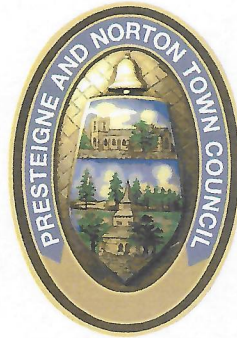


Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL



Tel: 01547 528575
Email: pntc@hotmail.com

Mrs Tracey Price (Clerk)
Garn Farm
Chapel Lawn
Bucknell
Shropshire.
SY7 0BT

20th November, 2024

Dear Councillor

There will be a meeting of Presteigne and Norton Town Council Sites and Buildings Committee on **WEDNESDAY 27th November 2024 at 7.00 p.m.** in the Green Room, Assembly Rooms, Broad Street, Presteigne and via video conferencing and you are hereby summoned to attend.

Join Zoom Meeting –
<https://us06web.zoom.us/j/84746825890?pwd=4JypTzTnnjYQTb03AJVaCrBe9O5sbL.1>

Meeting ID: 847 4682 5890 Passcode: 985376
Dial by your location 0203 481 5237 United Kingdom
Find your local number: <https://us06web.zoom.us/u/kEEtjYAc>

Yours sincerely

Tracey Price
TOWN CLERK

AGENDA

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. **ALLOTMENTS**

- a) To take a short report by the PNAA Representative on the last year. To include Association AGM report.
- b) To consider any PNAA Raised Matters from the above report.

- c) To consider further action on untidy plots.
- d) Review of Work/Maintenance Plan for 2025-26.
- e) Expenditure 2024-25 to date.
NB Rent Review not due this year.
- f) Update on request for leanto/shed.

5. NATURE RESERVE

- a) Siting of new benches (provided by Mayor 2023/24 – Cllr. Baynham)
- b) Current Situation re ponds and possible grant for additional plants.
- c) To receive a general update from Ms. Bamford.
- d) Home for water tank.
- e) To consider a draft budget for works/training needed during 2025/26.

6. WENT'S AND EDDIE'S MEADOWS, MUGA/FOOTBALL PITCH

- a) Grass Cutting/Weed Killing: Review of work during current year.
To consider quote for various strimming works.
To consider quotes for grass cutting (options for 1 and 2 year contracts).
- b) Review of Items from June meeting:-
Completion of works to barbecue.
Reinstatement of sunken paving slabs.
Completion of improved access from Mill path.
Completion of repairs to wooden bridge, Lower Went's Meadow
- c) Maintenance Plan for 2025-26. To include –
Use of bottom corner of field for grass cuttings etc.
Mowing of back/car park field 2025.
Move the mowing line in Lower Went's meadow to closer to the hedge where the new path is.
Remove short length of hedge by mill (going from the steps towards the ERDC) to open up the official footpath.
Plan for mowing on Eddie's meadow.
Work day 2025?
- d) To consider quotes for 2025 tree survey.
- e) Rospa Inspection Report: To note the report and review any works still to be completed.
- f) Community Barns: To consider any maintenance works required and prepare a draft budget.
- g) Grant Applications: To consider any projects to submit to Full Council for future grant funding applications including disabled access paths (Brilliant Basics Funding from April 2025). To include update on possible café/bar/storage project.
- h) Report on Vandalism Issues.
- i) Report on work of Community Payback Team.
- j) Trees and debris adjacent to Withy Beds.
- k) Bike Track and works by young people: Update.
- l) Budget Consideration for 2025-26. To consider budget needs for the coming financial year

7. TOILET BLOCKS

- a) Report on year to date inc ongoing toilet roll thefts.
- b) Review of cleaning Arrangements, to consider any changes to work pattern/hours
- c) To consider quotes for cleaning 2025 onwards (1 or 2 year contract)
- d) To consider quotes for painting of Hereford Street Toilet Block.
- e) To consider any further maintenance work needed.

f) Budget Consideration for 2025-26. To consider budget needs for the coming financial year and prepare a draft budget.

