (9) Tree, Roundabout: Caring for God's Acre had noted that the small willow tree in the middle of the bigger roundabout needed a tree guard round it as the rabbits had been nibbling the bark. They would put one on when next in Presteigne.

MIN 4069 FINANCE

- (1) Donations: None this month. Members noted the letter of thanks from East Radnorshire Care.
- (2) Payments: The following payments were approved –

Mrs T.A. Price	£1393.22
D. Edwards (Mayor's Allowance – first payment (inc HMRC tax due)	£500.00

HM Revenue & Customs	£591.55
NEST (Pension contributions)	£132.30
Mrs. T. Lloyd-John	£654.23
Artisan Print (jubilee posters)	£18.67
Powys County Council (cont. twds roundabout W/T)	£1000.00
B. Baynham (refund jubilee expenses)	£153.34
Screwfix (refund T. Price) (toilets)	£60.97
Hart Plumbing Spares (refund T. Price) (toilets)	£26.15
Highground Maintenance Ltd (grass cutting)	£345.89 MEADOW ACC
Cloudy IT (It equipment)	£5838.00
Dilwyns (search fees land purchase)	£600.00
J. Cartwright (Mr. Bamboozle - Jubilee)	£150.00
B. Baynham (refund sundry invoices – Jubilee)	£179.83
N. Close	£112.00
N. Close	£217.00 MEADOW ACC
HSBC (bank charges)	£8.00 MEADOW ACC
HSBC (bank charges)	£8.00

(3) Mayor's Expenses 2021-22: Members agreed that the previous Mayor/Chair could use up the remaining balance of her expenses by donating to charities of her choice. Cllr. Preece would liaise with the Clerk to arrange the payments. Just over £250 remained in the budget.

(4) IT Equipment for Hybrid Meetings Update: The new equipment had largely arrived although the microphones etc were yet to be delivered and it was noted that these would improve the sound quality.

(5) Debit Card Policy: Members approved the debit card policy as circulated.

MIN 4070 PLANNING

Cllr. Edwards left the room for the duration of the planning application items 1 and 2 due to her position on the County Council Planning Committee. Cllr. Baynham took the Chair for these items.

(1) Planning applications: The following planning applications were considered –

22/0901/TRE Grid Ref: E: 331550 N: 264609 Proposal: Works to tree in a conservation area

Location: Garrison Cottage, Church Street, Presteigne Powys LD8 2BU. Resolved no objections be raised.

(2) Planning Decisions: The following decisions were noted –

21/1900/FUL Holiday Chalet at Harp Meadow: Consent 12th May.

22/0026/HH Breeze Cottage, 3 Fold Farm: Approval 19th May.

22/0027/LBC Breeze Cottage, 3 Fold Farm: Approval 19th May.

Cllr. Edwards returned to the room.

(3) Powys LDP Settlement Audit Questions: Members considered each question in turn and agreed replies. A full copy of the Council's response would be available on request.

MIN 4071 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) Dark Skies Project Update: The following items were discussed –

- BBC Wales Filming: This had taken place on 19th May as planned and was available to view on bbc iplayer. Cllr. Baynham would forward the link to Members. It was felt the article was positive and informative.
- Lights at Milbank: The Street Lighting Manager was hoping to visit over the next week and the intention was to install an additional light on the back of an existing column to provide better visibility.
- Presteigne Lights: Cllr. Baynham reported that work had started on replacing these.

(2) Climate Crisis Update:

- Nature Reserve Grant Update: The paperwork was now with the Council's Solicitor for review. Cllr. Bamford reported that the majority of the work was due to take place in the Autumn so there was no current problem with the timescale for the purchase. She mentioned possibly arranging to have the field cut for hay given it would not be possible to carry out any works before the Summer but this would depend on when the purchase was completed.
- Update re. reusable cups/glasses: Mr. Rimington had created a design for the cups and Sheep Music was willing to be responsible for them and make them available for other community groups. Cllr. Bamford stated that an initial order of 100 was proposed and that

Sheep Music had requested a grant from the Council Climate Crisis Fund as a contribution towards the cost. It was agreed to award a grant of £200.

Sheep Music £200.00

- Moth Survey on Withy Beds: Cllr. Bamford reported that the Wildlife Trust intended to take a group of students on site and place a moth catcher overnight in order for a survey of species/numbers to be assessed.
- Yellow Rattle Plants: Cllr. Bamford reported that these were becoming established.
- Free Tree Hubs: Cllr. Bamford reported that the 'satellite' hub option seemed the most suitable and the Clerk would complete the necessary paperwork.

