

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

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Mrs Tracey Price (Clerk)
Garn Farm
Chapel Lawn
Bucknell
Shropshire.
SY7 0BT

10th January, 2023

Dear Councillor,

There will be a meeting of Presteigne and Norton Town Council on **WEDNESDAY 18th January 2023 at 7.30 p.m.** at the Assembly Rooms, Broad Street, Presteigne and via video conferencing, and you are hereby summoned to attend.

Join Zoom Meeting

<https://us06web.zoom.us/j/81334470765?pwd=SXRYK1k2VTJ2NE4zUG1vR3lUQ0k3dz09>

Meeting ID: 813 3447 0765 Passcode: 897350
Or Dial by your location - 0208 080 6592 United Kingdom
Find your local number: <https://us06web.zoom.us/j/81334470765?pwd=SXRYK1k2VTJ2NE4zUG1vR3lUQ0k3dz09>

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda SUBJECT TO PRIOR NOTIFICATION TO THE CLERK AND THE CONSENT OF THE CHAIRMAN.

Yours sincerely

Tracey Price
TOWN CLERK

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. PLANNING

To consider any applications received –.

PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.

4. **FINANCE**

- (a) Payments: to approve the following payments –
- | | |
|---|----------------------------|
| Highground Maintenance Ltd | £345.89 MEADOW ACCOUNT |
| JRB Enterprises Ltd (dog bags)(refund T. Price) | £547.20 |
| D. Edwards (Mayor's Allowance – pt 2) | £500.00 (inc HMRC Tax Due) |
| Mrs T.A. Price | £1498.20 |
| HM Revenue and Customs | £583.31 |
| NEST (direct debit) | £139.37 |
| EDF Energy (Direct Debit) | £118.16 |
| EDF Energy (Direct Debit) | £31.64 |
| EDF Energy (Direct Debit) | £36.34 MEADOW ACCOUNT |
- (b) Donations: To consider the donation requests from national/larger organisations as follows (balance in miscellaneous donations is £400) –
- Kids Cancer Charity
 - Hope House Children's Hospice
 - Cerebral Palsy Cymru
 - Tenovus Cancer Care
 - Brecon Advice Centre
 - Urdd National Eisteddfod
- (c) Receipts: To note the following receipts -
- | | |
|--|------------|
| Powys County Council Third Precept Payment | £23,549.04 |
| Website Advertising | £156.00 |
- (d) Review of Allocated and Free Reserves and Budget Monitoring to end December and noting of the current bank balances.
- (e) To set the Budget and Precept for 2023/24 including consideration of the following:
- New Projects 2023/24 –
- | | |
|--------------------------------------|---------------------------------|
| Additions to Christmas Lighting, | Speed Indicator Signs - Norton, |
| Annual Updating of Website software, | Coronation of King Charles III, |
| Mayor's Display Board, | Street Cleaning Arrangements. |
- Recommendations of Staffing Committee for Clerk's Salary/training costs.
- Budget for Allotments, Meadows and Public Conveniences.
- Allocation of Grant Amounts for 2023/24.
- Use of Allocated or free reserves in 2023/24.

5. **ANY URGENT BUSINESS INFORMATION** (at discretion of Chair)

Enc, Various Budget papers.