8. URGENT BUSINESS INFORMATION (at discretion of Chair)

- Enc. Meadow, Allotment and Nature Reserve Account Information.
Toilets Spending Information.
Rospa Inspection Report (by email only)
June 2024 Minutes (as Information/Reminder)
Quotes Summaries.

PLEASE REMEMBER THAT ANY QUOTE DETAILS ARE CONFIDENTIAL.

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE SITES AND BUILDINGS COMMITTEE MEETING
HELD 6TH JUNE 2024
AT THE GREEN ROOM, ASSEMBLY ROOMS, BROAD STREET, PRESTEIGNE AND VIA
VIDEO CONFERENCING

Present: Cllrs. Baynham (Mayor), Preece, Price, Ramsay, Kirkby.

Outside Representatives: Mr. R. Rimington, Mr. G. Graham (via video link), Ms R. Bamford.

Apologies: Ms. S. Robson,

In Attendance: Mrs T. Price, Town Clerk.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

Personal: None.

Personal and Prejudicial: None

MIN SB1/24 ELECTION OF CHAIRMAN 2024/25

Cllr. Preece was proposed by Cllr. Kirkby, duly seconded and elected unanimously.

MIN SB2/24 ELECTION OF VICE CHAIRMAN 2024/25

Cllr. Price was proposed by Cllr. Baynham, duly seconded and elected unanimously.

MIN SB3/24 NATURE RESERVE

(1) General Update: Ms. Bamford gave a detailed report on recent work by the volunteers which included –

- Production of a work plan;
- Pond plants re-planted, clumps to be separated as they grow;
- Marginal areas seeded/planted and seemed to be germinating;
- Grass management included four larger seeded areas of wildflowers than the management plan due to the wildflower grant;
- The 2000 tree whips had had the grass cleared from around them and any dead whips had been re-planted;
- Keeping the paths cleared was proving challenging but the sides were now being mown to prevent long grasses falling onto the paths;
- National Forest Signage not yet arrived: Clerk had had an email on this recently updating on production but would chase for a time scale.
- The Scout's Squirrels Group was working with one of the volunteers to produce a hibernaculum;
- A volunteer was talking to the school about bird boxes;
- Tree Survey thought to be due soon. Agree to incorporate with the main Council tree survey in Spring 2025;
- Felling of Tree – this had been done on an urgent basis as it appeared to be in danger of falling. Ms. Bamford pointed out that the Management plan indicated that the leaving of main trunks standing should be considered and this had not been done. The Clerk confirmed that the contractor (who had attended at short notice) had been asked to leave a safe height of trunk if possible. Mr. Rimington stated that he thought that due to the slope of the tree/area this would not have been possible but the need to consider doing so in future, was noted. Cllr. Ramsay was concerned that the volunteers had not been further consulted on the actual felling of the tree. The Clerk stated that contractors were employed by the Council and as such volunteers should not be issuing instructions. The request to leave a trunk, if safe to do so, had been passed on but had obviously not been possible.

Cllr. Price pointed out that if there was a health and safety issue then urgent action was required and that the Council would always need to take immediate action to resolve the issue.

- The Clerk reminded Ms. Bamford that the community payback team could be asked to assist with some minor work if needed and asked that she be contacted if the team could help in any way.
- Bioblitz day was successful although the need to encourage more young people to attend was noted.
- A 'Friends of Coed Llanandras' Group was being considered.

