

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 20TH JANUARY 2016
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE

Present: Cllrs. C. Kirkby MBE (Mayor), J. Tennant-Eyles (Deputy Mayor), G. Banks, Ms B. Baynham, Ms. N. Humphreys, J. Matthews, B. Price, H. Owens, J. Wilding.

Apologies: Cllrs. Ms. H. Marchant, Ms F. Preece, P. Robinson, P. Smith.

In Attendance: Mrs T. Price, Town Clerk; One member of the public.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal:

Cllr. G. Banks: County Council Member re. County Council Matters

Cllr. H. Owens: member of Presteigne and Norton Community Support re. precept grant to PNCS

Cllr. B. Price: member of Norton Sports Committee re precept grant to Norton Sports Committee

Cllr. Tennant-Eyles: member of Chamber of Trade, Youth Project, Presteigne Trust, Community Plan re precept grants to these organisations.

Cllr. J. Wilding: Helper with Norton Sports Committee: re precept grant to Norton Sports Committee

NB Dispensation from February 2013 applies to membership of clubs and charities.

Personal and Prejudicial:

Cllr. C. Kirkby: friend of applicant re. Planning Application P/2015/1104

*Cllr. H. Owens: neighbouring farmer, distant relation to applicant
re. Planning Application P/2015/1240*

MIN 3068 APPROVAL OF MINUTES

The Minutes of the meeting on 16th December, 2015 were approved without amendment. The Chairman then duly signed the Minutes.

MIN 3069 CLERKS REPORT/UPDATE

(1) Repairs to Lugg Bridge: Now complete.

(2) Trench near to Kington Roundabout: Further repairs had been carried out and this had removed the noise problem. A permanent repair was yet to be completed.

(3) Naming of Knighton Road Development: The Council's request had been passed to Mid Wales Housing Association.

(4) Scallions, Broad Street Pavings: Both areas had now been cleaned.

(5) Rubbish, Townend: The rubbish between the garages had still not been removed.

(6) Sign Outside Bennett's Window: This had been raised with the County Council and a reply was awaited.

(7) Re-Location of Presteigne Highways Depot: Cllr. Kirkby reported that consultations with staff were underway. Cllr. Banks agreed to investigate.

(8) 'Norton' Name Sign: Cllr. Price had the sign for safe-keeping.

(9) Street Lighting Concerns: Cllr. Kirkby had checked the lights in the vicinity of the Church Hall and these were working and on as part night lights which was considered to be sufficient. The situation in Greenfield Road was being reviewed.

(10) Devolved Street Cleaning Services: The information received was noted. Members were reminded that there were no plans at present to take over that service.

(11) Retirement of Mrs Evans, Head-Teacher, Presteigne Primary School: Cllr. Ms. Baynham had attended the presentation.

(12) Christmas Lights: Cllr. Tennant-Eyles reported that the problem had been found to be a manufacturing fault. This was being investigated. Cllr. Matthews submitted a letter of complaint about the lack of lights and the Clerk was asked to reply explaining the situation.

(13) Allotment Garden: This had now been re-let.

(14) Electricity Supply, Hereford Street Toilets: This was still with the County Council as it had been found that the supply was not registered and had not previously been invoiced.

(15) Dropped Kerbs, Slough Lane: The Clerk was asked to chase for these to be installed.

(16) B4362 Road: The Clerk reported that the majority of the length of road was on the draft list for re-surfacing in 2016/17.

MIN 3070 PLANNING

(1) Planning Applications: The following applications were considered.

Cllr. Kirkby left the room during the consideration of the following application and Cllr. Tennant-Eyles assumed the Chair.

P/2015/1104, erection of a three bay timber framed workshop (retrospective) at Golwg yr Eglwys, Canon's Lane, Presteigne. Resolved no objections be raised.

Cllr. Owens left the room during the consideration of the following application.

P/2015/1240, erection of livestock building, Broadheath Farm, Presteigne. Resolved no objections be raised.

TREE/2015/0043, 1 mature leaning conifer to be removed to ground level, remove self-set and dead vegetation to ground level and cut back branch endings to 1-2 m and apply herbicide to the arising stumps and raise crowns of trees over footpaths to 3.5m from ground level at Lloyds TSB Bank, 52 Hereford Street, Presteigne. Resolved no objections be raised.

(2) Border Group Neighbourhood Development Plan Consultation: Resolved no comment be made.