Expenditures		Final 2022-23	Estimate to Year End	Note	Draft 2023/24	Final 2023/24
Council Administration Costs						
Mayor's Allowance		1000	1000		1000	
Mayor's Expenses		500	500		500	
Clerk's Salary PAYE inclusive. See note 1		25760	26751		28,100	
Audit Fee (Internal and External)		750	750		800	
Insurance (3 year agreement exp. 2/9/22)		1400	1364	will increase slightly - index linking	1450	
Membership of SLCC		245	234		250	
Stationery & Computer Sundries/Petty Cash inc computer repairs		650	650		750	
Video Conferencing Licence (zoom)		120	84		100	
Computer Service/Repairs		150	0		0	
One Voice Wales Annual fee		490	498	Now Under Office	520	
Training/Conference Fees for Clerk		280	0	Adequate Reserve held	0	
Travelling Expenses		200	150		200	
Election Expenses		5500	1046	Adequate reserve held	0	
Remuneration of Councillors/Cllr Expenses. See note 2		0	0	Adequate Reserve held	0	
Councillor Training.		350	45	Training plans now required. Some reserve	100	
Information Commissioner Data Registration		35	35		35	
Website (funded via advertising income)		0	0		0	
Bank Charges Treasurer Account		100	100		110	
		37,530.00	33,207.00		33,915.00	0.00
Donations & S137+A24:C47s -						
Air Ambulance		300	300		300	
British Legion (Remembrance Wreaths)		60	60		60	
East Radnorshire Care		2000	2000		2000	
Knighton & District Leg Club		100	100		0	
Memorial Hall		1250	1250		1000	
Mid Border Arts		1250	1250		1250	
Norton Community Trust		5000	5000		5000	
Norton Sports Committee (Fireworks)		200	200		200	
PACDG		250	250		250	
1st Presteigne Guides		0	0		0	
Presteigne Festival		1250	1250		1250	
Presteigne Fireworks Display (Sheep Music)		500	500		500	
Presteigne Little Peoples Playgroup		0	0	Not required 23/24	0	
Presteigne & Norton Community Support		250	250		250	
The Judge's Lodging Trust Ltd		2000	2000		2000	
Powys CAB		200	200		250	
Radnorshire Wildlife Trust		250	250		0	
The Samaritans		250	250		250	
Wardens Guardian Foundation		250	250	Not required 23/24	0	
Youth Project		1000	1000		1200	
Presteigne & Norton Floral Art Society - NEW one off event		200	200		0	
Miscellaneous		500	500		500	
		17,060.00	17,060.00		16,260.00	0.00
Ongoing Projects:						
Anchorage Test for Xmas Lights		125	125	To build up reserve	125	
Toilet Blocks (2)		10500	10200	Generous reserve held. Elec costs to rise 2023	12000	
street cleaning		250	250	inc £250 from reserve paid in current year	0	
Funding twds Town Library Service (reserve held)		1073	0	not claimed by PCC since covid	0	
Presteigne Christmas Lights.		1200	1011		1100	

Wildflowers/ Bulbs/Verges/Roundabouts (390 for roundabouts)	450	390	450	
Street Lighting/Dark Skies Project	0	0	0	
Climate Crisis Project Grants	500	339	250	
	14,098.00	12,315.00	13,925.00	0.00
New Projects 2023-24				
Coronation of King Charles III	0	0	800	
Additions to Christmas Lighting	0	0	1000	
Mayor's Honours Board	0	0	1000	
Regular Updating of Website	0	0	100	
Speed Indicator Signs, Norton	0	0	5000	
New Street Cleaning Arrangements	0	0	500	
	0.00	0.00	8,400.00	0.00
Went's Meadow Site inc MUGA etc, Eddie's Meadow				
Weekly Inspections (inc defib checks)	1300	1300	1350	
General Maintenance	2500	2500	2000	
Dog Bags	1000	1243	1400	
Grass Cutting/weed killing	3600	3600	3600	
Professional Inspections	500	174	925	
MUGA / New Barn Reserve	2000	2000	2000	
Allotments (funded via rental income)	0	0	0	
Utilities	250	300	350	
Misc.(to include bank charges)	300	300	300	
	11,450.00	11,417.00	11,925.00	0.00
New Projects 2022-23				
Platinum Jubilee Celebrations (Norton & Presteigne)	800.00	684	0	
IT Equipment (hybrid meetings)	300.00	300	0	
Painting of Town Fingerposts/Tourist Map posts	750.00	0	0	
Works to Boultonbrook Weir	2,638.00	2638	0	
Mowing/mulching of car park field - 1 cut	318.00	0	0	
	4,806.00	3,622.00	0.00	0.00
TOTAL EXPENDITURE	84,944.00	77,621.00	84,425.00	0.00
Less to be used from toilet reserve	0.00			
Less from free reserves	0.00			
Precept Demand therefore will be	84,944.00	77,621.00	84,425.00	0.00
Note 1: Any additional sum needed will be met from free reserves (pay awards for 23/24 not yet known)				
Note 2: Just one allowance previously taken so no budget included but reserve held of £1800				