Cllr. Ramsay added the following items –

- Ponds – water still running through to the bottom pond but that water was no longer flowing out from the bottom pond. Both ponds were maintaining the water levels at present.
- Benches – the bench previously donated was now on site. Cllrs. Baynham and Ramsay had not yet met on site to agree the locations for the two benches from the Mayor's Fund. The type of base was discussed and it was agreed not to have full concrete bases. Mr. Rimington suggested fixing the benches to concrete blocks. Following discussion it was agreed that the Clerk seek quotes for siting the benches on wooden sleepers.
- Insurance Requirements: Cllr. Ramsay queried the need for volunteers to register when on site and the Clerk confirmed that this was needed to comply with the Council's Insurers. She added that she had made enquiries with a neighbouring Council that not only required written confirmation when on site but also required all volunteers to fill out a registration form. This could be done before or immediately after any activity on the site. Ms. Bamford asked if brief visits to check on plants etc needed to still be recorded. As this could be done by anyone accessing the site and required no equipment etc it was noted that this would not be necessary but of course this would mean any such visits would not be covered under Council insurance for volunteers as the person was accessing the site as a visitor. It was agreed that volunteer registration forms be produced for the volunteers to complete.

Cllr. Baynham asked if the issue regarding disabled access for larger mobility scooters had been resolved and it was confirmed that this was being monitored but had so far only been a problem for one person.

Ms. Bamford left the meeting at this point.

MIN SB4/24 ALLOTMENTS

- (1) Request for a 'lean to' for attaching to a shed: There was some concern that this would reduce the available cultivation area too much but it was equally felt that the Council should try to support the tenant as much as possible. It was suggested that the communal shed could be used and Cllrs. Preece and Price would meet on site to review how possible this would be. The Clerk would ask for more details on size/design etc for Full Council to consider. She would also ask the PNAA for its view.
- (2) Update on Grant Items for Plot 36: The Clerk had as yet not been able to get any timescale for this and suggested that the plot be covered for the time being. It was agreed to recommend that the plot be strimmed and covered and the Clerk would get a price from Mr. Bennet for the work.
- (3) Closure of Wooden access bridge/possible repairs: The Clerk was asked to make sure that the bridge access was fixed closed and it was agreed to leave with no further action for the time being. The Clerk would ask the PNAA for its view on repair/removal.
- (4) Report from the PNAA representative: Ms. Robson had submitted a written report as she was unable to attend. This was as follows - *It has been a very slow start to the growing season due to the weather but we 'dig on'! The Association has just been 'ticking over' while we awaited plot holder's names and contact details. We will provide information on the association along with insurance details they may need. It is hoped that we can build up some community spirit when all have been contacted. The front of the community shed has been painted with blackboard paint so messages can also be left on matters relating to the group. A full inspection of the perimeter fence was completed in April and any breeches were repaired but we still have a few rabbits on site, which remains a problem! The Community Payback Team have made a first cut of all the paths and communal areas, which we are very grateful for. The small wooden access gate has been closed off awaiting repairs to the foot bridge hopefully this will happen soon. Whilst, I am informed, that all the plots (bar No36) have been allocated for this year there are several that are still overgrown which does have an 'knock on' effect to the joining plots.*

The Clerk reported that a large number of plots had changed hands this time and that this, together with an empty waiting list meant that several plots had only just been re-let. It was agreed that new tenants should be given time to get their plots in order.

MIN SB5/24 WENT'S AND EDDIE'S MEADOWS, MUGA, FOOTBALL PITCH

(1) Grass Cutting Review: The Clerk reminded Members that the current grass cutting contract would expire at the end of the season and that she would be seeking quotes for one and three year contracts from late Summer. Mr. Graham stated that he was happy with the current cutting regime subject to the grass banks adjacent to the two barns being strimmed on roughly a monthly basis. It was agreed that the Clerk ask for this to be done. Cllr. Ramsay asked about the process for making changes to the current regime – it was on the agenda for the current meeting. He was not able to give any details on what he was proposing. He was advised that the far 'car park' field was cut by a volunteer approximately a week to ten days before the annual Carnival. Only the paths were cut under the main contract. Cllr. Baynham proposed that there was no change to the present arrangements and this was seconded by Cllr. Price. Cllr. Kirkby felt that Cllr. Ramsay should be given the opportunity to submit suggestions for change and so the proposal was amended. This was agreed. The Clerk was asked to add an item for the Full Council June agenda for Members to consider whether to review the current regime.