(3) Reply from PCC re. the withdrawal of paper plans: It was felt that the reply did not address the issues raised and the Clerk was asked to reply to the County Council asking that these be fully and properly addressed.

MIN 3071 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) Community Led Plan: Cllr. Smith had now resigned from the Group and Cllr. Tennant-Eyles was now the Town Council representative. The newsletter circulated by the Group was noted.

(2) Footpath, Fold Farm Lane: Cllr. Kirkby had re-visited the landowner and it was still hoped that matters would move forward soon.

(3) Active Travel Update: The Clerk had been in touch with Anthea Jones at the County Council and the draft report would be circulated in the next few days. Sustrans would be working with the Secondary School in the near future.

(4) Fly Tipping at Recycling Centre: It was noted that there had been a considerable amount of fly-tipping over the Christmas period. A sign had now been erected stating that the site was run by the Chamber of Trade. Members felt that matters were not helped by the reduction in general waste collections and Cllr. Banks agreed to raise these concerns at County level.

(5) Reporting of Highway Items for repair: No items were raised.

MIN 3072 NORTON

(1) 999 Service for Kiosk: The Clerk reported that she had consulted the Welsh Ambulance Service and that the installation of a 999 service in the kiosk was not recommended as this might delay the use of the defibrillator. The Vodafone Open Sure Signal Project had ceased in November 2014. No further action.

(2) Sewerage Issues Update: There had been one further report of problems but these concerned the property with specific issues.

(3) Electrical Inspection for Kiosk: It was noted that this was next due in 2020.

(4) Mobile Infrastructure Project Update: Members noted the reply received from the Minister via Chris Davies MP. The Clerk was asked to reply indicating that the letter had not addressed the concerns of the Council or properly explained why, when the Town Council had contacted the contractor very early on in the process, nothing had been done to move matters forward.

(5) Broadband: The Clerk was asked to find out when/if cabinet 2 in Norton was being upgraded.

MIN 3073 WENT'S MEADOW AND EDDIE'S MEADOW

(1) Amended Weed-Killing Quote: Members noted that amended quote received from High Ground Maintenance to include the additional areas. Resolved that two treatments be added to the grass cutting contract.

(2) Skateboard Pyramid: This was now proposed for week beginning 25th January.

(3) Martin & Nicole: Cllr. Kirkby was pleased to report that the company would be re-visiting Presteigne in July, 2016.

(4) Bench: Cllr. Kirkby reported that a bench was to be donated for siting adjacent to the river. Siting costs would need to be met by the Council. It was agreed that this go ahead.

(5) Pruning Of Orchard: Cllr. Kirkby stated that he was able to arrange the annual pruning at a cost of £70. It was agreed that this should be done/

(6) Harpers Contractors: Cllr. Kirkby reported that he and the Clerk had visited the new development and that following discussions Anthony Rees at Harpers had agreed to provide some tarmac for repairs to the

path around the top of the skateboard bowl. During the discussions Mr. Rees had mentioned that the company had been unable to construct the roads on the site due to delays at the highways department of the County Council. It was agreed that the Clerk write to the Portfolio Holder, Cllr. Brunt, asking if he could investigate.

MIN 3074 CORRESPONDENCE/GENERAL ITEMS

- (1) **Notification of New Years Honours Nominations 2017:** One nomination was in hand.
- (2) **Draft Local Government (Wales) Bill Consultation:** The Clerk's report was noted. No comment to be made. The Clerk would be attending a consultation event on 2nd February in Swansea to discuss the Bill with representatives of Welsh Government.
- (3) **Queen's 90th Birthday Celebration Beacons Information:** Noted.
- (4) **Resource Efficient Wales:** Noted.
- (5) **Third Sector Youth Services Mapping and Options Appraisal Information:** Noted. Cllr. Tennant-Eyles stated that the Youth Project Board was meeting shortly to discuss the County Council's proposals for youth services in the County and he agreed to report to the February Council Meeting.
- (6) **Warden Guardians Foundation:** Members noted that two Committee Members would shortly be leaving Presteigne and that the Group was in need of volunteers.
- (7) **Dog Fouling Survey:** Members were encouraged to complete the County Council survey
- (8) **Dyfed-Powys Police Newsletter:** Noted.

MIN 3075 TOWN COUNCIL SURGERY

There was no Surgery in January as there was no Farmer's Market.

Cllrs. Kirkby and Ms. Humphreys to attend the February Surgery.

