

**Cyngor Tref Llanandras a Norton**  
**PRESTEIGNE AND NORTON TOWN COUNCIL**

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**MINUTES OF THE MEETING HELD 11TH JANUARY 2017**  
**AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

**Present:** Cllrs J. Tennant-Eyles (Mayor), B. Baynham (Deputy Mayor), C. Kirkby MBE, H. Marchant, F. Preece, J. Matthews, H. Owens, B. Price, P. Robinson.

**Apologies:** Cllrs. G. Banks, J Wilding

**In Attendance:** Mrs T. Price, Town Clerk; member of the public.

**Declarations of Interest:** Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

*Personal:*

*Cllr. Owens, Trustee of Presteigne and Norton Community Support, re donation to Presteigne and Norton Community Support*

*related to treasurer of the Memorial Hall re donation to Memorial Hall.*

*Cllr. Preece, Scout Leader re Presteigne Scout Group*

*Cllr. Price, member of Norton Sports Committee re donation to Norton Sports Committee (fireworks)*

*Cllr. Robinson, Trustee of Presteigne and Norton Community Support, re donation to Presteigne and Norton Community Support*

*Cllr. Tennant-Eyles, Presteigne Chamber of Trade, Presteigne Area Community Group (TC representative), Presteigne Trust, Presteigne Youth Project.*

*NB Dispensation from February 2013 applies to all the above memberships of clubs and charities.*

*Personal and Prejudicial:*

*Cllr. Baynham, employee of Day Centre re. donation to East Radnorshire Day Centre*

*Cllr. Marchant, employee of Library Service re. budget provision towards library service employee of Presteigne Festival re donation to Presteigne Festival.*

*Cllr. Preece, related to current post holder, School Crossing Patrol*

Prior to the commencement of the meeting Members observed a minutes silence in memory of Cllr. Nicola Humphreys who had passed away on 5th January.

**MIN 3234 FINANCE**

(1) Payments: The following payments were approved:

Swayne Johnson Solicitors (balance re MUGA transfer)	£120.00
Wales Audit Office (external audit)	£141.00
Viking (ink, stamps)	£152.28

(2) Receipts: The following receipt was noted:

Powys County Council Final Precept Payment	£18,562.57
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(3) Bank Balances at 3rd January: The following balances were noted:

Treasurer	£66,791.54	Meadow	£7381.96
Allotments	£1821.99	Money Manager	£15,392.03
Warden Reserve	£2961.13		

(4) Borrowing approval and request for loan from PWLB: Members confirmed approval for the submission of a request to Welsh Government for the sum of £50,000 to be re-paid over a ten year period.

## MIN 3235 PLANNING

The following applications were considered:

P/2016/1286, Grid Ref: 329178.1/265326.08 for Erection of sun room extension and installation of domestic treatment plant (retrospective) at Rock House, Discoyd Presteigne. Resolved no objections be raised.

P/2016/1215, Grid Ref: 330350.55/266983.67 for Reserved Matters: Erection of 2 dwellings at Land at Orchards End and Jacks View Norton Presteigne. Resolved no objections be raised.

P/2016/1233, Grid Ref: 331494.09/264490.07 for Erection of summer house (retrospective) at Well House Broad Street Presteigne. Resolved no objections be raised.

P/2016/1258, Grid Ref: 331641.61/264467.87 for Ground floor side/rear extension at Plot 7, Development Adjacent 6 Church Close, Presteigne. Resolved no objections be raised.

## MIN 3236 SETTING OF BUDGET AND PRECEPT FOR 2017/18

*During the setting of the budget the following Members left for the following specific items -*

*Cllr. Baynham East Radnorshire Day Centre*

*Cllr. Marchant Presteigne Festival, Presteigne Library Service*

*Cllr. Preece School Crossing Patrol.*

*The Clerk also left the room for the discussion and decision on the library service and on the review of the Clerk's working hours.*

Members had received details of the spending for the year to date together with the expected spend to the year end and a draft budget for 2017/18.

*Clerk's Working Hours:* An increase to 100 hours per month had been recommended by the Staffing Committee and had been costed for approval. It was suggested that an alternative would be to ask the Clerk to do less work and so avoid the need to increase the hours. Following consideration of this a vote was taken. With seven votes for and one abstention it was resolved that with effect from 1st April the hours be increased to 100 per month and that the budget figure for this be confirmed.

*New Projects 2017/18:* The following new projects were agreed -

purchase of additional cemetery land	£6500
funding towards town library service	£5000
transfer of Old School Building	£750 (survey/legal fees)
transfer of Drill Hall building	£750 (survey/legal fees)
additional Christmas Lights, Norton	£250

*Review of Grants/Donations and Examination of Organisation's Accounts:* Accounts had been received from those organisations receiving more than £250 from the Council in 2016-17. Members considered the free reserves of each organisation and the profit/loss made over the previous year. Those organisations with higher levels of reserves and/or made a profit in the previous year had received letters from the Council asking them to state their case for a grant in 2017-18. Of these the Judge's Lodging Trust Ltd, the Memorial Hall and the Playgroup had submitted letters. Presteigne Carnival, the Chamber of Trade and Presteigne Youth Project had confirmed they did not require a grant in 2017-18. Presteigne Tourism Project had requested a reduced grant. As a result a number of changes were made to the draft budget. It was also agreed that the grant to Powys Citizens Advice Bureau would be paid on condition the service continued to visit Presteigne.

*County Council Offer re Free Parking on By Pass Car Park (£2745 p.a. for three years):* Agreed not to pay this amount.

*Other Items:* The budget for the toilet blocks was reduced to £7000 for this year only as a more than adequate reserve had been built up in previous years. The anchorage testing amount was reduced to £100 as the recent testing had come in below budget. An additional amount of £300 was allocated for the replacement of the Council laptop and printer to add to the existing allocated reserve.

It was resolved to set a precept of £51 per band D property raising £65,960.85.

Also agreed that the £500 not yet spent on lighting at the Scout Hut be included as an allocated reserve as would the remainder of the monies allocated for wildflower seed planting.

### **MIN 3237 URGENT BUSINESS INFORMATION**

Cllr. Kirkby joined the meeting at this point.

(1) Tidying of Recycling Site: Cllr. Baynham reported that two residents had spent a lot of time tidying up the site after Christmas. Cllr. Tennant-Eyles, as Acting Chairman of the Chamber of Trade, agreed to write a letter of thanks.

(2) Memorial for Nicola Humphreys: Cllr. Kirkby reported that there were plans to create a memorial and that he would provide more details when available.

(3) Replacement Bench, Norton: The Clerk reported that she had been approached and asked for the cost of a bench. Cllr. Kirkby indicated that the estimated cost would be around £300-350 without fitting.

The meeting closed at 9.18 pm.