(3) Welsh Water Sewage System Upgrade Update: The Clerk had sought and obtained clarification from the planning department on the possibility of using Grampian conditions to allow development to continue while Welsh Water worked to obtain the necessary phosphate permit. Members agreed that this item be removed from the agenda and that it be placed on the agenda again in three months for a review of progress.

(4) Fold Farm Footpath Update: Cllr. Williams reported on the meeting held with representatives of the Ramblers and concerned residents. The Ramblers Association Legal Team would be looking at the issue with the aim of writing to the Ombudsman although it was acknowledged that this would take some time. Other suggestions had included the Council contacting the MP and also approaching the new portfolio holder at the County Council, Cllr. J. Charlton. The Clerk confirmed that an email had already been sent to Cllr. Charlton and that she had agreed to look into the situation.

(5) Complaint of 'humming' noise in and around Presteigne: This issue had been raised in the Summer of 2020 and recently several more complaints had been received. Cllr. Baynham had referred all the complaints to Environmental Health and all had now received logs in which to record the dates and times when the noise could be heard. After a month the logs would be collected and Environmental Health would then investigate to see if the source could be found. Cllr. Bamford reported that a similar hum was being experienced in other parts of the country.

(6) Lugg Bridge: NRW had reported they continue to monitor the site on a weekly basis and say 'I have been taking photographs to provide visual monitoring of the site i.e. signs of the building condition worsening any pollutants visible. To date we have only witnessed increased scour from underneath the house and the cracks slightly widening.' They have also been in touch with the householder's insurance company but have not yet received the survey. Members were concerned at the length of time it was taking for any action to be taken and the Clerk was asked to send in photographs of the site and also to report that young people were playing the river near to and under the house and that this was a serious safety issue.

The planned repair works to the bridge had not yet taken place.

(7) Grass Cutting Update: Cllr. Baynham reported that she had requested some alterations to the cut carried out in May and asked the contractors to come back to attend to some areas that had been missed. She was asked to report the need for an extra width cut at Offas Green as there were visibility issues. It was noted that the wildflowers were looking very good in places.

(8) Update re. Street Cleaning Project: Members noted that PACDG intended to cease administration at the end of 2022 and that the group expected to use the remaining monies over the next couple of months. The Clerk had been approached by the street cleaner at the Farmer's Market and he had expressed concern over the situation. It was agreed that the Clerk write to ask that the remaining hours be spread out over a longer period and continue to be managed with the work concentrating on the core of the town and targeted to cover times of most need such as before the Festival, Carnival time and the Autumn leaves. The Clerk was also asked to get the latest update on the hours so far. Members would consider bringing the project in house when setting the budget for 2023-24.

(9) Expiry of Permissive Footpath Agreement – Rockbridge: Members agreed that the Clerk draft a new agreement for the landowner to sign and to enable the permissive right to continue.

(10) Bus Stop Timetables and Cases Update: Members noted that there was a delay in production and the delivery of the new cases was awaited.

(11) Reporting of Highway Matters: Members were reminded to encourage residents to report matters online on the County Council website and to do so themselves if they themselves noted an issue.

MIN 4072 NORTON

(1) Community Trust Update: Cllr. Edwards did not have any details to report but was aware that the project was proceeding well. She confirmed that the Church was officially closed as a place of worship.

(2) Community Speedwatch Update: Cllr. Edwards was now acting as the co-ordinator but there were only three trained volunteers including herself. More volunteers were badly needed. The Clerk would publicise on the Council Facebook page.

MIN 4073 SITES AND BUILDINGS

- (1) Public Conveniences: The Clerk reported that the block was in need of a deep clean and asked for approval to ask the cleaner to work extra hours to do this. Members agreed that this be done.
- (2) Allotments: The Clerk reported that the Allotment Association had reported that the rabbits were causing considerable damage and had asked if the Council could do anything to control the numbers around the site. Members agreed to consider what could be done.
- (3) Meadows: The Clerk reminded Members that a number of maintenance works (strimming alongside MUGA, outside hedge adjacent to pavement and allotment visibility splay) had been previously done by a former Councillor and that this work would again be needed in the coming weeks. She was asked to get an estimate for the works with a view to arranging them later in July/August.
- (4) Boulton Brook Weir - Update on planned works: Members noted that the trees to be used had now been marked and noted thanks to Cllr. Bamford for attending on site. Members had all received copies of the survey and FRAP application.
- (5) Replacement Swing Wilson Terrace: The Clerk confirmed that the swing had been replaced with a basic swing on a temporary basis as the toddler swing was on order but had been delayed.
- (6) Withy Beds: The Clerk advised that the current lease to the Wildlife Trust was coming towards the end and that the County Council had asked the Town Council to consider taking over the site. She added that she had suggested this wait until the Council was back to full numbers, hopefully in the early Autumn and this had been agreed. She asked that Members consider the possibility and any information they would wish to see in the meantime.