(2) Improvements to access to Meadow from Old Mill footpath: It was noted that a resident had already approached the Council and agreed to alter the present stepped access on to the Meadow from the Mill footpath. Cllr. Kirkby and Mr. Rimington stated that this would, however, not be fully DDA compliant due to the gradient. A longer, alternative route that would more easily comply had been suggested by Cllr. Ramsay and it was agreed that Mr. Rimington would produce a specification for the proposed path so the Clerk could seek quotes for the work. The resident still to be allowed to go ahead with his proposed improvements.

(3) Update re. treatment of New Barn with Fire Retardant Paint: The Clerk reported that this was in hand and due to start very shortly with the painting being carried out by the Community Payback team.

(4) Refurbishment of the path from Scout hut to allotments: Agreed that Mr. Rimington would produce a specification for the work needed and the Clerk would then seek quotes.

(5) Report on Work Day: Mr. Graham gave a short report on the work day. A priority job to complete was the repair of the area of sunken paving slabs. Cllr. Wilding to be approached about this work. The removal of thorn saplings in the Scottleton Road entrance needed to be done but this would be a Winter job to be done in due course. Mr. Rimington asked for a budget of up to £150 to produce a bespoke barbecue insert for the barbecue at the old Barn and this was agreed for recommendation to Full Council.

All other jobs could wait until Spring 2025.

(6) Condition of Wooden Pedestrian Bridge: The temporary closure was noted but the Committee agreed that if at all possible then repairs should be carried out and the Clerk was asked to contact Mr. Bennett for a quote on a full repair.

(7) Pile of Top Soil: The Clerk confirmed that as agreed at the May Full Council meeting a local farmer had been contacted and had agreed to remove the top soil.

(8) Surface of MUGA: Cllr. Kirkby stated that the surface of the MUGA was becoming slippy and needed attention. The Clerk would make enquiries on how this should be treated.

MIN SB6/24 TOILET BLOCKS

(1) Report on year to date: Some minor vandalism and the theft of toilet rolls continued but was not as prevalent as over the Winter months. She added that the Council benefitted hugely from having such dedicated and hard-working contractors (cleaner and handyman) and who would attend to resolve any problems at very short notice and carried out their work to a high standard.

(2) Update re internal painting:

Hereford Street: Started but not completed. Clerk to chase for completion over the next few weeks.

Wilson Terrace Internal and External painting: Waiting for the Community Payback team to have time to complete.

MIN SB7/24 URGENT INFORMATION.

(1) Fallen Tree over River: Mr. Graham reported that a tree had fallen and debris was building up against it. It needed removing as it could increase the flood risk to areas upstream. It was thought that this was the responsibility of Radnorshire Wildlife Trust and the Clerk would report it.

(2) Use of New Barn: Cllr. Baynham stated that she had asked that this be reviewed at the June Full Council meeting.

(3) Local Places for Nature Garden at High School: Cllr. Ramsay reported that under a top up grant the School was receiving a bench and additional plants.

(4) War Memorial: Cllr. Kirkby felt that the Memorial was due a proper clean. He agreed to check the current condition and report back to the Clerk. A quote could then be sought for Council consideration.

Summary of Full Council Decisions Required –

Nature Reserve:

To confirm that volunteer registration forms be produced by Clerk for completion.

To note the further reminder for volunteers to notify the Clerk when they were on site.

To agree that quotes to be sought for the siting of the new benches on wooden sleepers.

To note work generally in hand and no immediate problems although the paths were difficult to keep clear.

To note trees on site to be included within the next full tree survey.

Allotments:

Progress on Lean-to Request: Cllrs. Preece and Price to check the Communal Shed for accessibility and Dimensions of requested lean-to to be requested for Full Council consideration.

To agree that Plot 36 be strimmed and covered.