MIN 3076 FINANCE

(1) Donations:

Presteigne Chamber of Trade	£291.60
(balance re Fair/Lights)	

(2) Payments: Resolved that the following payments be approved:

Cllr. C. Kirkby (Mayor's Allowance)	£500.00
Mrs T. Price	£836.52
HMRC	£198.72
(income tax and employees and employers NI due on above)	
Clearview Cleaning Services Ltd	£405.76
Lyreco Uk Ltd (office supplies)	£36.25
Welsh Water (Wilson Terrace Toilets)	£34.04
Presteigne Building Supplies	£29.17 MEADOW ACCOUNT
N. Close	£56.25 MEADOW ACCOUNT

- (3) Receipts:** Powys County Council (final precept payment) £18047.77
Allotment rent 2016/17 £54.00
Powys County Council (refund Hereford Street Repairs) £198.78

(4) Budget and Precept for 2016/17:

Members then considered the budget for 2016/17.

New Projects/Items 2016/17:

Wildflower Seed Mix for roundabouts/Welsh Dragon £500
(Permission would need to be sought from the County Council)

Additional Christmas Lights for Norton: Removed as money already set aside in allocated reserves and unused.

Folding Tables for use at community events £440
(four to be plastic, suitable for the Scouts, 6 as identified by Cllr. Price) The Scouts had some old tables which could be retained and used for the community generally.

Community Plan Group £250
To be allocated as a general support grant.

The Scouts were hoping to raise approximately £1250 towards various works including the installation of outside lights, improvements to pathways, replacement tables and new equipment. The Clerk was providing information on grants available to assist with additional funds. It was agreed that £500 be included to assist, subject to agreement on the works to be carried out.

Presteigne Cubs and Scouts £500

Replacement Laptop £500

Review of Grants/Donations and Examination of Organisation's Accounts: These had been circulated.

Setting of grant for Memorial Hall 2016/17: Confirmed unchanged at £1500.

The Clerk left the room for the duration of the following item.

Work appraisal of the Clerk and Review of Working Hours: Cllr. Kirkby explained that he had carried out the appraisal this year and that he felt that it was best that the current Mayor carry out the appraisal each year in future (previously this had been done by the Deputy Mayor). members had all received a copy of the appraisal and the recommendation of an increase in monthly working hours to 82 from 1st April 2016. In addition a full job evaluation should be completed during 2016/17.

Resolved that the Clerk's hours be increased to 82 per month from 1st April 2016 and that a job evaluation be completed in 2016/17. It was also agreed that £100 be contributed towards the Clerk's registration for the Cilca qualification and £145 towards the forthcoming Quotes, Tendering and Contracts Course in Llandrindod Wells.

Fireworks In Presteigne: Agreed that the £250 remaining from 2015/16 be placed into an allocated reserve for use in future years as necessary.

Food Trail: To remain in allocated reserves until needed.

Defibrillator Allocated Reserve standing at £2 to be closed and funds allocated to general reserves.

Project Reserves: It was agreed that these would be reviewed fully at the March Meeting.

Following consideration it was resolved that the budget for 2016/17 be set at £55,693 and that the precept raised be £55,687.72, the equivalent of £44.00 per Band D property. The amount per Band D property remained the same as for 2015/16.

MIN 3077 DEVOLVEMENT OF SERVICES

(1) Tennis Court/Football Pitch Transfer: This was progressing and the Council's solicitor had submitted a list of questions to Powys County Council on the draft documentation.

(2) Town Council Proposal to County Council: The Council's outline proposals had been put to a cabinet meeting held on 19th January. As a result the Cabinet wished to see more detail, including more accurate figures. It was resolved that Cllrs. Kirkby, Tennant-Eyles and Wilding proceed to produce this information. A further site visit to the former sixth form building had been arranged for 4th February.

MIN 3078 INFORMATION

The following information items were noted -

Transparency of Senior Remuneration in the Devolved Welsh Public Sector

Positive Planning Implementation Plan

Clerks and Councils Direct Magazine

The Clerk Magazine

Warden Guardian Foundation Newsletter

MIN 3079 URGENT_BUSINESS/INFORMATION

Harford House: Members enquired when the supporting posts would be removed. Cllr. Banks indicated that arrangements for the necessary work was in hand.

Defibrillator in Presteigne: Cllr. Ms. Baynham was investigating this possibility.

Public Right of Way Sign: Cllr. Banks stated that a sign was missing at the entrance to Boultibrooke. This was a County Council matter and Cllr. Banks was asked to raise this with the relevant Officer.

The meeting closed at 9.55pm.