MIN 4074 CORRESPONDENCE/GENERAL ITEMS

- (1) Town Wifi Update. Including SMART Town Pilot Project: Members were pleased that the SMART Towns mini project which would install sensors to monitor the parking on the corner of Hereford Street, past the existing parking spaces was to go ahead.
With regard to the Town Wifi the Clerk confirmed that four units were now installed and that the company was now working on the landing/splash page so that the system could become live. Local photographer, Laura Shepherd, had kindly provided some pictures for that page free of charge. Permission for the two units on the Assembly Rooms was still awaited from the County Council. The Clerk added that there was one further unit to site and that she hoped to arrange for this to be sited at the entrance to the industrial estate.
- (2) Community Broadband Scheme Update: Members noted the updated figures with just seventeen more properties needed to get to 20%. At this point discussions could take place with Broadband Partners on submitting a grant application to UK Government. The ideal was a 25% registration level so Members were asked to still encourage registrations as much as possible and the Clerk handed out forms for their use.
- (3) Storage Arrangements – Town Council Documents: The Clerk had not yet heard back from the digital scanning company but continued to cull old documents as time permitted.
- (4) Platinum Jubilee Celebrations Report: The celebrations in both towns had gone very well. Thanks were noted to all those that had helped to make the events so successful.
- (5) Future of Old PCC Depot Site: Cllr. Baynham reported that a resident had been concerned over some holes being dug at the site given the ground was possibly contaminated. The resident had been given the contact details for Planning and Environmental Health and the departments had both been made aware of the concerns.
- (6) Letter re. condition of property on Hereford Street: Members noted the letter and that Cllr. Baynham had contacted the Built Heritage Officer for advice. No further action at present.
- (7) Powys Investment Plans Initiative – Presteigne: Cllrs. Edwards and Baynham together with the Clerk had shown the consultant around some of the town and this had been followed by a short meeting when they had been joined by Cllr. Williams and two former Town Councillors to discuss the next steps and how to communicate with the community in general as well as different sections such as the arts, businesses, young people etc. The first step was to agree a town vision and from that that to agree questions for an online survey. The Clerk would email the draft survey out to all Members for comment as soon as it was received. She would also provide the consultant with contact details to hold one to one interviews with specific sections of the community. Similar plans produced for nearby towns over the border in England had been supplied as examples.

- (8) Letter of Thanks from Welsh Government re focus group on new Finance and Governance Toolkit: The Clerk had represented the Council on the focus group. Letter noted.
- (9) Council Training Policy: Members approved the training policy as circulated.
- (10) Pump, Albert Square: Members noted the request for the holly tree to be removed and the signs re-located. The Clerk would ask the County Council if it owned the land in question and if so could it consider the request.
- (11) Mayor's Chain: The Clerk raised this as an item which had been considered the previous Autumn for repair or replacement but had not been taken further as no budget had been set for a replacement chain. The discs on the current Chain were full and it was some years since Mayor's had been able to add their names. Cllr. Owens agreed to look into the costs of a Board to record past Mayor's and the Clerk would see if the Judge's Lodgings would hold such a Board if purchased. He would also supply details to the Clerk for a local contact who could price up repairing and possibly adding discs to the existing Chain.

MIN 4075 TOWN COUNCIL SURGERY

June Surgery: The Clerk had attended and the following had been reported –

- Broken Concrete Bollard, Ava Maria Lane: Reported to County Council.
- 'Abandoned' Caravan, By Pass Car Park: Reported to County Council.
- Bus Timetables and Cases, Norton and By Pass Car Park still not replaced: This had been chased.
- Broadband Registrations: A further handful of registrations were made during the morning.
- Street Cleaning Operative had expressed concern that his remaining hours were limited and were being very quickly used up.

July Surgery: Cllr. Owens would attend and Cllr. Williams would also attend if possible.

MIN 4076 COUNTY COUNCILLOR REPORTS

Cllr. Baynham reported the following –

- County Council AGM held.
- PAVO offering dementia training – contact details available if anyone wished to enquire for their group.
- School closures being reviewed.

Cllr. Edwards reported the following –

- Induction training ongoing.
- Now a Member of the County Council Planning Committee.

MIN 4077 URGENT BUSINESS INFORMATION

(1) Stream Bank adjacent to Kayes Site: Cllr. Owens had been asked if he knew who would own this land but no one was aware of who this might be. It was suggested that the resident look at their own deeds or consider looking at land registry documents.

MIN 4078 ITEMS FOR NEXT AGENDA

(1) Town Investment Plan, ongoing work.