To agree no further action on Pedestrian Bridge. Clerk to check it was fixed shut for the time being.

PNAA to be asked on need for bridge.

Meadows:

To consider a review of the grass cutting regime.

To consider obtaining quotes for a fully DDA compliant path from Lower Went's Meadow to the New Barn.

To consider obtaining quotes for repair/renewal of the path from the Scout Hut to Lower Went's Meadow.

To note the fire-retardant paint shortly to be applied to the new barn by the Community Payback team.

To note the need for a repair to the sunken area of paving by the Old Barn.

To agree a budget of up to £150 for the replacement of the community barbecue.

To consider obtaining quotes for a full repair to the wooden pedestrian bridge.

To consider condition of MUGA surface and possible solutions.

Toilets:

To confirm that the Clerk chase work on Hereford Street Toilets.

To note that painting of Wilson Terrace is on list for Community Payback team.

General

To review condition of War Memorial and agree quotes be sought for a full clean.

Fallen Tree, Withy Beds, Clerk to report.

The meeting closed at 8.50 pm.

Presteigne and Norton Allotments Association

Autumn Report 2024

After a tricky start with poor weather conditions the allotments have again provided a reasonable amount of produce.

The Association has just ticked along. Plot holders names and details were slow to materialise so we struggled to get information to those new members to help build up that community spirit we'd hoped for! Relatively few people have joined the National Association and it has mainly been for the required insurance cover. What about those with no insurance? The P&NAA is still on 'shaky ground' as to whether it will continue, so the question needs to be considered.– what would be the implications if it was to disband?

The Community Payback team have cut all the paths and communal areas, which we are very grateful for!

There have been several unkept plots (no 5,19, 32) which causes problems for the future - weeds seeds spreading around. They have also impinged on the plots either side! The overall appearance is untidy and very unfair on those who maintain their plots.

The pedestrian access is an issue – it has been closed for over six months after it was reported that some repair was required. We need it mended so those members who regularly walk or cycle to the site can use it.

The area behind plot 1 (by the road bridge) is open to all. The fence between the hedge and bridge seems to have disappeared - this did stop unwanted visitors between the allotments and the river and discouraged them from entering the site over the fence but there have been trespassers. Can something be done to prevent this?

With demands for the allotments appearing to be on the decline we would recommend that £28 rent for a quarter sized plot remains the same in 2025.

Susan Robson

Chair of PNAA

Tree Survey

J. Cromar 1125

JHS not wishing to quote

Barton-Hyett not able to quote

Grass Cutting

Highground Ltd Options for one or two year contract
Quotation for grass cutting for the 2025 & 2026 seasons

Work to include,

Routine mowing on a **7-12 day cycle** both Wents Field & the Wilson Terrace Field areas as shown throughout the growing season using a 5 gang cylinder mower

Please note,

We use a 5 gang **cylinder** mower to cut the grass as this type of cutting system omits at least 70% less omissions of a standard rotary mowing machine over the same area and is far quicker in doing the job. During the 2024 mowing season, we cut the fields every 7-12 days which not only enhances the fields appearance, but it also takes the strain off the mowers engine as there is not the build up of grass in front of it. Rotary mowing on a fortnightly basis would not only leave piles of grass debris everywhere, but would have at least double the omissions compared to managing the field the way we have done during 2024

Cost for the **2025** season **£4699.65 plus vat**

Cost for the **2026** season **£4957.78 plus vat**

OTM Groundcare met with Clerk on site. Did not quote.
JH Groundcare Did not quote