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Precept Raising Powers		2019/20	2020/21	2021/22	2022/23	2023/24
		£1 raises £1286.19	£1 raises 1288.20	£1 raises £1287.30	£1 raises £1308.28	£1 raises £1350.70
	£					
	53	68168.07	68274.60	68226.90	69338.84	71587.10
	54	69454.26	69562.80	69514.20	70647.12	72937.80
	55	70740.45	70851.00	70801.50	71955.40	74288.50
	56	72026.64	72139.20	72088.80	73263.68	75639.20
	57	73312.83	73427.40	73376.10	74571.96	76989.90
	58	74599.02	74715.60	74663.40	75880.24	78340.60
	59	75885.21	76003.80	75950.70	77188.52	79691.30
	60	77171.4	77292.00	77238.00	78496.80	81042.00
	61	78457.59	78580.20	78525.30	79805.08	82392.70
	62	79743.78	79868.40	79812.60	81113.36	83743.40
	63	81029.97	81156.60	81099.90	82421.64	85094.10
	64	82316.16	82444.80	82387.20	83729.92	86444.80
	65	83602.35	83733.00	83674.50	85038.20	87795.50
	66	84888.54	85021.20	84961.80	86346.48	89146.20
	67	86174.73	86309.40	86249.10	87654.76	90496.90
	68	87460.92	87597.60	87536.40	88963.04	91847.60
	69	88747.11	88885.80	88823.70	90271.32	93198.30
	70	90033.3	90174.00	90111.00	91579.60	94549.00
Other Town Council Precepts		2020/21	2021/22	2022/23	% Increase	
Brecon		128.70	132.16	158.56	19.98	
Crickhowell		40.51	45.83	48.23	5.24	
Hay		57.65	66.98	72.24	7.85	
Knighton		54.05	53.84	63.27	17.51	
Llanidloes		134.37	99.34	97.25	-2.10	
Llandrindod		75.77	66.54	83.29	25.17	
Machynlleth		216.98	216.98	244.59	12.72	
Montgomery		63.06	100.19	108.26	8.05	
Newtown		178.43	177.55	178.54	0.56	
Rhayader		47.22	47.30	47.77	0.99	
Talgarth		72.83	73.23	82.74	12.99	
Ystradgynlais		99.21	103.50	103.46	-0.04	
Recent PNTC Precepts						
2022-23 - £54.00			Average Band D total £1813.57			
2021-22 - £54.00			Average Band D total for T&CCs portion £71.55			
2020-21 - £55.00						
2019-20 - £54.14						
2018-19 - £44.00						

[illegible]

Bank Balances at December 2022					
30,872.55	Meadow				
47,627.46	Treasurer				
33,318.87	General Reserve				
1018.69	Warden Reserve				
30,698.05	Capital Account	NB balance includes interest paid on account			
0.00	less cheques to clear				
-10273.00	less approx spend to yr end				
133262.62	Projected Year End Balance				
Ear marked Reserves	104860.15				
Total Minimum Level Free Reserves	21,236	2022/23 budget £84,944			
Total Maximum Level Free Reserves	84,944				
126096.15	<i>Minimum Total Balance rec'd Practitioners Guide (min. free reserve + allocated reserves)</i>				
189804.15	<i>Maximum Total Balance recommended - max free reserve plus allocated reserves</i>				

ESTIMATED SPENDING TO YEAR END 2022/23

Toilets 2220
(Cleaning £1400, elec £300, water 320, repairs 200)

Clerk's Pay 5973

Clerk's allotment hours from meadow allocated reserve

Pension Payments 180

Mayor's Allowance 500

Dog Bags (428) from wihtin Meadow allocated reserve

External Audit 350

Christmas Lights 450

Office/Travel/Bank Charges 100

Misc 500

NB Meadow costs will come from within its own allocated reserve balance

10273

VAT REFUND DUE TO END OF YEAR (will go to each account as below)