The meeting closed at 10.23 pm

PRECEPT 2022-23 FINAL				
Expenditures		Final 2022-23	To 30th June 2022	
Council Administration Costs				
Mayor's Allowance (amended after 21/22 budget set)		1000	500	
Mayor's Expenses (amended after 21/22 budget set)		500	0	
Clerk's Salary PAYE inclusive. See note 1		25760	6218.71	
Audit Fee (Internal and External)		750	354.00	NB £255 relates to 21-22
Insurance (3 year agreement exp. 2/9/22)		1400	0	
Membership of SLCC		245	234	
Stationery & Computer Sundries/Petty Cash		650	360.37	
Video Conferencing Licence (zoom)		120	83.93	
Computer Service/Repairs		150	0	
One Voice Wales Annual fee		490	498.00	
Training/Conference Fees for Clerk		280	7.2	
Travelling Expenses		200	0	
Election Expenses		5500	0	
Remuneration of Councillors/Cllr Expenses. See note 2		0	0	
Councillor Training. See note 3		350	45	
Information Commissioner Data Registration		35	35	
Website (funded largely via advertising income)		0	0	
Bank Charges Treasurer Account		100	24	
		37,530.00	8,360.21	
Donations & S137s -				
Air Ambulance		300	300	
British Legion (Remembrance Wreaths)		60	0	
East Radnorshire Care		2000	2000	
Knighton & District Leg Club		100	0	
Memorial Hall		1250	1250	
Mid Border Arts		1250	1250	
Norton Community Trust		5000	5000	
Norton Sports Committee (Fireworks)		200	0	
PACDG		250	250	
1st Presteigne Guides		0	0	
Presteigne Festival		1250	1250	
Presteigne Fireworks Display (Sheep Music)		500	0	
Presteigne & Norton Community Support		250	250	

PRECEPT 2022-23 FINAL			
The Judge's Lodging Trust Ltd	2000	2000	
Powys CAB	200	200	
Radnorshire Wildlife Trust	250	0	
The Samaritans	250	250	
Wardens Guardian Foundation	250	250	
Youth Project	1000	1000	
Presteigne & Norton Floral Art Society - NEW	200	200	
Miscellaneous	500	0	
	17,060.00	15,450.00	
Ongoing Projects:			
Anchorage Test for Xmas Lights	125	0	
Toilet Blocks (2)	10500	2497.23	
PACDG (street cleaning)	250	250	
Funding twds Town Library Service (reserve held)	1073	0	
Presteigne Christmas Lights.	1200	0	
Wildflowers/ Bulbs/Verges/Roundabouts (390 for roundabouts)	450	0	
Street Lighting/Dark Skies Project	0	0	
Climate Crisis Project Grants	500	338.78	S/M - cups, Woodland Tree swatches, rattle plants
	14,098.00	3,086.01	
Went's Meadow Site inc MUGA etc, Eddie's Meadow			
Weekly Inspections (inc defib checks)	1300	241.50	
General Maintenance	2500	450.83	
Dog Bags	1000	701.00	
Grass Cutting/weed killing See note 5.	3600	842.79	
Professional Inspections	500	0	
MUGA / New Barn Reserve	2000	0	
Allotments (funded via rental income - see below)	0	0	
Utilities	250	23.88	
Misc.(to include bank charges)	300	24.00	
	11,450.00	2,284.00	
New Projects 2022-23			
Platinum Jubilee Celebrations (Norton & Presteigne)	800.00	683.74	

PRECEPT 2022-23 FINAL						
IT Equipment (hybrid meetings)		300.00		300.00		See also below.
Painting of Town Fingerposts/Tourist Map posts		750.00				
Works to Boulitbrooke Weir		2,638.00				
Mowing/mulching of car park field - 1 cut		318.00				
		4,806.00		983.74		
TOTAL EXPENDITURE		84,944.00		30,163.96		
Monies Allocated to Specific Reserves				2125		
plus actual spend from budget						
Total				32,288.96		
Spending not within original budget						
Street Cleaning (from allocated reserve)				250.00		
Allotments (funded via income)				9.43		
Mayor's Allowance 2021-22 from unspent balance that year				104.92		
Nature Reserve (grant funded)				600.00		
BSL Signs - Playground - agreed 21-22 from free reserves				53.90		
Misc maintenance items (39.36, 68.52)				107.88		
IT Equipment for Hybrid Meetings (£3892 grant funded)				4565.00		
Christmas Lights 2021-22 budget				600.00		
Donation to PCC re roundabout				1000.00		
				7291.13		
VAT Treasurer				1351.07		
VAT Meadow				373.51		
Grand Total Actual Spend (as per accounts)				39,179.67		
Check Totals						
Treasurer						
Meadow				36512.73		
				2666.94		
				39179.67		