PRESTIGE AND NORTON TOWN COUNCIL
MEADOW ACCOUNT

Approval Date	Minute	Chq. No.	Name	Wkly Insp.	Maintenance	Dog Bags	Grass Cutting/Weed Killing	Professional Inspections	Utilities	Nature Reserve	Allotments	Bank Charges	Misc.	VAT	Total
17.04.24		Direct Debit	EDF Energy						20.98						
17.04.24	IB M1		Highground Maintenance Ltd				288.24							1.05	22.03
17.04.24	IB M2		J. Wilding (lock storage)											57.65	345.89
17.04.24	IB M3		N. Close										30.00		30.00
17.04.24	IB M4		RB Landscaping	120.00	8.00										128.00
17.04.24	IB M5		Amazon (refund T. Price)		16.66						540.00			108.00	648.00
17.04.24	Bank Deduction		HSBC											3.33	19.99
15.05.24	IB M6		Prestigne Building Supplies		192.06							9.93			9.93
15.05.24	IB M7		Highground Maintenance Ltd				374.74							38.41	230.47
15.05.24	IB M8		N. Close	116.00	36.00									74.95	449.69
15.05.24	Direct Debit		EDF Energy						19.48						152.00
15.05.24	Bank Deduction		HSBC											0.97	20.45
15.05.24	IB M9		M. Wood							150.00		10.00			10.00
19.06.24	IB M10		Pump International Ltd								271.45				150.00
19.06.24	Debit Card		Property Repair Systems		1326.03									54.29	325.74
19.06.24	IB M11		Highground Maintenance Ltd				374.74							265.21	1591.24
19.06.24	IB M12		N. Close	144.00	100.00						32.00			74.95	449.69
19.06.24	Direct Debit		EDF Energy						17.30						276.00
19.06.24	Bank Deduction		HSBC											0.86	18.16
17.07.24	IB M13		Prestigne Building Supplies		57.25							8.00			8.00
17.07.24	IB M14		RB Landscaping							51.13				21.67	130.05
17.07.24	IB M15		Highground Maintenance Ltd				374.74				30.00			6.00	36.00
17.07.24	Direct Debit		EDF Energy						20.72					74.95	449.69
17.07.24	IB M16		N. Close	76.00	32.00									1.04	21.76
17.07.24	Bank Deduction		HSBC												108.00
21.08.24	Direct Debit		Welsh Water						19.61			8.00			8.00
21.08.24	IB M17		Leominster Engineering Ltd		125.00										19.61
21.08.24	IB M18		Highground Maintenance Ltd				374.74							25.00	150.00
21.08.24	IB M19		Prestigne Building Supplies		16.51						8.84			74.95	449.69
21.08.24	Bank Deduction		HSBC											5.07	30.42
21.08.24	IB M20		N. Close	136.00	164.50							8.00			8.00
18.09.24	IB M21		Highground Maintenance Ltd				374.74							2.50	303.00
18.09.24	IB M22		blank											74.95	449.69
18.09.24	IB M23		RB Landscaping		658.00										0.00
18.09.24	Bank Deduction		HSBC											131.60	789.60
18.09.24	IB M24		N. Close	108.00	100.00							8.00			8.00
18.09.24	IB M25		Prestigne Building Supplies		153.87					14.8					208.00
16.10.24	IB M26		Highground Maintenance Ltd				374.74							33.73	202.40
16.10.24	IB M27		N. Close	88.00	32.00									74.95	449.69
16.10.24	Bank Deduction		HSBC									8.00			120.00
				788.00	3017.88	0.00	2536.68	0.00	98.09	164.80	933.42	59.93	30.00	1206.08	8834.88

Meadow Projected Costs to Year End			
	Current Total	Estimated Further Spending to Year End	Projected Year End Totals
Inspections	788.00	550.00	1338.00
Maintenance	3017.88	600.00	3617.88
Dog Bags	0	1050.50	1050.50
Grass Cutting	2536.68	1875.00	4411.68
Professional Inspections	0	225.50	225.50
Utilities	98.09	100	198.09
Nature Reserve	164.80	50.00	214.80
Allotments	933.42	390	1323.42
Bank Charges	59.93	40	99.93
Misc	30	20	50.00
	7628.80		12529.80