Treasurer to date 2385

Meadow to date 890

(est to year end) 400

3675

PRECEPT 2022-23 FINAL			
Expenditures	Final 2022-23	To 31st December 2022	
Council Administration Costs			
Mayor's Allowance	1000	500	
Mayor's Expenses	500	21.00	
Clerk's Salary PAYE inclusive. See note 1	25760	20,087.04	
Audit Fee (Internal and External)	750	354.00	NB £255 relates to 21-22
Insurance (3 year agreement exp. 2/9/22)	1400	1363.76	
Membership of SLCC	245	234	
Stationery & Computer Sundries/Petty Cash	650	669.94	
Video Conferencing Licence (zoom)	120	83.93	
Computer Service/Repairs	150	0	
One Voice Wales Annual fee	490	498.00	
Training/Conference Fees for Clerk	280	0.00	
Travelling Expenses	200	97.67	
Election Expenses	5500	0	
Remuneration of Councillors/Cllr Expenses. See note 2	0	0	
Councillor Training. See note 3	350	45	
Information Commissioner Data Registration	35	35	
Website (funded largely via advertising income)	0	0	
Bank Charges Treasurer Account	100	75	
	37,530.00	24,064.34	
Donations & S137s -			
Air Ambulance	300	300	
British Legion (Remembrance Wreaths)	60	60	
East Radnorshire Care	2000	2000	
Knighton & District Leg Club	100	0	
Memorial Hall	1250	1250	
Mid Border Arts	1250	1250	
Norton Community Trust	5000	5000	
Norton Sports Committee (Fireworks)	200	200	
PACDG	250	250	
1st Presteigne Guides	0	0	
Presteigne Festival	1250	1250	
Presteigne Fireworks Display (Sheep Music)	500	500	
Presteigne & Norton Community Support	250	250	
The Judge's Lodging Trust Ltd	2000	2000	
Powys CAB	200	200	
Radnorshire Wildlife Trust	250	250	
The Samaritans	250	250	
Wardens Guardian Foundation	250	250	
Youth Project	1000	1000	
Presteigne & Norton Floral Art Society - NEW	200	200	
Miscellaneous	500	100	(£100 - Liminal Space)
	17,060.00	16,560.00	
Ongoing Projects:			
Anchorage Test for Xmas Lights	125	0	
Toilet Blocks (2)	10500	7953.32	
PACDG (street cleaning)	250	250	
Funding twds Town Library Service (reserve held)	1073	0	
Presteigne Christmas Lights.	1200	561.00	
Wildflowers/ Bulbs/Verges/Roundabouts (390 for roundabouts)	450	390	
Street Lighting/Dark Skies Project	0	0	

PRECEPT 2022-23 FINAL			
Climate Crisis Project Grants	500	338.78	Tree swatches, rattle plants, tree hub costs
	14,098.00	9,493.10	
Went's Meadow Site inc MUGA etc, Eddie's Meadow			
Weekly Inspections (inc defib checks)	1300	885.50	
General Maintenance	2500	1357.90	
Dog Bags	1000	815.25	
Grass Cutting/weed killing See note 5.	3600	2572.23	
Professional Inspections	500	174	
MUGA / New Barn Reserve	2000	0	
Allotments (funded via rental income - see below)	0	0	
Utilities	250	161.83	
Misc.(to include bank charges)	300	72.00	
	11,450.00	6,038.71	
New Projects 2022-23			
Platinum Jubilee Celebrations (Norton & Presteigne)	800.00	683.74	Complete
IT Equipment (hybrid meetings)	300.00	300.00	See also below.
Painting of Town Fingerposts/Tourist Map posts	750.00	0	
Works to Boulthibrooke Weir	2,638.00	2638.00	£2449 & £722.50 (some shown below)
Mowing/mulching of car park field - 1 cut	318.00	0	Did not go ahead
	4,806.00	3,621.74	
TOTAL EXPENDITURE	84,944.00	59,777.89	
Monies Allocated to Specific Reserves		2125	
plus actual spend from budget			
Total		61,902.89	
Spending not within original budget			
Land Purchase (lottery Funded)		186,411.92	
Hire of Old School, Tree Hub (grant received)		150.00	
Dark Skies - Heritage Lanterns (funded by Welsh Water and Gofundme)		2,395.00	
Website Works and hosting (funded via ad revenue)		336.00	
Mayor's donations from 2021-22		250.00	
Weir work balance taken from Welsh Water Monies		533.50	
Street Cleaning (from allocated reserve)		250.00	
Climate Crisis grant from reserve (Energy survey)		250.00	
Allotments (funded via income)		69.43	
Mayor's Allowance 2021-22 from unspent balance that year		104.92	
BSL Signs - Playground - agreed 21-22 from free reserves		53.90	
Misc maintenance items (39.36, 68.52)		107.88	
IT Equipment for Hybrid Meetings (£3892 grant funded)		4565.00	
Christmas Lights 2021-22 budget		600.00	
Donation to PCC re roundabout, Play Area		1000.00	
		197077.55	
VAT Treasurer		2384.37	
VAT Meadow		890.00	
Grand Total Actual Spend (as per accounts)		260,129.81	