Budget Sheet

Went's Meadow Site inc MUGA etc, Eddie's Meadow			
	2024-25	Draft 2025-26	Committee Rec.
Weekly Inspections (inc defib checks)	1650	1500	
General Maintenance	1500	1500	
Dog Bags	1750	2000	
Grass Cutting/weed killing	3600	4699.65	
Professional Inspections (Rospa & Tree Survey)(240 & 1125)	225	1365	
MUGA / New Barn Reserve	2000	2000	
Allotments (funded via rental income)	0	0	
Utilities	350	350	
Misc.(to include bank charges)	200	200	
Projects	0	from reserves?	
	11,275.00	13,614.65	

Nature Reserve		
	2024-25	Draft 2025-26
	0	

Toilets		
	2024-25	Draft 2025-26
	10,000	10,000

Public Conveniences	to end October 2024	elec	supplies	maintenance	cleaning
EDF Energy	90.01	90.01			
Wallgate Ltd	83.32		83.32		
N. Close	104.00			104	
T. Lloyd-John	447.49				447.49
EDF Energy	31.41	31.41			
British Gas Lite	15.73	15.73			
Amazon (refund T. Price)	10.83		10.83		
T. Lloyd-John	654.23				654.23
N. Close	20.00			20	
EDF Energy	60.19	60.19			
British Gas Lite	15.55	15.55			
EDF Energy	41.60	41.6			
T. Lloyd-John	667.23				667.23
Border Janitorial	78.89		78.89		
N. Close	84.00			84	
Amazon (refund T. Price)	15.97		15.97		
Amazon (refund T. Price)	8.11		8.11		
British Gas Lite	8.96	8.96			
T. Lloyd-John	641.23				641.23
EDF Energy	49.26	49.26			
N. Close	8.00			8	
Welsh Water	259.55	259.55			
Welsh Water	25.79	25.79			
EDF Energy	40.27	40.27			
N. Close	24.00			24	
T. Lloyd-John	667.23				667.23
Border Janitorial	78.90		78.9		
PHS Group	143.25		143.25		
British Gas Lite	15.92	15.92			
British Gas Lite	16.20	16.2			
EDF Energy	32.22	32.22			
T. Lloyd-John	667.23				667.23
N. Close	88.00		88		
British Gas Lite	14.28	14.28			
N. Close	4.00			4	
EDF Energy	42.41	42.41			
T. Lloyd-John	641.23				641.23
British Gas Lite	15.26	15.26			
T. Lloyd-John	654.23				654.23
EDF Energy	56.44	56.44			
	6622.42	831.05	507.27	244.00	5040.10
Projected to Year End					
cleaning (approx £420 per month H/S)	2100.00				
cleaning October W/T	240.00				
Inspections	100.00				
Utilities	350.00				
Maintenance/Repairs	250.00				
Supplies	250.00				
Projected Year End Total	9912.42				

Repainting of Hereford Street Toilets

Stuart Jones 3650 inc materials 3 coats
prepare walls, 1 coat adhesion primer, 2 coats paint, 3 coats anti graffiti paint

MRCUS James 2250
clean all walls, two coats of anti graffiti paint to walls and emulsion to ceiling

Terry Jones no reply.

Martha Tranter no reply

The quote from Stuart Jones includes free one year graffiti removal.

Sites and Buildings Committee

Quotes 2024 Summary

Toilet Cleaning

Clearview Cleaning Co not able to quote

Healthmatic did not reply

T. Lloyd-John (current contractor)

Currently £13 per hour

Quote for 2025 and 2026

£15 per hour

cleaning materials unchanged

Hereford Street

1 hour per day exc Christmas Day

364 x 15 5460

cleaning materials

12 x 18.49 221.88

5681.88

Wilson Terrace (seasonal opening)

4 hours per week April-October

Approx 220 hours

220 x 15 3300

cleaning materials

7 x 11.74 82.18

3382.18

Annual Total

9064.06

Additional £2 per hour, 584 hours

1168 approx extra over year